

**DELAWARE COUNTY AIRPORT AUTHORITY**  
**June 19, 2023 – 6:30 pm**  
**401 W. Carl Simmons Drive**  
**Muncie, IN 47303**

Dr. Alexander called the meeting to order at 6:30 pm,

***Role Call***

| <b><i>Board Member</i></b>  | <b><i>Present/ Absent</i></b> |
|-----------------------------|-------------------------------|
| Dr. Alexander               | Present                       |
| Mike Foster                 | Present                       |
| Russel Jones                | Present                       |
| Nora Powell                 | Present                       |
| <b><i>Other Members</i></b> |                               |
| Jim Schafer- Lawyer         | Absent                        |
| Tim Baty- Airport Manager   | Present                       |

*Also present, Jason Clearwaters BF&S, Martin Ingram- MAC, John Ferratt- Midwest ATC, and Nick Tokar*

**MINUTES:**

*The May 2023 Meeting Minutes presented to the Authority for approval*

***A motion was made by Dr. Alexander to accept the May 2023 Minutes, 2<sup>nd</sup> by M. Foster.***

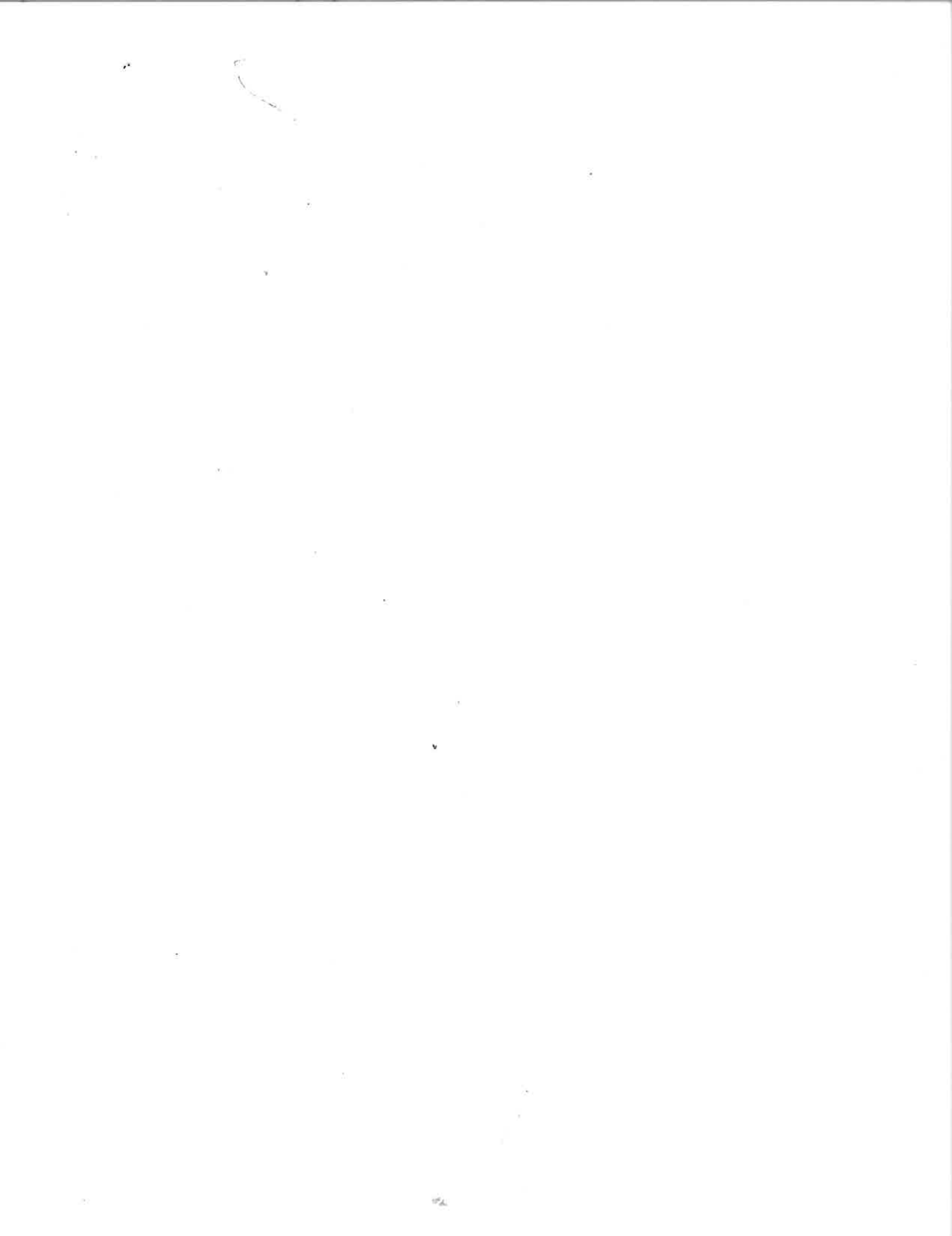
***Roll Call Vote 4 ayes***

**Treasurers Report**

Tim presented the May 2023 Treasurers report to the Authority for Approval.

***A motion was made by M. Foster to accept the March 2023 Treasurers Report, 2<sup>nd</sup> by N. Powell.***

***Roll Call Vote 4 ayes***



## **Voucher**

Tim Presented the May 2023 Vouchers to the Authority for approval.

***A motion was made by Dr. Alexander to accept the May 2023 Voucher Report, 2<sup>nd</sup> by Nora Powell.***

***Roll Call Vote 4 ayes***

## **Old Business**

Salary Ordinance 2023-001 presented to the Authority as the second reading,

***A motion was made by M. Foster to approve Salary Ordinance 2023-001 amending Ordinance 2022-003 in regards to Employee Salary and Pay for the year 2023, 2<sup>nd</sup> by Russell Jones***

***Roll Call vote 4 ayes***

## **Constellation Services**

Tim advised the authority that he had contacted the Deputy Auditor of Delaware County to cancel constellation services at their request after May Meeting, we will still be billed by Constellation for April and some of May possibly. At the time of the Authority Meeting we have been billed for April.

## **New Business**

Tim advised that we have been having issues with the old parking lot lights in the Terminal Parking lot, Tim is going to do some research with some electricians and explore replacing them with LED light fixtures will report back to the Authority at the next meeting.

## **Engineering**

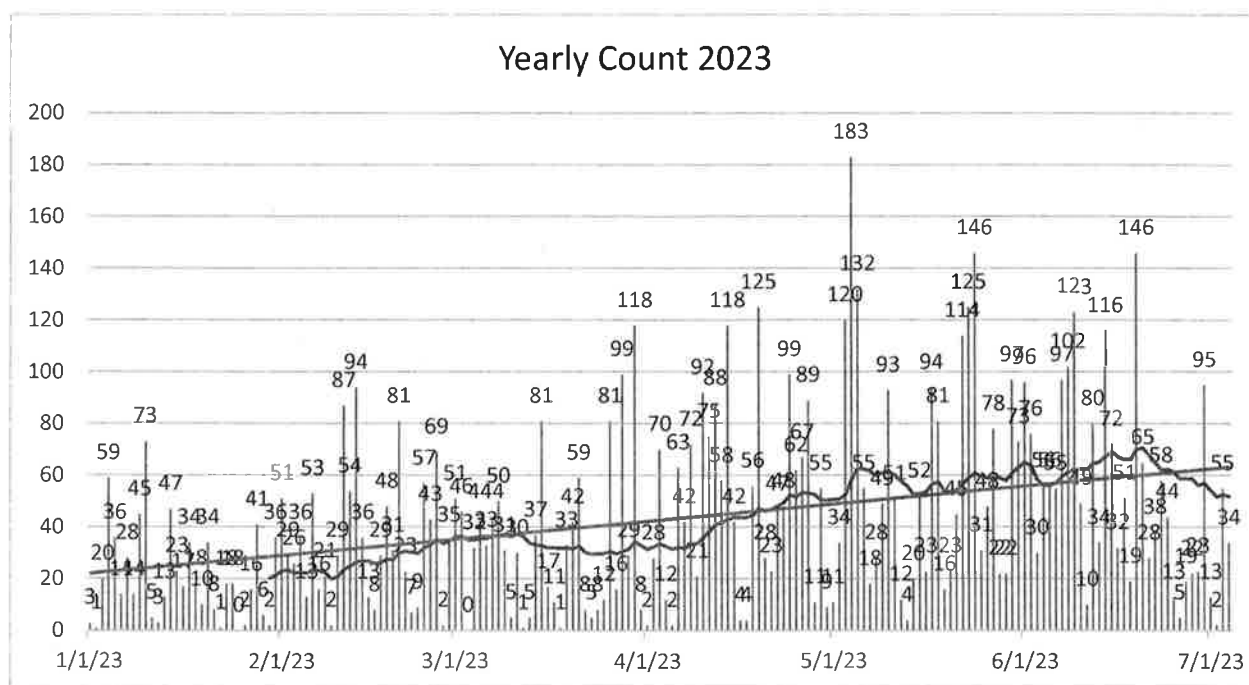
Jason Clearwaters, BF&S presented a brief update on the Snow Removal Broom AIP grant, we are still waiting on the grant to be sent for signing, it was awarded on April 8<sup>th</sup>.

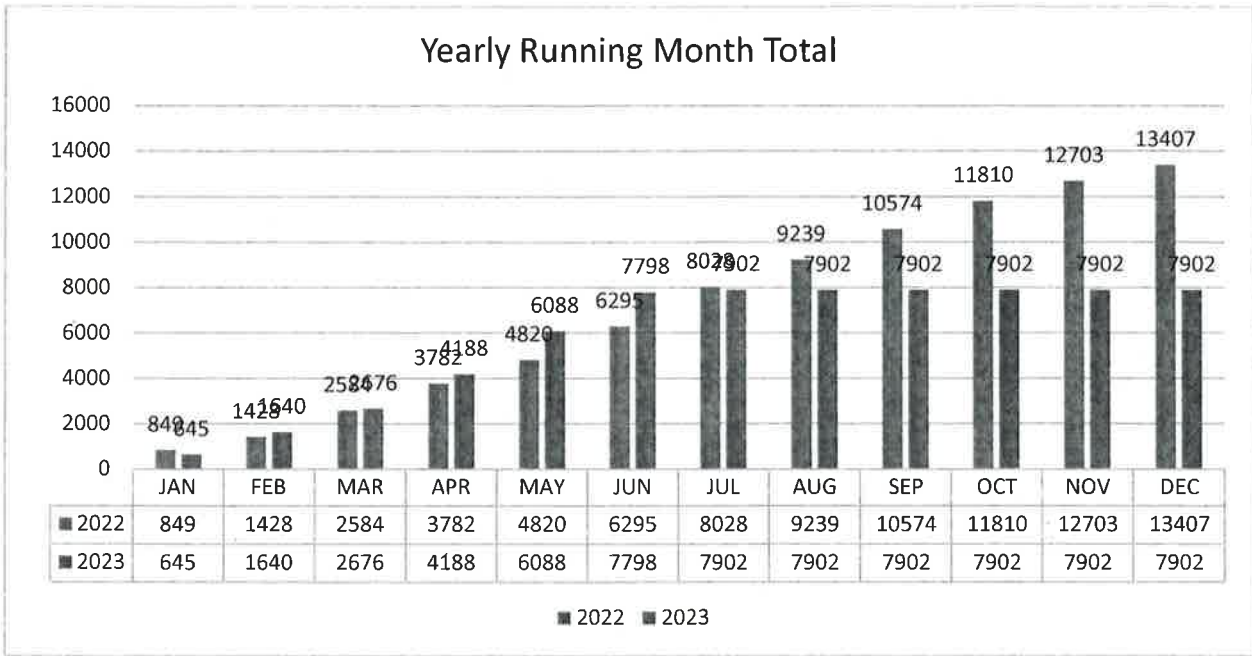
Jason discussed that they are working on the Engineer Work Order for preparation and grant submittal for the Remote fuel system. Jason said that he will be working on it and will be sending via email for authority review prior to the next meeting. Jason advised that this is one of the first airports that he has done this for, that has not already had a fueling system in place. We will

have to do research on permitting and regulations that need to be met by State and IDEM.

## Tower Report

| <b><i>Category</i></b>  | <b><i>June 2023</i></b> | <b><i>June 2022</i></b> | <b><i>2023 Difference</i></b> |
|-------------------------|-------------------------|-------------------------|-------------------------------|
| <i>IFR Itinerant</i>    | 265                     | 262                     | +3                            |
| <i>VFR Itinerant</i>    | 962                     | 1105                    | -143                          |
| <i>Local Operations</i> | 1118                    | 1200                    | -82                           |
| <b>TOTAL ARPT OPS</b>   | <b>2345</b>             | <b>2567</b>             | <b>-222</b>                   |
| <i>Over-Flights</i>     | 475                     | 495                     | -20                           |
| <b>GRAND TOTAL</b>      | <b>2820</b>             | <b>3062</b>             | <b>-242</b>                   |
|                         |                         |                         |                               |
| <b>Virtower</b>         | <b>1710</b>             | <b>1475</b>             | <b>+235</b>                   |
|                         |                         |                         |                               |





**Public comments**

Tim asked Martin if he had any questions or comments in regards to the T-Hangar Purchase, no comment. Tim asked if it would be ok to schedule time with Sherman to walk through the Hangars, Martin agreed that would be acceptable.

**A motion to adjourn meeting 7:10 pm.**

**Roll Call Vote 3 ayes**

**The next board meeting of the Delaware County Airport Authority will be August 14, 2023 at 6:30pm.**

*Dr. Kurt Alexander, President*

*Witness*

## Voting Record

Date: 7-10-2023

Reason: Approval of Regular Meeting Minutes for 6-19-2023

[illegible]

|                    | Dr. Alexander                       | Nora Powell              | Mike Foster              | Russell Jones                       |
|--------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Motion to Approve: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Seconded by:       |                                     |                          |                          | <input checked="" type="checkbox"/> |



## Voting Record

Date: 7-10-2023

Reason: Approval of Ture Treasurers Report

[illegible]

|                    | Dr. Alexander | Nora Powell | Mike Foster | Russell Jones |
|--------------------|---------------|-------------|-------------|---------------|
| Motion to Approve: |               |             |             | ✓             |
| Seconded by:       | ✓             |             |             |               |