

DELAWARE COUNTY AIRPORT AUTHORITY
December 12, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Present
Russel Jones	Absent
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt Midwest ATC, Sherman Anthony Jr. MAC, Nick Tokar

MINUTES:

The November 14, 2022 Meeting Minutes presented to the Authority for approval

A motion was made by N. Powell to accept the November 14, 2022 Minutes, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Treasurers Report

Tim Presented the October Treasurers report to the Authority for Approval.

A motion was made by Dr. Alexander to accept the October, 2022 Treasurers Report, 2nd by Mike Foster.

Roll Call Vote 3 ayes

Tim Presented the November Treasurers report to the Authority for Approval.

A motion was made by Mike Foster to accept the November 2022 Treasurers Report, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Voucher

Tim Presented the October Vouchers to the Authority for approval.

A motion was made by Nora Powell to accept the October, 2022 Voucher Report, 2nd by Mike Foster.

Roll Call Vote 3 ayes

Tim Presented the November Vouchers to the Authority for approval.

A motion was made by Dr. Alexander to accept the November, 2022 Voucher Report, 2nd by Mike Foster.

Roll Call Vote 3 ayes

Old Business

Tim discussed with the Authority the recent Annual FAA Cert inspection, and discussed some of the issues that were of concern with the FAA Safety Inspector. One issue that will need to be addressed will be the painted surfaces on the airport. The reflectivity per the inspector seemed to be low and a recommendation will be to repaint the White and Yellow on airfield to insure reflectivity. Paperwork submittal and on site visit both have been completed will wait for letter of correction and issues to address any further issues.

New Business

Tim Presented the end of year Transfers to the Airport Authority for approval.
2022-04

A motion was made by Mike Foster to accept the November Transfers 2022-04, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Tim Presented to the Airport Authority the 2022 Employee Stipend request.

Discussion was had by the authority stating that they wanted to work on increasing overall pay of the employees. Tim reminded the authority that they just approved the salary ordinance for the employees on August 8th for the 2023 budget. Dr. Alexander commented that we should have increased the rates more in August if we felt they needed more money. The Authority asked Tim to work on compiling pay rates at other similar airports for further study

in the next meetings to consider amending the salary ordinance. No action taken on the employee stipend for 2022.

Engineering

Jason Clearwaters from BF&S presented an update on hangar construction to the Authority, Jason also presented Novembers Coblentz Construction pay request #4 to the authority for approval and payment in the amount of 16207.04.

A motion was made by Powell to approve Pay Request 4 to Coblentz Construction in the amount of \$16207.04 for work conducted between Nov 10th and December 8th , 2nd by Mike Foster.

Roll Call Vote 3 ayes

BF&S also presented information on fence layout based on an earlier discussion with Muncie Aviation this plan shows areas that Easements would need to be obtained prior to filing for the Grant funding. A meeting will be set with Martin and both attorneys.

100LL

Muncie Aviation	Anderson	Marion	Indianapolis	Portland
7.24	5.36	5.75	7.45	5.50

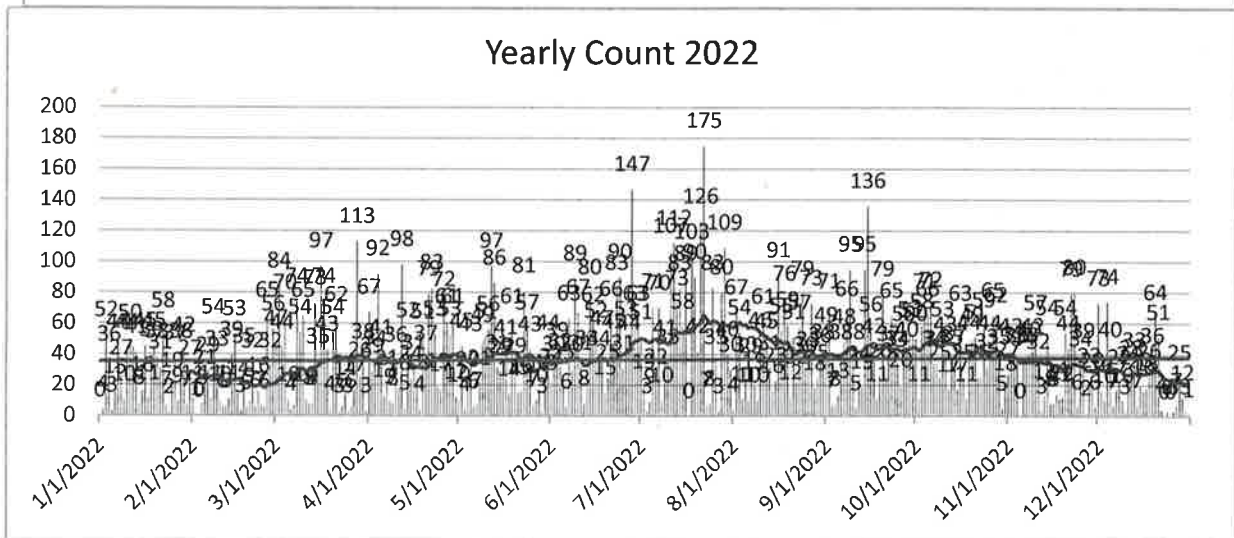
Jet A

6.37	5.36	6.40	7.19	5.50
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Tower Report

No Tower Report

<u>Category</u>	<u>December 2022</u>	<u>December 2021</u>	<u>2022 Difference</u>
<i>IFR Itinerant</i>	235	245	-10
<i>VFR Itinerant</i>	494	792	-298
<i>Local Operations</i>	<u>354</u>	<u>668</u>	<u>-314</u>
TOTAL ARPT OPS	1083	1705	-622
<i>Over-Flights</i>	<u>239</u>	<u>321</u>	<u>-82</u>
GRAND TOTAL	1322	2026	-704
Virtower	653	969	-316



Public comments

A motion to adjourn meeting 7:40 pm.

Roll Call Vote 3 ayes

The next board meeting of the Delaware County Airport Authority will be January 9, 2023 at 6:30pm.

Dr. Kurt Alexander, President

Witness

Voting Record

Date: 1-9-2023

Reason: Approval of Dec 2022 Minutes

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

M - Powell
JNB - Foster

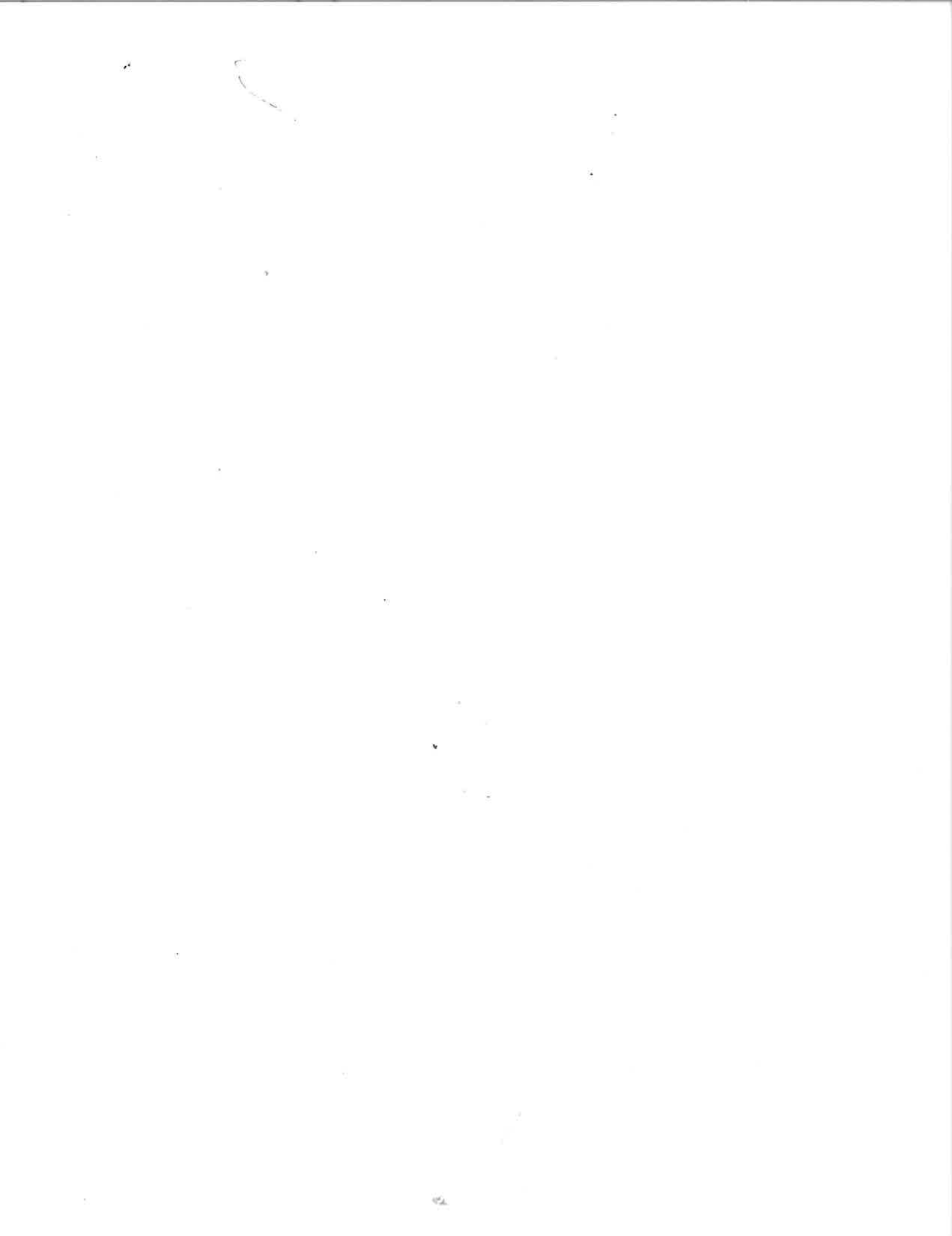
Voting Record

Date: 1-9-2023

Reason: Nomination of President Dr. Alexander

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

M Jones
and Powell



Voting Record

Date: 1-9-2023

Reason: Nomination of Vice President - Jones

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

m ~~Foster~~ Foster

2nd Powell

Voting Record

Date: 1-9-2023

Reason: Nomination of Secretary - Powell

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

1st Foster
2nd Alexander

Voting Record

Date: 1-9-2023

Reason: BFS work order 35 For Printing & marking for RWY 32/14 & Taxiway A.

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

1st - ~~Robert~~ Alexander
2nd - Foster

Voting Record

Date: 1-9-2023

Reason: Cobblers Change order #1 to Add \$8000.00

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

M - Foster
2nd Russell

Voting Record

Date: 1-9-2023

Reason: Gohlentz Progress War Estimate # 5
24472103 \$25,760,003

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

M - Foster
2nd - Powell

Voting Record

Date: 1-9-2023

Reason: Motion to Approve Transfer to Rainy day Fund
\$28,341.

NAME	Title	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

M Foster
2nd Pouch