

DELAWARE COUNTY AIRPORT AUTHORITY
BOARD MEETING
Septemer 8, 2025
6:30pm

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REGULAR MEETING

1. Roll Call
2. Minutes- August 18, 2025 minutes
3. Treasurers Report—August 2025
4. Approval of Vouchers for Payment August 2025

OLD BUSINESS

New Maint Building- Newsome Builders quote

NEW BUSINESS

Resolution to Trade/ Salvage Tractor 7 2025-010

Request to purchase new equipment

1. John Deere 6120E Cab Tractor
2. Diamond Mowers RBM-C-U Ditch and brush Mower

*****Virtual Teams Meeting Link Below*** If needed**

STANDING REPORTS

1. MANAGEMENT-

- a. Upcoming FAA Certification Safety Inspection Ongoing

2. ENGINEERING-

3. TOWER REPORT-

4. ATTORNEY-

PUBLIC COMMENTS:

DELAWARE COUNTY AIRPORT AUTHORITY
September 9, 2025 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Russell Jones called the meeting to order at 6:30 pm,

Roll Call

Board Member	Present/ Absent
Steve Slavin	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Absent-City Council Meeting
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Martin Ingram and Nick Tokar- Muncie Aviation

MINUTES:

The August 18,2025 Meeting Minutes presented to the Authority for approval.

A motion was made by M. Foster to accept the August 18, 2025 Minutes, 2nd by R. Jones.

Roll Call Vote 3 ayes 0 No

Treasurers Report

Tim presented the August Treasurers report to the Authority for Approval.

Account	Beg Balance	Receipts	Disbursements	Ending Bal
General	\$2,294,429.98	\$11,442.83	\$41,592.48	\$2,264,280.33
Cumulative	\$1,129,166.02	\$10,860.58	\$0.00	\$1,140,026.60
Rainy Day	0	0	0	0
Federal Proj	\$-60,139.87	\$67,943.00	\$77,467.00	-\$69,663.87
State Project	\$195.90	\$1,200.00	\$4303.74	-\$2,907.84
Totals	\$3,363,652.03	\$91,46.41	\$123,363.22	\$3,331,735.22

A motion was made by M. Foster to accept the August 2025 Treasurers Report, 2nd by S. Slavin

Roll Call Vote 3 ayes 0 naves

Voucher

Tim Presented the August 2025 Vouchers to the Authority for approval.

Total Checks	\$123,363.22
Total Deposits	\$91,146.41

A motion was made by R. Jones to accept the August 2025 Voucher Report, 2nd by S. Slavin.

Roll Call Vote 3 ayes 0 Naves

Old Business

Tim presented the Revised quote from Newsomes Construction, quote was revised to change the Main Door size to 20x 14 the new cost of building including concrete is \$159,300.00. There will be additional fees for architect etc to get permits and foundation work. Tim suggests going with the Newsome quote, the quote received from Steel Buildings on 332 was for building only, and Newsomes has just completed a similar building for the County Highway to store there equipment.

A motion was made by M. Foster to Purchase and construct a new maint storage building with Newsome Construction LLC in the amount of 159,300.00 , 2nd by R. Jones.

Roll Call Vote 3 ayes 0 Naves

New Business

Tim discussed with he Board his Local Improvement plans for the year 2026. Tim discussed the need for the New Maintenance building/ Storeage building, the desire to begin working on new hangars and taxiway in the development area. And the purchase of a New Tractor and a brush/ditch mower to go along with it. Tim discussed the aging current Tractor Equipment, Tim told board that we currently have three John Deere Tractors and he wishes to trade one of them in to purchase a second 4x4 Tractor big enough to operate the new ditch mower.

Tim Presented Resolution 2025-010 a resolution authorizing the Trade Sale of Tractor 7, Serial# PE4045T428277 5425 to Reynolds Farm Equipment for the price of \$24,000.00 to go towards the cost of a new tractor.

A motion was made by M. Foster to approve Transfer/ Sale of Equipment Resolution 2025-0110 to Reynolds Farm Equipment in the amount of \$24,000, 2nd by S Slavin.

Roll Call Vote 3 ayes 0 Nays

Engineering

Jason from BFS presented AIP 42 PR1 ATCT equipment Install and AV Gas Self Fueling system for Invoices 10359 and 105996 to be submitted to the FAA for a total amount of \$11,495.78

Fed – 10,920.00

Local-575.78

State 575.78- Currently no PO yet to submit due to being new grant will submit state at a later date.

A motion was made by M. Foster to approve AIP 42 Pay Request 1 for ATCT equipment Install and AV Gas Self Fueling system in the amount of 11,495.75, 2nd by R. Jones.

Roll Call Vote 3 ayes 0 Nays

Jason presented a request to submit AIP 37 Wildlife Security Fence Design Pay Request 15 Final to the FAA. Request totalling 6,346.43

Federal Share 5,711.79

Local Share 634.64

A motion was made by M. Foster to approve AIP 32 Pay Request 15 Final to the FAA in the Amounty of \$6,346.43, 2nd by R.Jones.

Roll Call Vote 3 ayes 0 Nays

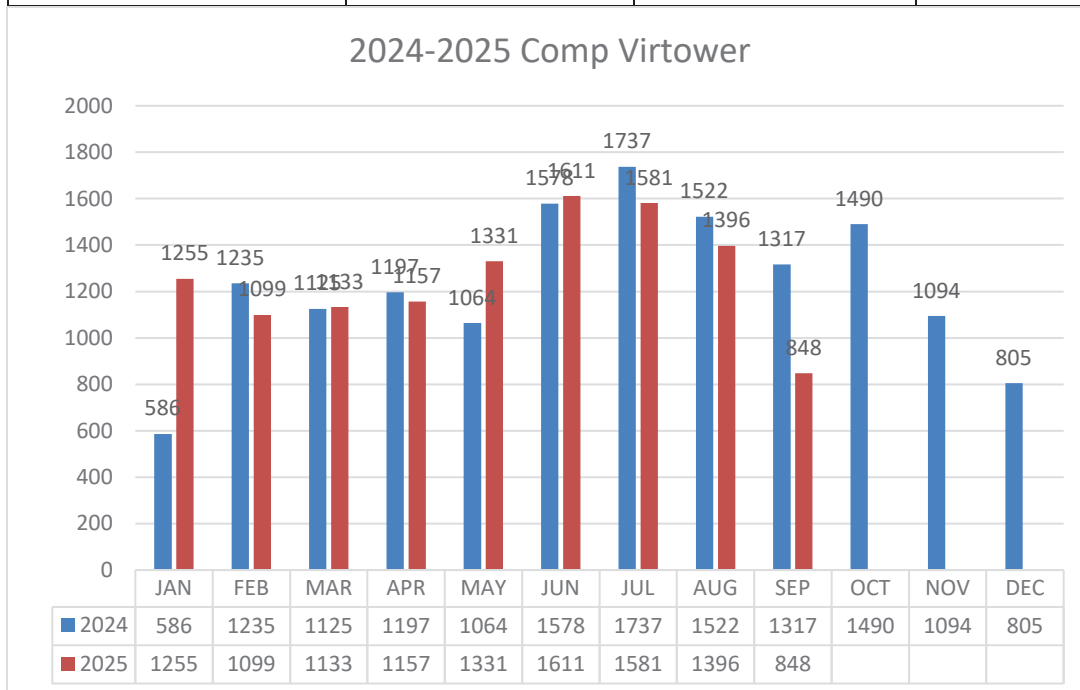
Management Report

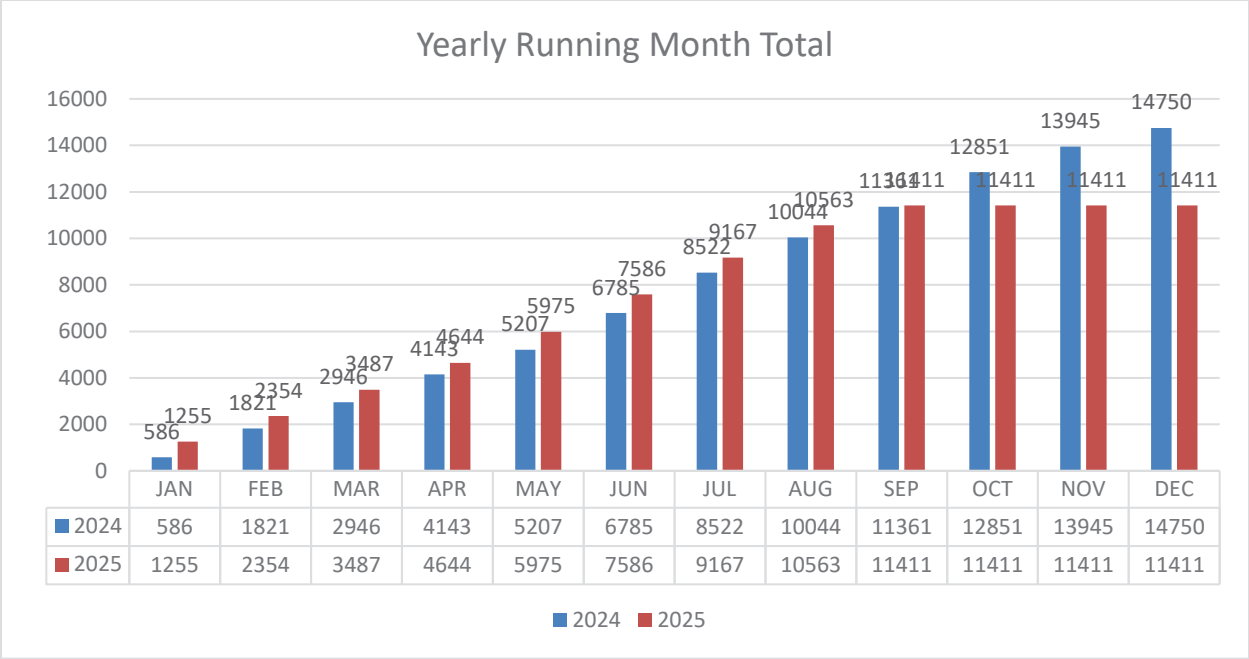
Tim discussed with the board his desire to begin the next phase of Hangar Development after the last meeting Jason came with better proposed drawaings of the area, and discussed our funding from the BIL funds. Tim and Jason suggest doing this next phase in 2 phases Pavement then building. If we use the BILL money to do either portion we will not trigger the FAA Fund-to make

income rule. Jason educated the authority on if you use Traditional AIP funds to build Revenue generating, you could be suspended in being awarded any federal AIP grants for 3 years. BIL money doesn't qualify like traditional AIP. Tim suggests using the left over BIL funds to design and construct taxiway, then local funds to build T- Hanagars, Jason is going to work on a Project order for BFS to begin doing the design work, and bid packages.

Tower Report

<i>Category</i>	<i>August 2025</i>	<i>August 2024</i>	<i>2025 Difference</i>
<i>IFR Itinerant</i>	315	282	+33
<i>VFR Itinerant</i>	1207	1438	-231
<i>Local Operations</i>	788	769	-8
TOTAL ARPT OPS	2310	2516	-206
<i>Over-Flights</i>	563	622	-59
GRAND TOTAL	2873	3138	-265
<i>Virtower</i>	1389	1522	-133





Attorney Report

Jim looked over the Facility Rental Agreement and Modified and is ok with it to be used.

Public comments

A motion to adjourn the meeting at 7:20 pm.

Roll Call Vote 3 ayes

The next board meeting of the Delaware County Airport Authority will be on October 14,2025 at 6:30pm. (Date Change due to Holiday)



 Russell Jones, Chairman



 Witness

****Role Call Votes for Meeting****

Voting Record

Date:

9-8-2025

Reason: Motion to approve August 18, 2025 Meeting minutes

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	✓
Seconded by:				

Voting Record

Date:

9-8-2025

Reason: Motion to approve treasurers report fund balances

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:	✓			

Voting Record

Date:

9-8-2025

Reason: Motion to approve August 2025 checks and deposits

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				✓
Seconded by:	✓			



Delaware County Regional Airport

RESOLUTION/ ORDINANCE

Authorizing the Sale, trade or salvage of equipment

NUMBER 2025-010

A RESOLUTION AUTHORIZING THE DELAWARE COUNTY AIRPORT AUTHORITY, or Management to Sell, Trade or Salvage the below mentioned equipment and to remove it from the Delaware County Regional Airport Authority's asset records.

WHEREAS, The Delaware County Regional Airport Authority has discussed and reviewed the proposed purchase or trade document from Reynolds Farm Equipment,

WHEREAS, Reynolds Farm Equipment is offering a trade in value of \$24,000.00 to be used towards the purchase of new equipment

WHEREAS, The Delaware County Regional Airport Authority Board, Is in agreement that this is a fair price for this equipment.

Now therefore, be it resolved by the Delaware County Airport Authority Board, agrees to allow Airport Authority Management to Sell/ Trade John Deere Tractor Serial# PE4045T428277 5425 Tractor

1. That the Delaware County Airport Authority, by its Board of Directors, **ADOPTED AND APPROVED BY THE BOARD OF THE DELAWARE COUNTY AIRPORT AUTHORITY, ON THIS THE** 8th **DAY OF** Sept **2025.**

Russell Jones, PRESIDENT

witness

Steve Slavin

Nora Powell

Mike Foster

Voting Record

Date: 9-8-2028

Reason: Modify to approve Resolution 2025-010 authorizing the trade in of Tractor 7 to John Deere for \$24,000.00

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:	✓		✓	
Seconded by:	✓			•



Quote Summary

Prepared For

DELAWARE COUNTY AIRPORT AUTHORITY
 311 W CARL SIMMONS DR
 MUNCIE, IN 47303
 Business: 765-747-5690
 Email: TBATY@MUNCIE-AIRPORT.COM

Prepared By

Nick Meeks
 Reynolds Farm Equipment LLC
 2220 E Mcgalliard Road
 Muncie, IN 47303
 Phone: 765-289-1833
 nmeeks@rfemail.com

Quote Id: 33197098
Created On: 21 July 2025
Last Modified On: 03 September 2025
Expiration Date: 31 July 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 6120E Cab Tractor (101 PTO hp)	\$ 120,080.80	\$ 93,062.78	X 1 =	\$ 93,062.78
DIAMOND MOWERS RBM-C-U	\$ 55,559.00	\$ 39,925.00	X 1 =	\$ 39,925.00
Equipment Total				\$ 132,987.78

Trade In Summary	Qty	Each	Extended
2005 JOHN DEERE 5425 - LV5425S140189	1	\$ 24,000.00	\$ 24,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 24,000.00
Trade In Total			\$ 24,000.00

Quote Summary

Equipment Total	\$ 132,987.78
Trade In	\$ (24,000.00)
SubTotal	\$ 108,987.78
Est. Service Agreement Tax	\$ 0.00
Total	\$ 108,987.78
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 108,987.78

Voting Record

Date: 9-8-2025

Reason: Motion to purchase John Deere Tractor and Ditch Mower from Reynolds Farm Equipment for a total of \$108,987.78

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	✓
Seconded by:			✓	

ESTIMATE



765-838-1451

Newsome's Construction LLC

2009 North Granville Avenue
Muncie, Indiana 47303-2110
Phone: +765.838.1451 - 765.209.2293
Email: newsomesconstructionllc@yahoo.com

Prepared For

Delaware County Airport Authority
311 W. Carl Simmons
Muncie, IN 47303

Estimate # 573
Date 08/26/2025
PO # 311 W. Carl Simmons
Business / Tax # 47-3236812

Description **Total**

Construct new 80 x 80 x 16 pole building \$159,300.00

Includes:

- Ramco 40-year, 28-gauge metal
- 1' overhang
- 4/12 pitch
- Trusses 4' on center
- Laminated posts every 8'
- Purlins 2' on center
- 3 x 3 slider windows
- 5" concrete with 1/2" rebar (approximately 3 x 3 squares)
- 2 - 20' x 14' steel back insulated garage doors
- 1 entry door

Purchase of New Building and concrete total \$159,300.00
Using Funds from the following two accounts
100-7210 \$-100,000.00 and 200-7210 \$-59,300.00 leaving
a balance in this line item of \$12,580.00

Includes clean up and haul away debris

Subtotal	\$159,300.00
Total	\$159,300.00

Voting Record
 Date: 9-8-2025

Reason: Motion to purchase and construct New Maint. Storage building from Newsome Constructon LLC in the amount of \$159,300.00

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member			
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

Voting Record
 Date: 9-8-2025

Reason: Motion to approve AIP 42 PR1 for BFS Invoice 105359 and 105996 for the ATCT equipment and AV gas system for a total of \$11,495.78
 Fed(95%) 10,920.00 Local \$575.78

to FAA

No Stae PO yet

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

Voting Record
 Date: 9-8-2025

to FAA

Reason: Motion to approve AIP 37 PR 15 Final for submission to FAA/ INDOT for Wildlife Fence Design for remaining BFS Inv 107992 and 108809

For at total of \$6,346.43 Fed Share 90%- \$5,711.79
 Local share 10% 634.64

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member			
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

Voting Record

Date: 11-10-25

Reason: Approval of Sept 8, 2025 Meeting Minutes

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary			✓
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:	✓			