

DELAWARE COUNTY AIRPORT AUTHORITY
March 10, 2025 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Russell Jones called the meeting to order at 6:30 pm,

Roll Call

<i>Board Member</i>	<i>Present/ Absent</i>
Steve Slavin	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
<i>Other Members</i>	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt- Midwest ATC, Martin Ingram and Nick Tokar- Muncie Aviation

MINUTES:

The February 10, 2025, Meeting Minutes presented to the Authority for approval.

A motion was made by M. Foster to accept the February 10, 2025 Minutes, 2nd by N. Powell.

Roll Call Vote 4 ayes 0 No

Treasurers Report

Tim presented the February 2025 Treasurers report to the Authority for Approval.

<u>Account</u>	<u>Beg Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Bal</u>
General	\$2,098,574.05	\$10,642.83	\$36,459.92	\$2,072,756.96
Cumulative	\$1,003,767.09	\$8,808.35	0.00	\$1,012,575.44
Rainy Day	0	0	0	0
Federal Proj	(\$44,847.30)	\$33,925.78	0.00	(\$10,921.52)
State Project	(\$16,951.70)	\$18,039.11	0.00	\$1,087.41
Totals	\$3,040,542.14	\$71,416.07	\$36,459.92	\$3,075,498.29

A motion was made by N. Powell to accept the February 2025 Treasurers Report, 2nd by M. Foster

Roll Call Vote 4 ayes

Voucher

Tim Presented the February 2025 Vouchers to the Authority for approval.

Total Checks	\$36,459.92
Total Deposits	\$71,416.07

A motion was made by N. Powell to accept the February 2025 Voucher Report, 2nd by M. Foster.

Roll Call Vote 4 ayes

Old Business

Tim had no update on the New Maintenance building, advised that he was waiting to get prices until the prices on steel are decided in regards to outside factors.

New Business

Tim Presented to the Airport Authority the annual bill from AAAE United States Contract Tower Association 2025 Membership. Tim advised that historically we pay half the membership fee, this is basically for them to work on our behalf to improve and secure the Contract Tower Program, The authority authorized the payment of \$1500.00 to AAAE (Contract Tower Association)

A motion was made by M. Foster to pay \$1500.00 to AAAE Contract Tower Association , 2nd by S. Slavin.

Roll Call Vote 4 ayes

Tim Outlined to the Authority the 2025 Sign Replacement program. This year we are going to work on upgrading the older Distance to go signs to the New Lumicurve Signs. They are more cost efficient and are easier to maintain. This will involve 5-10 signs this year.

Tim advised the authority that we have had some winter equipment issues, the new broom is out of service due to a hydraulic pump failure. This is under warranty from the manufacturer and they have been notified. Tim advised that they also had a hydraulic ram failure on one of the plow trucks that has been send off for repair.

Engineering

Jason presented FAA Pay Request #12 AIP 37 Wildlife and Security Fence Design to the authority for approval to submit in the amount of \$7,459.99 This grant is 100% Federally Funded..

Fed 100%-\$7,459.99

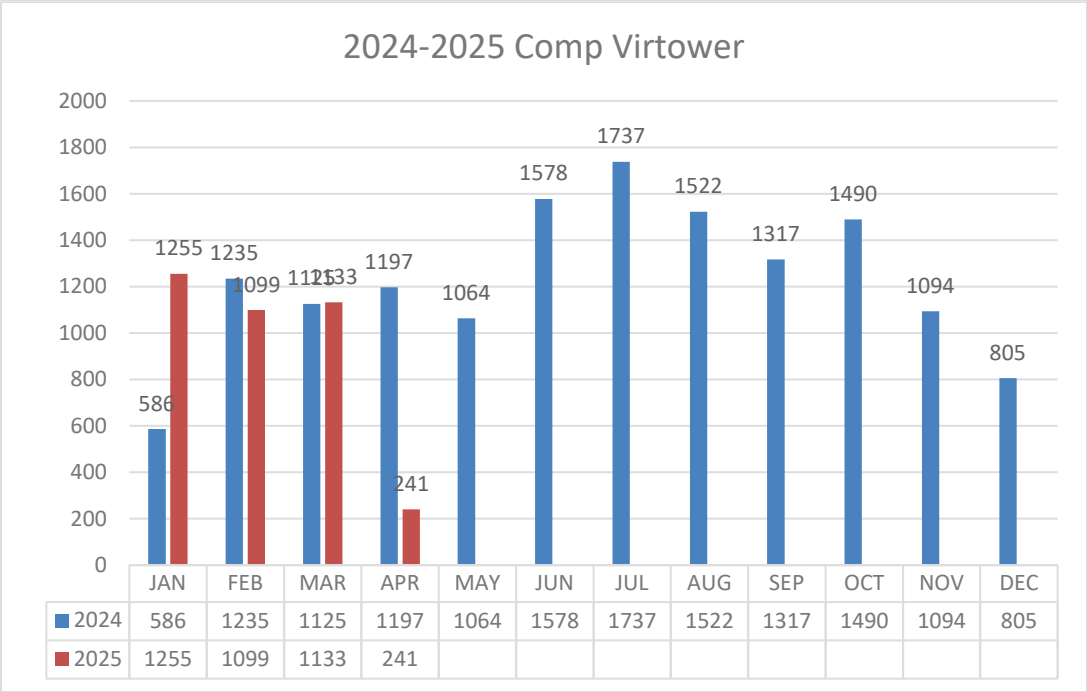
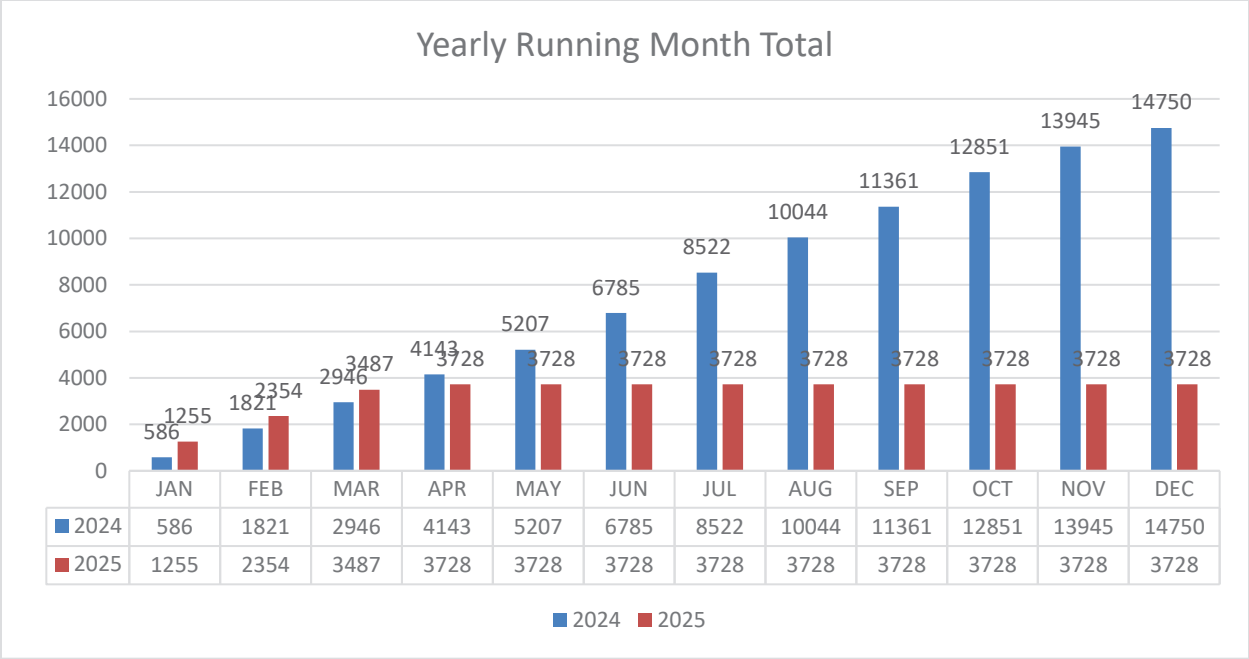
A motion was made by N. Powell to approve and submit Pay Request #12 to FAA in the amount of \$7,459.99 for AIP #37 Wildlife and Security Fence design, 2nd by M. Foster.

Roll Call Vote 4 ayes

Management

Tower Report

<u>Category</u>	<u>March 2025</u>	<u>March 2024</u>	<u>2025 Difference</u>
<i>IFR Itinerant</i>	<i>201</i>	<i>358</i>	<i>-157</i>
<i>VFR Itinerant</i>	<i>942</i>	<i>834</i>	<i>+108</i>
<i>Local Operations</i>	<i>554</i>	<i>451</i>	<i>+103</i>
TOTAL ARPT OPS	1697	1643	+54
<i>Over-Flights</i>	<i>456</i>	<i>443</i>	<i>+13</i>
GRAND TOTAL	2153	2086	+67
Virtower	1133	1125	+8



Attorney Report
Nothing to report from lawyer

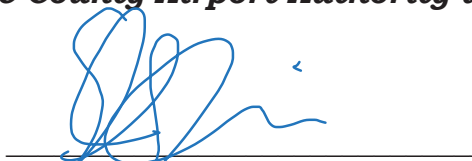
Public comments

A motion to adjourn the meeting at 7:45 pm.

Roll Call Vote 3 ayes

The next board meeting of the Delaware County Airport Authority will be on March 10, 2025 at 6:30pm.


 Russell Jones, Chairman


 Witness

****Role Call Votes for Meeting****

Voting Record
 Date: __March 10, 2025

Reason: __Approval of the February 10th 2025 Meeting Minutes__

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:		✓		

Voting Record
Date: __March 10, 2025

Reason: __Motion to Approve the February 2025 Treasurer Report as presented__

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:		✓		
Seconded by:			✓	

Voting Record
Date: __March 10, 2025

Reason: __Approval of the February 2025 Vouchers and Deposits__

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:		✓		
Seconded by:			✓	

Voting Record
Date: 3-10-2025

Reason: Approval to Pay 1500 to AAPDE Cont Tower Ass.

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:	✓			

Voting Record
Date: 3-10-2025

Reason: to Approve Pay Request #12 AIP 37 in the Amount of \$7459.99 100% Fed Funded.

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:		✓		
Seconded by:			✓	

Voting Record
Date: __April 14, 2025

Reason: __Approval of March 10, 2025 Minutes__

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓