

DELAWARE COUNTY AIRPORT AUTHORITY
February 10, 2025 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Russell Jones called the meeting to order at 6:30 pm,

Roll Call

<i>Board Member</i>	<i>Present/ Absent</i>
Steve Slavin	Absent
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
<i>Other Members</i>	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt- Midwest ATC, Martin Ingram and Nick Tokar- Muncie Aviation

MINUTES:

The January 13, 2025, Meeting Minutes presented to the Authority for approval.

A motion was made by N. Powell to accept the January 13, 2025 Minutes, 2nd by M. Foster.

Roll Call Vote 3 ayes 0 No

Treasurers Report

Tim presented the January 2025 Treasurers report to the Authority for Approval.

<u>Account</u>	<u>Beg Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Bal</u>
General	\$2,139,688.25	\$9,842.83	\$54,715.39	\$2,094,779.69
Cumulative	\$996,615.95	\$10,658.04	\$3,469.41	\$1,003,804.58
Rainy Day	0	0	0	0
Federal Proj	(\$4,463.22)	\$295,479.00	\$331,349.34	(\$40,333.56)
State Project	(\$4,463.22)	\$517.00	\$18,039.21	(\$17,708.57)
Totals	\$3,131,654.62	\$316,496.87	\$407,609.35	\$3,040,542.14

A motion was made by M. Foster to accept the January 2025 Treasurers Report, 2nd by N. Powell

Roll Call Vote 3 ayes

Voucher

Tim Presented the Novmber 2024 Vouchers to the Authority for approval.

Total Checks	\$316,496.87
Total Deposits	\$407.609.35

A motion was made by M. Foster to accept the November 2024 Voucher Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Old Business

New Business

Tim apologized to the Authority for no printed documents for this meeting, advised the Authority that they copier had broken and that Leap was unable to repair it after several attempts to replace hardware. Tim is asking the Authority for permission to purchase a copier from Leap for the cost of \$3789.00. Tim presented the board with information on the Canon Image Runner C3725i which is smaller than our current copier but performs the same functions.

A motion was made by Russell Jones to purchase the copier from Leap Managed IT in the amount of \$3,789.00, 2nd by S. Slavin.

Roll Call Vote 3 ayes

Engineering

Jason presented FAA Pay Request #3 AIP 41 Wildlife and Security Fence Construction to the authority for approval to submit in the amount of \$32,472.

Fed 90%-\$29,225.00
State 5 %-\$1,623.60
Local 5%-\$1623.40

A motion was made by M. Foster to approve and submit Pay Request #3 to FAA and INDOT in the amount of \$32,472 for AIP #41 Wildlife and Security Fence Construction, 2nd by R. Jones.

Roll Call Vote 3 ayes

Jason Clearwaters presented to the Authority FAA AIP #37 Pay Request #11 Wildlife and Security Fence Design which is 100% Federally Funded for submittal for re-imbursement in the amount of \$ 4,700.78.

A motion was made by M. Foster to approve and submit FAA Pay Request #11 for AIP #37, Wildlife and Security Fence Design to FAA and INDOT in the amount of \$ 4,700.78 2nd by R. Jones.

Roll Call Vote 3 ayes

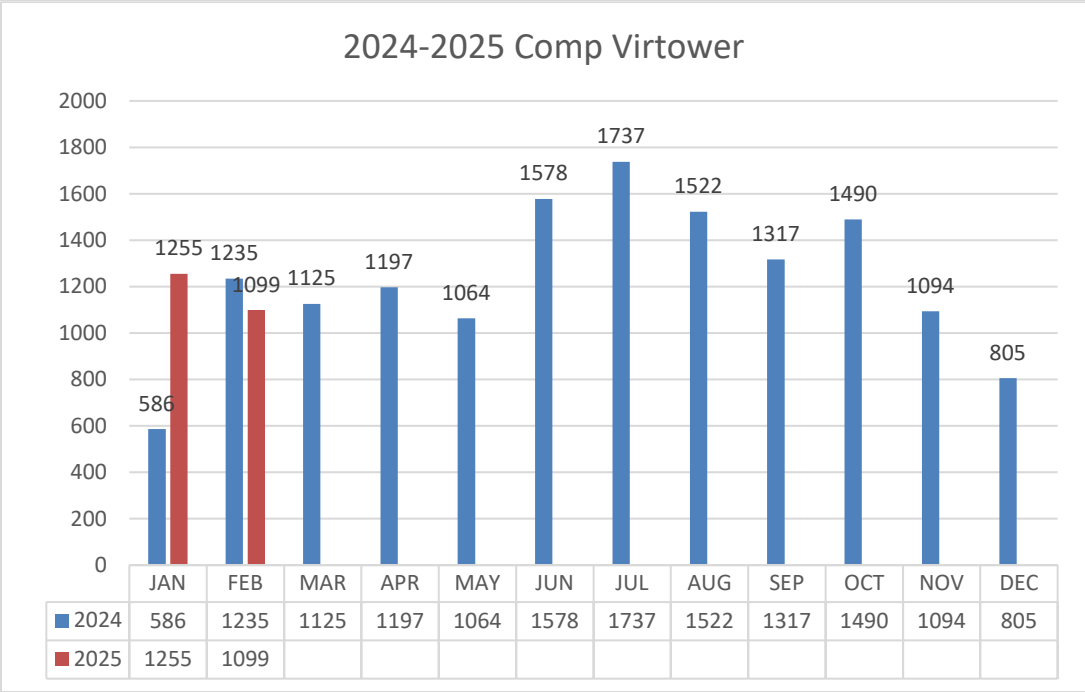
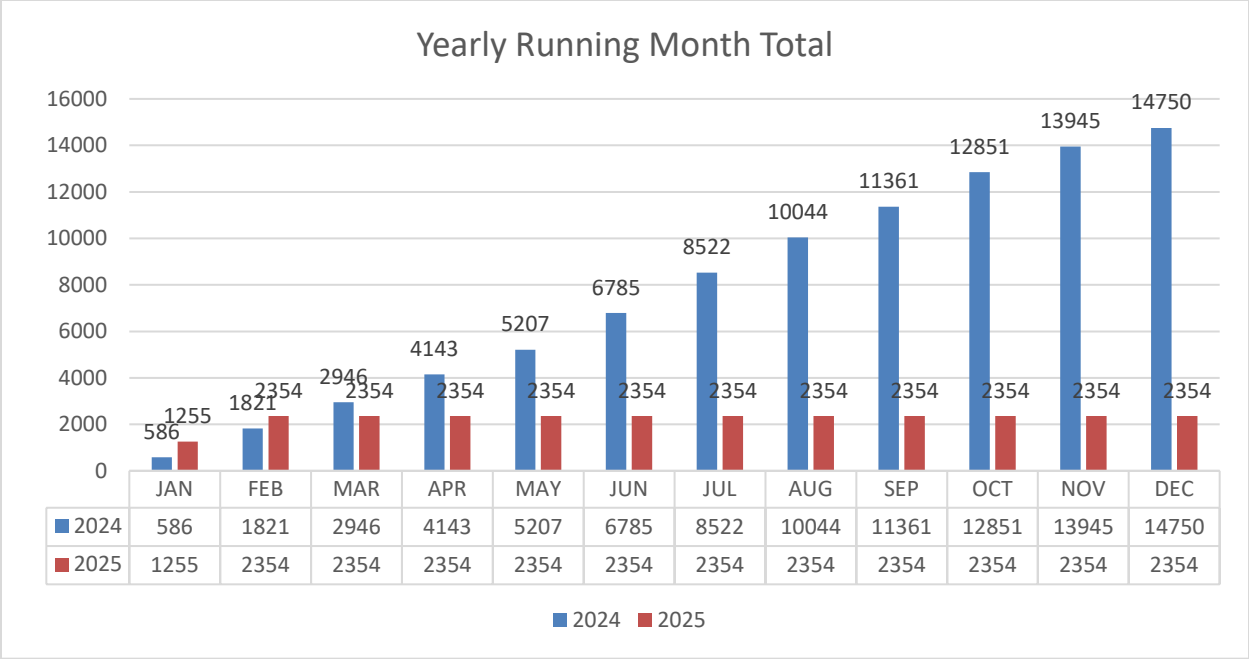
Jason updated the authority on the other two grants in the works, Jason Tim and John met prior to the meeting to discuss the equipment in the Tower ATC Voice Switch grant that will be put to bid here shortly and grant submitted prior to the deadline.

Management

Tim discussed with the Authority that he is going to start looking for some sort of building that we can investigate to store some of the excess equipment in the off season (ie: snow equipment in summer, mowing equipment in the winter) to allow for us to have an easier and safer time getting equipment in and out of Maintenance building. Tim said he was going to investigate the pre fab metal storage buildings to see if that is a more cost-effective option. Tim will report back at the next meeting.

Tower Report

<u>Category</u>	<u>February 2025</u>	<u>February 2024</u>	<u>2025 Difference</u>
<i>IFR Itinerant</i>	224	265	-41
<i>VFR Itinerant</i>	912	826	+86
<i>Local Operations</i>	<u>586</u>	<u>652</u>	<u>-66</u>
TOTAL ARPT OPS	1722	1743	-21
<i>Over-Flights</i>	<u>423</u>	<u>402</u>	<u>+21</u>
GRAND TOTAL	423	402	+21
Virtower	1235	1099	-136



Attorney Report
Nothing to report from lawyer

Public comments

A motion to adjourn the meeting at 7:45 pm.

Roll Call Vote 3 ayes


Russel Jones, Chairman


Witness

Voting Record

Date: 2-10-2025

Reason: Approval of the January Meeting minutes

[illegible]

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				
Seconded by:				

Voting Record

Date: 2-10-2025

Reason: Approval of the Survey Balance Sheet

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Foster	Board Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nora Powell	Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steve Slavin	Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion to Approve:	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Seconded by:		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Voting Record

Date: 2-16-2025

Reason: Approval of January Vouchers

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair			

Motion to Approve:	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Seconded by:		✓	✓	

Voting Record

Date: 2-10-2025

Reason: Approval to Purchase New Copier for \$3789.00

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair			

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				✓
Seconded by:	✓			

Voting Record
 Date: 2.10.2025 \$32,472

Reason: AIP #41 Pay Request #3 to the FFA Troop
Wildlife & Security Fence
 Feb 19, 2025
 State \$ 1,623.60
 Local \$ 1623.40

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman			
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair			

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

✓

Voting Record

Date: 2-10-2025

Reason: AIP #37 PR #11 to the FFA ~~200%~~ 100% Fed. in the Amount
of \$4,700.78
100% Federal

NAME	TITLE	Yes	No	Abstain
Russell Jones	Board Chairman	✓		
Mike Foster	Board Member	✓		
Nora Powell	Board Secretary	✓		
Steve Slavin	Vice Chair			

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:		✓		