

DELAWARE COUNTY AIRPORT AUTHORITY
May 13, 2024 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Rusell Jones called the meeting to order at 6:30 pm,

Roll Call

Board Member	Present/ Absent
Steve Slavin	Present
Mike Foster	Absent-work
Russell Jones	Zoom
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt- Midwest ATC, and Nick Tokar-MAC

MINUTES:

The April 9, 2024 Meeting Minutes presented to the Authority for approval

A motion was made by S. Slavin to accept the April 9, 2024 Minutes, 2nd by N. Powell.

Roll Call Vote 3 ayes

Treasurers Report

Tim presented the April 2024 Treasurers report to the Authority for Approval.

A motion was made by N. Powell to accept the April 2024 Treasurers Report, 2nd by S. Slavin

Roll Call Vote 3 ayes

Voucher

Tim Presented the April 2024 Vouchers to the Authority for approval.

A motion was made by S. Slavin to accept the April 2024 Voucher Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Old Business

Tim provided a brief update on the April 1, 2024 aircraft incident. No final report is out by the NTSB, pedestrians on the walkway have made it out of the hospital and back home.

New Business

White House- Restaurant property (MAC) Nick Tokar presented and agreed upon appraisal for the property (The Gorman Group) and wants to know how the airport wants to move forward, a motion was made that the cost of the appraisal be split between the Airport Authority and Muncie Aviation. The Split cost would be \$3500.00

A motion was made by S. Slavin to accept the agreed upon appraisal firm of The Gorman Group for the cost of \$3500.00 the April 2024 Voucher Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Tim advised the Authority that the Loan payment for the Hangar is due this month, this will take care of the loan for the new hangar, and release the CD that was held for collateral back into the Preferred Business account.

Tim presented an estimate to replace the existing parking lot lights in the terminal parking lot, and ramp lights both on Jet Ramp, and Back of tower. The existing lights are currently still the High Pressure sodium lights and most of the fixtures in the Terminal Parking lot are not working. Energy Harness Lighting presented a cost of \$12,162.40 to replace 13 parking lot lights and 6 ramp lights. Work could be done within a few weeks if approved.

A motion was made by N. Powell to accept the estimate to replace existing parking and ramp lighting to LED by Energy Harness LED lighting at the cost of \$12,162.40, 2nd by S. Slavin.

Roll Call Vote 3 ayes

Tim advised the airport authority that during the recent heavy rains and flooding, the Sanitary Lift Station on the South End of Airport by MAC Parking lot failed due to high water and debris. High water alarms were noticed and site was inspected and found to be near failure. Contacted Muncie Sanitary District to come out and advised on solution. Further info to newer members, the lift station is owned by the Airport Authority, the two existing pumps were found to be 25 years old, and failing (drawing nearly double the normal voltage)

causing the draw, to kick out main breakers and cause system to fail. The solution is to purchase two new pumps. Tim Received a quotation for the same pumps that will work with our system, Pumps were quoted at \$7134.50 each with wiring and install. For two pumps it would cost \$14,269.00 and should be considered an emergency to get these ordered so that we don't risk a release.

A motion was made by S. Slavin to approve the quotation to replace both Sanitary Lift Station pumps at a cost of \$14269.00, 2nd by N. Powell

Roll Call Vote 3 ayes

Tim presented to the authority Transfer Resolution 2024-001 in regard to the Hangar loan, transferring \$294,464.21 to the General Fund to make loan payment. The Rainy-day money was budgeted for 2024 to go towards this payment.

A motion was made by N. Powell to approve transfer resolution 2024-001 , 2nd by S. Slavin.

Roll Call Vote 3 ayes

Tim and Jason discussed with the Authority, that due to the Fence Project being of a large scale, and the cost of services for inspection on this scope of project is higher than normal, it is required by the FAA for grants to get an additional estimate for engineering services and inspections from a second provider. Tim advised the board that we have reached out to Foth Infrastructure for an Inspection services estimate from FOTH. The cost for this service is \$3000.00 and will be covered in grant reimbursement.

A motion was made by S. Slavin to approved to reach out to Foth to have the provide a quotation for Inspection Services to submit to the FAA and Indot at a cost of \$3,000.00 , 2nd by N. Powell

Roll Call Vote 3 ayes

Engineering

Jason provided an update on grants in progress

The Grant for Snow Removal Equipment- the Rotary Broom is still on schedule and is supposed to be in production in June with a delivery date of September.

Grant Application for Self-Serve fuel is still in progress.

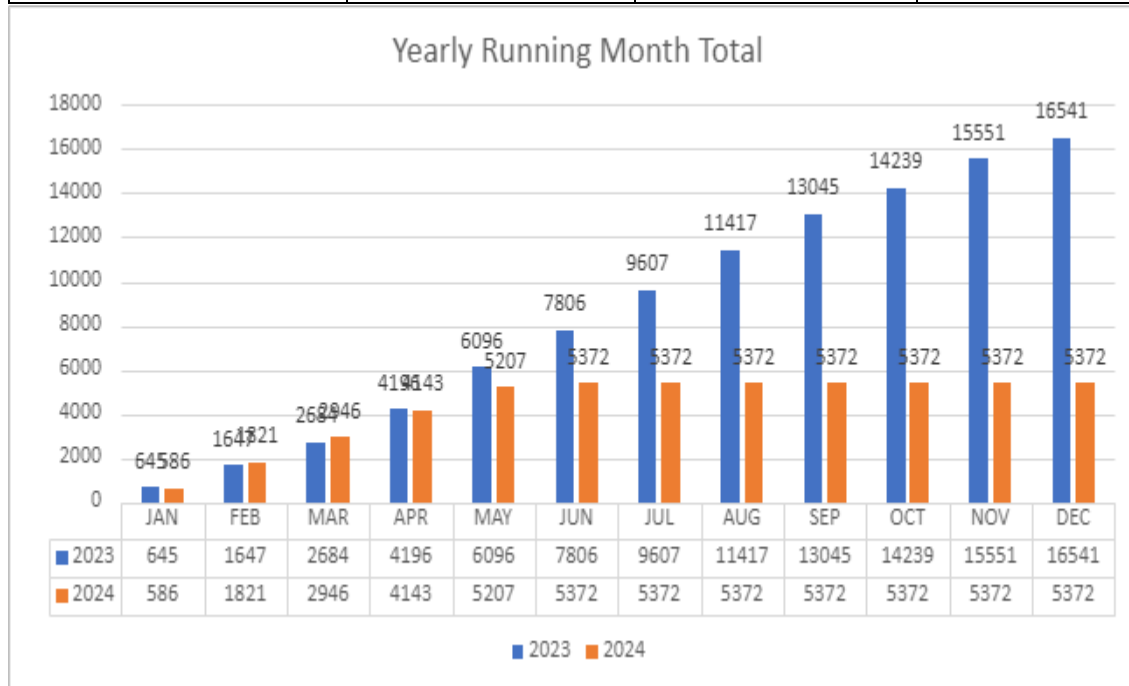
Voice Switch grant is in progress and gathering spec information to get ready to bid.

Wildlife and security fence was advertised for bids this week, bids will be due on June 10, by 4pm to be reviewed and presented that night at the meeting.

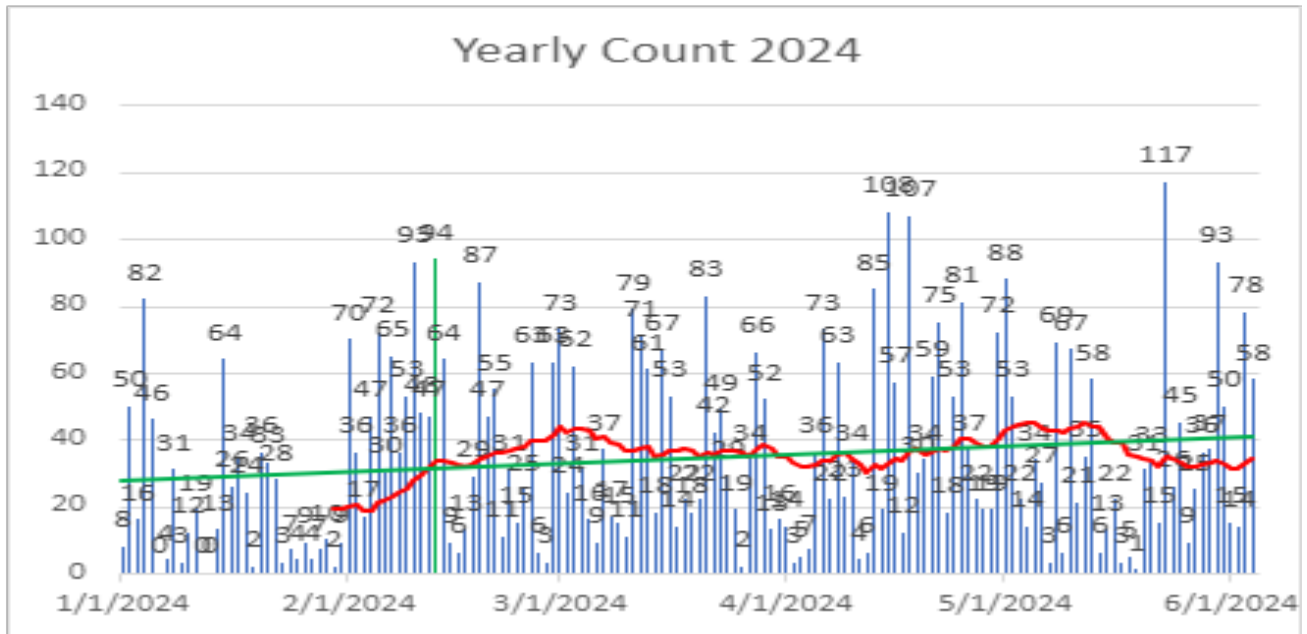
Tim asked Jason, on a estimate of fence cost and our cost share with project, he estimated \$1.77 million for the fence cost and cost share in 2025 would be around \$90,000. No solid number as we don't have bids yet.

Tower Report

<i>Category</i>	<i>May 2024</i>	<i>May 2023</i>	<i>2024 Difference</i>
<i>IFR Itinerant</i>	<i>290</i>	<i>251</i>	<i>+39</i>
<i>VFR Itinerant</i>	<i>1021</i>	<i>1252</i>	<i>-231</i>
<i>Local Operations</i>	<i>664</i>	<i>1252</i>	<i>-588</i>
TOTAL ARPT OPS	1975	2755	-780
<i>Over-Flights</i>	<i>681</i>	<i>470</i>	<i>+211</i>
GRAND TOTAL	2656	3225	-569
Virtower	1064	1900	-836



Attorney Report

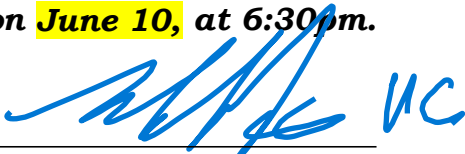


Public comments

A motion to adjourn the meeting at 7:45 pm.

Roll Call Vote 4 eyes

The next board meeting of the Delaware County Airport Authority will be on **June 10, at 6:30pm.**



 Russell Jones, Chairman



 Witness