

DELAWARE COUNTY AIRPORT AUTHORITY
January 9 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Rusell Jones called the meeting to order at 6:30 pm,

Reorganization Meeting started at 6:30 to elect 2024 Officers to the Delaware County Airport Authority.

Nora Powell Nominated Russell Jones for Chairman of the Authority, Seconded by Steve Slavin- No other nominations received.

A motion was made by Nora Powell to elect Russell Jones as Chairman, 2nd by Steve Slavin.

Roll Call Vote 3 ayes

Nomination for Mike Foster for Co- Chairman received by Nora Powell and Seconded by Russell Jones.

A motion was made by Nora Powell to elect Mike Foster as Co- Chairman, 2nd by Russell Jones.

Roll Call Vote 3 ayes

Nomination for Steve Slavin to serve as the Secretary by Nora Powell

A motion was made by Nora Powell to elect Steve Slavin as Secretart, 2nd by Russell Jones.

Roll Call Vote 3 ayes

Regular Meeting called to order at 6:37pm

Roll Call

<i>Board Member</i>	<i>Present/ Absent</i>
Steve Slavin	Present
Mike Foster	Absent-excused
Russel Jones	Present
Nora Powell	Present
<i>Other Members</i>	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt- Midwest ATC, and Nick Tokar-Muncie Aviation

MINUTES:

The November 13 Meeting Minutes presented to the Authority for approval

A motion was made by Nora Powell to accept the November 13, 2023 Minutes, 2nd by Russell Jones.

Roll Call Vote 3 ayes

Treasurers Report

Tim presented the November 2023 Treasurers report to the Authority for Approval.

A motion was made by Russell Jones to accept the November 2023 Treasurers Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Voucher

Tim Presented the November 2023 Vouchers to the Authority for approval.

A motion was made by R. Jones to accept the November 2023 Voucher Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

MINUTES:

The December 2023 Meeting was cancelled due to Lack of quorum.

Treasurers Report

Tim presented the December 2023 Treasurers report to the Authority for Approval.

A motion was made by Russell Jones to accept the December 2023 Treasurers Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Voucher

Tim Presented the December 2023 Vouchers to the Authority for approval.

A motion was made by R. Jones to accept the December 2023 Voucher Report, 2nd by N. Powell.

Roll Call Vote 3 ayes

Old Business

Tim presented Transfer Resolution which was originally on the December agenda 2023-003 to the Authority for approval.

A motion was made by N. Powell to accept the Year End Transfer Resolution 2023-003, 2nd by R. Jones.

Roll Call Vote 3 ayes

Tim gave an update to the Authority on the Sign Replacement on Rwy 32-14. 2 signs have been replaced at Alpha 5 and Alpha 4, the third sign is ordered and waiting on deliver to be installed at Alpha 3. There are still several signs that need replaced and will be worked on in 2024.

New Business

Items on the agenda for new business will be carried over to following meetings.

Discussion by the Authority on Resolution honoring Dr. Alexander, Tim and Jim will work on wording and also speak with commissioners to see if they would be willing to introduce one at the County Level as well in the future.

Engineering

Jason Clearwaters from BF&S presented the Federal Grant Financial report for submission to the FAA. The Amount received in 2023 for grants was 209,032.00 in reimbursement.

A motion was made by N. Powell to approve 2023 Federal Financial report to the FAA , 2nd by R. Jones

Roll Call vote 3 ayes

Jason discussed with the Authority that for several years we have been using a Part 139 Inspection software that was created by and is maintained by BF&S and stored in the cloud. Jason introduced BF&S IT Service agreement to maintain and store data on the software this is Project order #39.

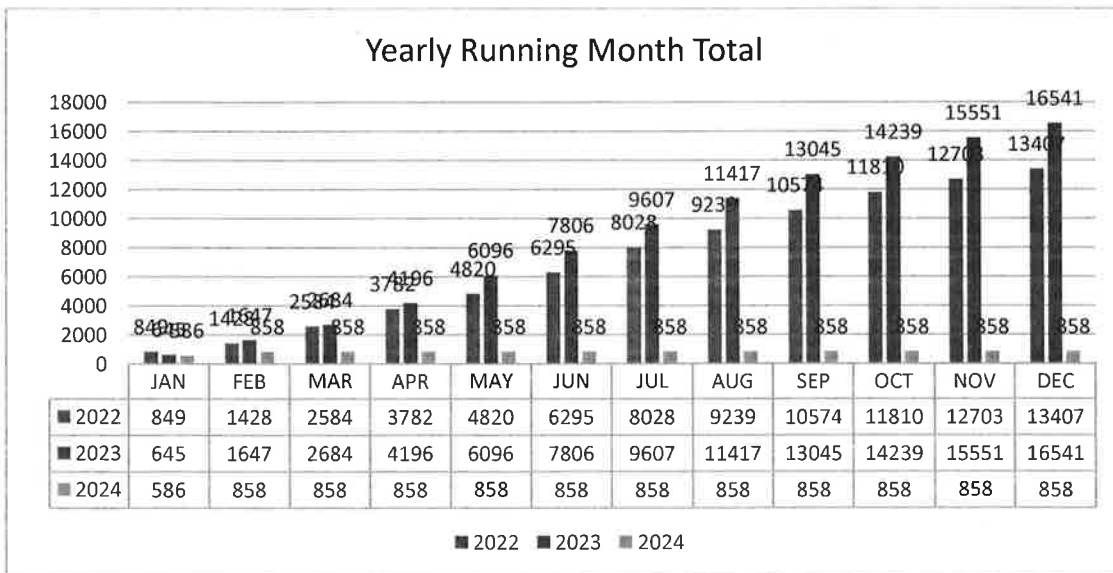
A motion was made by N. Powell to approve BF&S Work order #39 for IT service agreement , 2nd by R. Jones

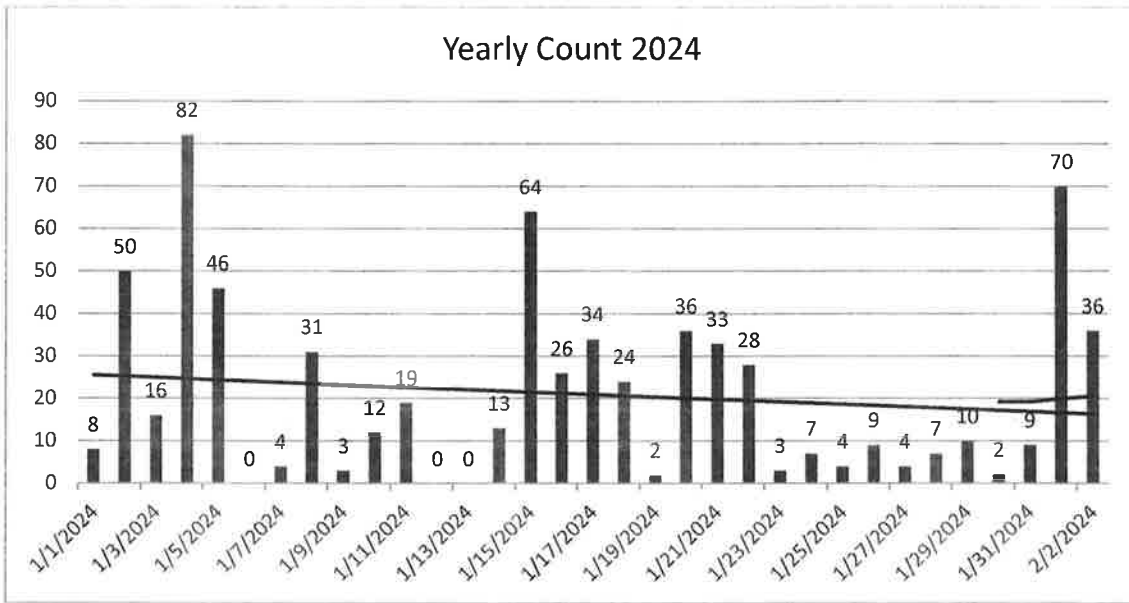
Roll Call vote 3 ayes

Tower Report

John discussed the numbers for the year. Brief explanation of Midwest ATC services to the airport and the Federal Contract Tower program to Steve Slavin the new Authority member.

<u>Category</u>	<u>January 2024</u>	<u>January 2023</u>	<u>2024 Difference</u>
<i>IFR Itinerant</i>	160	242	-82
<i>VFR Itinerant</i>	343	485	-142
<i>Local Operations</i>	<u>290</u>	<u>372</u>	<u>-82</u>
TOTAL ARPT OPS	793	1099	-306
<i>Over-Flights</i>	<u>238</u>	<u>266</u>	<u>-28</u>
GRAND TOTAL	1031	1365	-334
Virtower	586	645	-59





Attorney Report

Jim Schafer reported to the Authority that he was contacted by Nick Tokar, Attorney for Muncie Aviation that they had found an Appraiser that they would like to have contacted about appraising the building at 5201 N Walnut the old Rest building. Discussion was had by the authority and a Executive session will be held prior to the next meeting.

Public comments

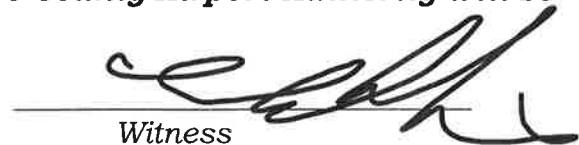
Tim informed the Authority that due to a scheduling conflict the February meeting will need to be moved to February 13, 2024 at 6:30pm. An executive session will be held prior to the meeting beginning at 6:30pm

A motion to adjourn meeting 7:35 pm.

Roll Call Vote 3 ayes

The next board meeting of the Delaware County Airport Authority will be February 13, 2024 at 6:30pm.


Russel Jones, Chairman


Witness