

**DELAWARE COUNTY AIRPORT AUTHORITY**

**BOARD MEETING**

**March 11, 2024**

6:30pm



**REGULAR MEETING**

1. Roll Call
2. Minutes—February 13, 2024 minutes
3. Treasurers Report—February 2024
4. Approval of Vouchers for Payment February 2024

**OLD BUSINESS**

Solar Eclipse  
Sign Replacement

**NEW BUSINESS**

April 8<sup>th</sup> Meeting\*\*\* Discussion to move to the 9th

**STANDING REPORTS**

1. MANAGEMENT-
2. ENGINEERING-
3. TOWER REPORT-
4. ATTORNEY-

PUBLIC COMMENTS:

Next Regular meeting on Monday April 8, 2024 @ 6:30pm

**DELAWARE COUNTY AIRPORT AUTHORITY**  
**February 13 – 6:30 pm**  
**401 W. Carl Simmons Drive**  
**Muncie, IN 47303**

Russell Jones called the meeting to order at 6:30 pm,

**Roll Call**

<b>Board Member</b>	<b>Present/ Absent</b>
Steve Slavin	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Absent-excused
<b>Other Members</b>	
Jim Schafer- Lawyer	Present- via zoom
Tim Baty- Airport Manager	Present

*Also present, Jason Clearwaters BF&S, John Ferratt- Midwest ATC, and Nick Tokar-Muncie Aviation and Martin Ingram- Muncie Aviation*

**MINUTES:**

*The January 9 2024 Meeting Minutes presented to the Authority for approval*

***A motion was made by Steve Slavin to accept the January 9, 2024 Minutes, 2<sup>nd</sup> by Mike Foster.***

***Roll Call Vote 3 ayes***

**Treasurers Report**

Tim presented the January 2024 Treasurers report to the Authority for Approval.

***A motion was made by Mike Foster to accept the January 2024 Treasurers Report, 2<sup>nd</sup> by R. Jones***

***Roll Call Vote 3 ayes***

## **Voucher**

Tim Presented the January 2024 Vouchers to the Authority for approval.  
***A motion was made by Mike Foster to accept the January 2024 Voucher Report, 2<sup>nd</sup> by R. Jones.***

***Roll Call Vote 3 ayes***

## **Old Business**

Property Acquisition, The Authority met in executive session prior to this meeting to discuss the interest in acquiring the White building of Muncie Aviation. Discussion was had with Muncie Aviation in obtaining a second appraisal of the property, the Authority directed the Lawyer to work with Muncie Aviation's Lawyer to discuss with an aviation related appraiser on cost and both parties have agreed to split the cost. Jim was joining by zoom with poor connection at times. Tim will reach out to him when he returns.

## **New Business**

Tim discussed the Total Solar Eclipse, the City of Muncie and AMA are planning events on the day of April 8<sup>th</sup>, 2024. He reported that he has received a handful of phone calls from pilots interested in flying into the airport, although we have nothing planned at the airport Tim is going to advertise that people are welcome to come to the airport and watch the eclipse either from the ramp or lawn. No other events are going to be held here at this time as most vendors are set up elsewhere.

Air Craft De-icing. Tim discussed that during inclement weather the Delaware County Airport does not have the capability to de-ice aircraft. After speaking with some of the based pilots, and discussing cost to the individual aircraft owner and the cost to the airport to purchase the needed equipment and to do the modifications to the ramp. Investigating de-icing any further at this time is not cost effective. This discussion presented itself due to a Ball State Basketball flight departing out of Anderson instead of Muncie due to them having a de-icing truck. It was not needed but available.

## **Engineering**

Jason from BF&S presented the bids for the Painting and Markings for Runway 3-21 and Taxiway B. His recommendation to the Authority is to award the project to the lowest bidder Metro Construction in the amount of \$60,770.00. Jason reports working with this company on other airport projects and has not reported issues.

***A motion was made by M. Foster to approve the Painting and Markings project to Metro Construction in the amount of \$60,770.00 , 2<sup>nd</sup> by R. Jones***

***Roll Call vote 3 ayes***

Jason gave an update on other AIP projects in the works.

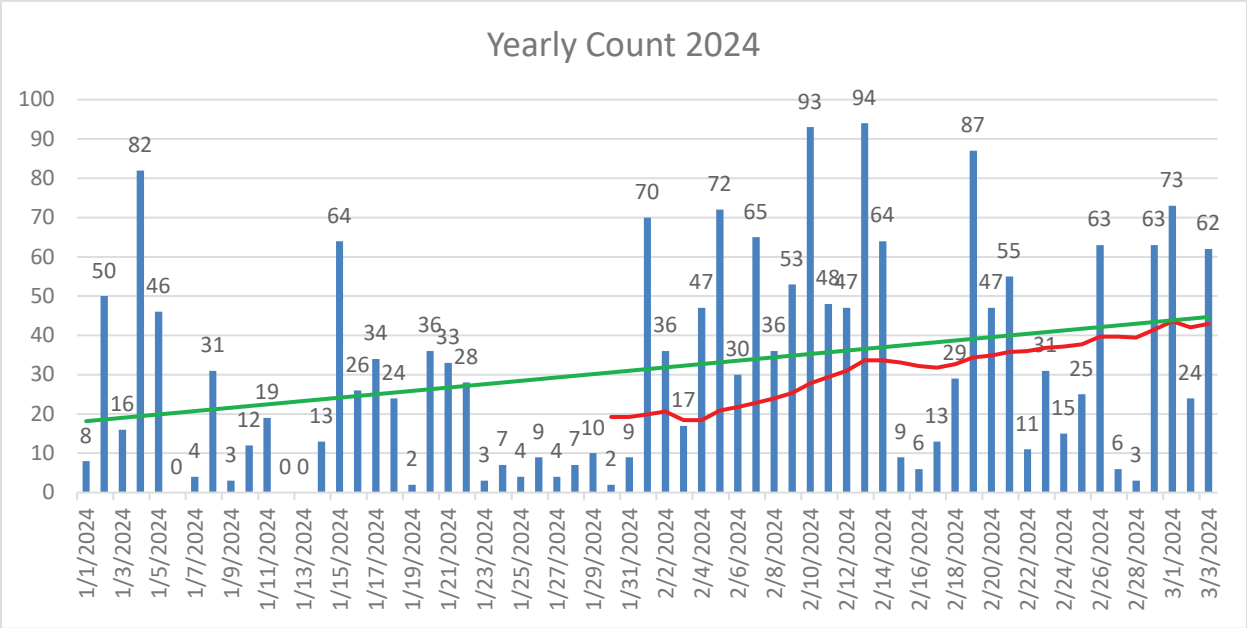
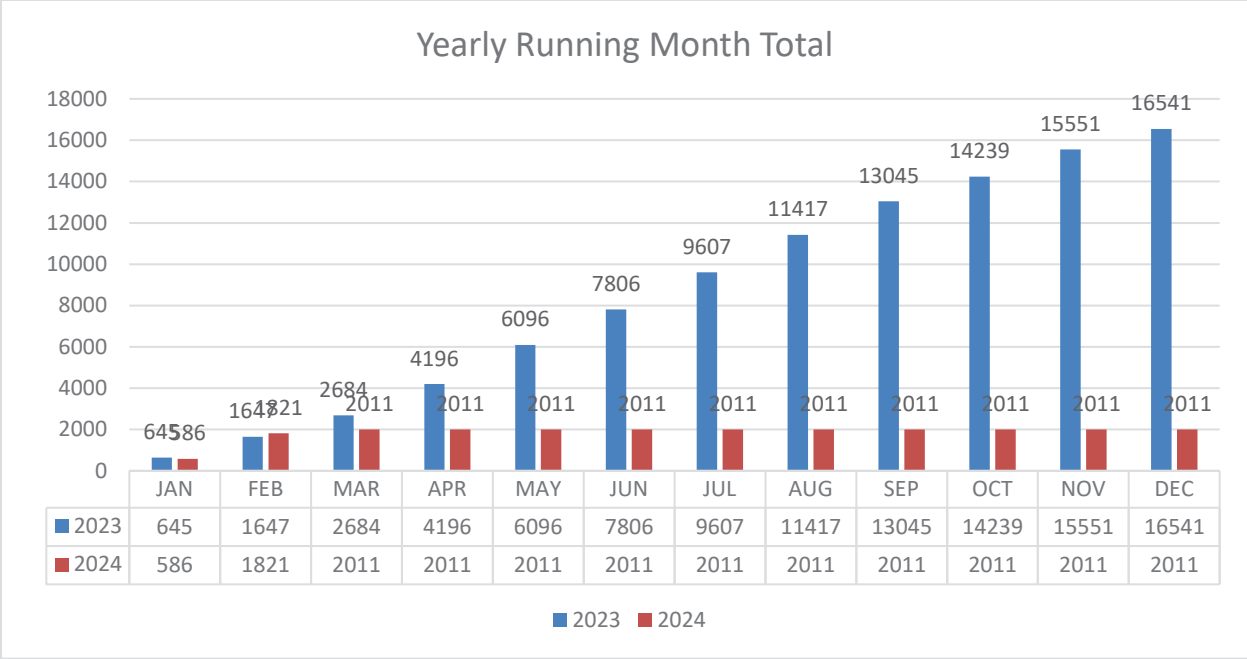
Tower ATC equipment Infrastructure grant- Contact has been made with vendor and an update to the equipment pricing and list will be provided. Working on creating the spec for the project to put out for bid possible as early as March.

Wildlife Security Fence construct grant will be due in July, this will be a multi phase project hopefully just 2 but will depend on the amount awarded in the initial phase. Project estimated around 4 million. The hopes is to begin the project going north from Carl Simmons Drive and working our way around to Muncie Aviation .

## **Tower Report**

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<b><u>Category</u></b>	<b><u>February 2024</u></b>	<b><u>February 2023</u></b>	<b><u>2024 Difference</u></b>
<i>IFR Itinerant</i>	265	234	+31
<i>VFR Itinerant</i>	826	677	+149
<i>Local Operations</i>	<u>652</u>	<u>578</u>	<u>+74</u>
<b>TOTAL ARPT OPS</b>	<b>1743</b>	<b>1489</b>	<b>+254</b>
<i>Over-Flights</i>	<u>402</u>	<u>241</u>	<u>+161</u>
<b>GRAND TOTAL</b>	<b>2145</b>	<b>1730</b>	<b>+415</b>
<b><i>Virtower</i></b>	<b>1235</b>	<b>995</b>	<b>+240</b>



**Attorney Report**

Jim appeared by Zoom , connection was poor.

**Public comments**

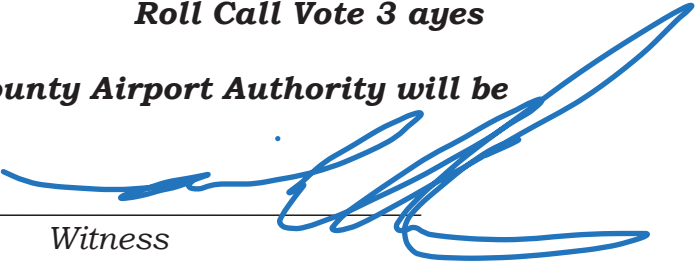
**A motion to adjourn meeting 7:35 pm.**

**Roll Call Vote 3 ayes**

**The next board meeting of the Delaware County Airport Authority will be April 8, at 6:30pm.**



*Russel Jones, Chairman*



*Witness*