

**DELAWARE COUNTY AIRPORT AUTHORITY**  
**November 13, 2023 – 6:30 pm**  
**401 W. Carl Simmons Drive**  
**Muncie, IN 47303**

Rusell Jones called the meeting to order at 6:30 pm,

Discussion held to discuss the passing of Long time Airport Authority Member and President Dr. C. Kurt Alexander. Information will be passed along when available to all members on any arrangements.

**Roll Call**

<b>Board Member</b>	<b>Present/ Absent</b>
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
<b>Other Members</b>	
Jim Schafer- Lawyer	Virtual
Tim Baty- Airport Manager	Present

*Also present, Jason Clearwaters BF&S, Martin Ingram- MAC, John Ferratt-Midwest ATC, and Nick Tokar*

**MINUTES:**

*The October 16, 2023 Meeting Minutes presented to the Authority for approval*

***A motion was made by M. Foster to accept the October 16, 2023 Minutes, 2<sup>nd</sup> by N. Powell.***

***Roll Call Vote 3 ayes***

**Treasurers Report**

Tim presented the October 2023 Treasurers report to the Authority for Approval.

***A motion was made by N. Powell to accept the August 2023 Treasurers Report, 2<sup>nd</sup> by M. Foster.***

***Roll Call Vote 3 ayes***

## **Voucher**

Tim Presented the October 2023 Vouchers to the Authority for approval.  
***A motion was made by R. Jones to accept the October 2023 Voucher Report, 2<sup>nd</sup> by N. Powell.***

***Roll Call Vote 3 ayes***

## **Old Business**

Tim discussed the completion of the annual FAA Certification on site inspection. Three issues were listed on the Letter of Correction from the FAA, one of them being a placard missing from one of the fuel trucks at Muncie Aviation, that has been replaced and corrected. Item 2 on the list was a issue with a few signs on Alpha, the hold short signs are adjusting in intensity with the Low Medium and High lighting control, this is not supposed to happen and has been like this for some time. First time the inspector has noticed these signs, and corrective action is to replace signs with New LED signs. The last item was pertaining to wildlife, the inspector noted that there was significant wildlife presence on the airfield and states that we need a wildlife and security fence and possible new Wildlife Hazard Assessment.

***A motion was made by M. Foster to accept the Delaware County Airport Authority 2024 Budget, 2<sup>nd</sup> by Dr. Alexander.***

***Roll Call Vote 4 ayes***

## **New Business**

Tim presented a plan to begin replacing the old incandescent signs with LED signs from lumacurve, Tim wants to purchase one at a time due to lead time form manufacturing and deliver, this phase of plan calls for the purchase of three signs each purchased separately. Tim asks to purchase one new sign at this time, the Alpha 5/14 Hold short sign for a cost approximately \$2426.65.

***A motion was made by N. Powell to purchase Sign #1 for a cost of \$2426.65, 2<sup>nd</sup> by M. Foster.***

***Roll Call Vote 3 ayes***

Tim Presented Transfer Resolution 2023-2 to the Airport Authority for the review and approval.

***A motion was made by R. Jones to approve Resolution 2023-2 , 2<sup>nd</sup> by N. Powell.***

***Roll Call Vote 3 ayes***

Tim Presented to the Authority the 2024 Holiday Schedule for the Delaware County Airport Authority

***A motion was made by N. Powell to accept the Delaware County Airport Authority 2024 Holiday Schedule, 2<sup>nd</sup> by R. Jones.***

***Roll Call Vote 3 ayes***

Tim Presented to the Authority the 2024 Delaware County Airport Authority meeting schedule for 2024.

***A motion was made by N. Powell to accept the Delaware County Airport Authority 2024 Meeting Schedule, 2<sup>nd</sup> by M. Foster.***

***Roll Call Vote 3 ayes***

### **Engineering**

J. Clearwaters from BF&S gave an update on the following projects, Indiana American water has placed the water line, now we are waiting on the meter to be installed, Jason advised that we just found out that we needed to call and schedule new service now that the service is placed, Tim will call in the morning to get that started.

Still waiting to hear back from FAA in regards to additional answers provided to them about the Self Fueling system, no new information on this project.

Voice Switch for the Air Traffic Control Tower has been approved by the FAA, BF&S to work on specs and prepare to bid.

Discussion on Remarketing of Runway 03/21 and B, will work on getting quantities with Tim and prepare to bid at beginning of year.

Jason presented BF&S Job Order #38 for the Remarketing of Runway 3/21 and B

**A motion was made by M. Foster to approve BF&S Job order #38 , 2<sup>nd</sup> by N. Powell**

**Roll Call vote 3 ayes**

J. Clearwaters presented the Annual CIP update for submittal to the FAA.

**A motion was made by M. Foster to approve Capital Improvement Plan and to submit to the FAA, 2<sup>nd</sup> by N. Powell**

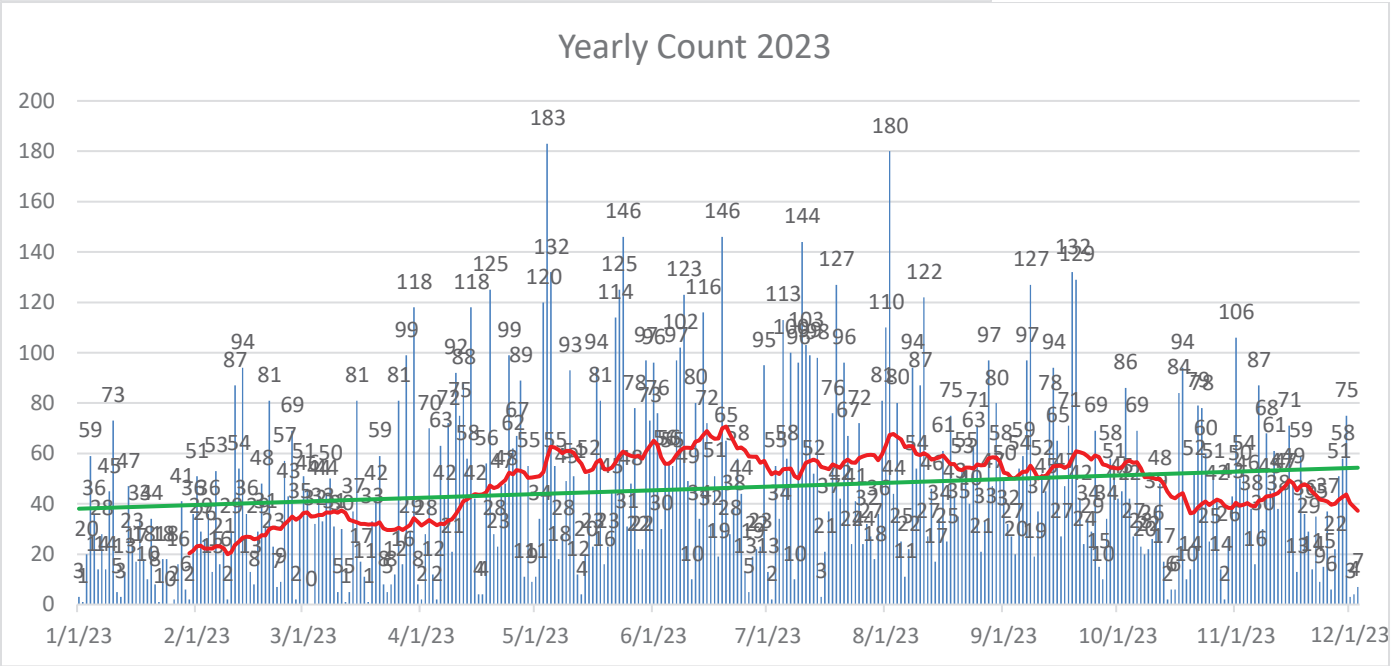
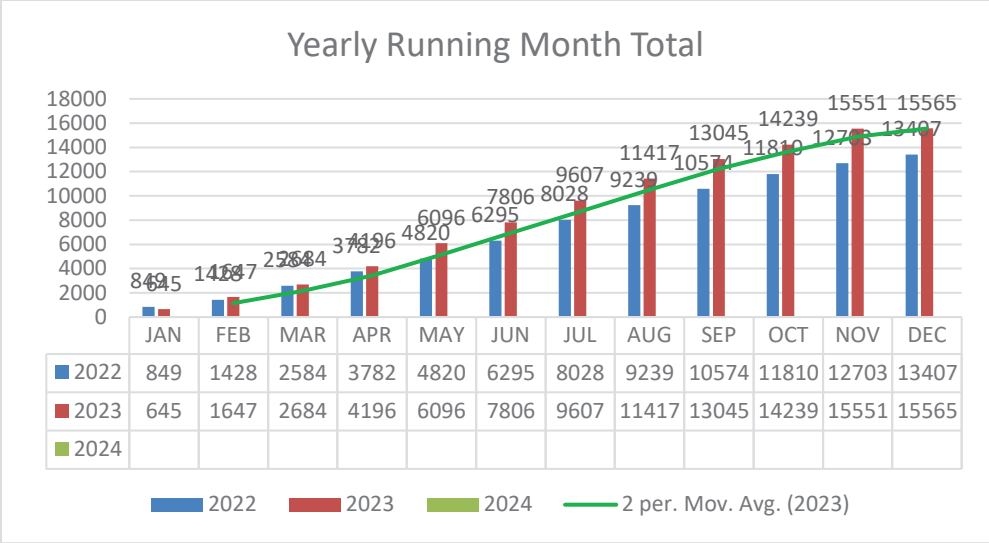
**Roll Call vote 3 ayes**

Jason presented the Pre Grant for the Rehab of Taxiway B Pavement for Fiscal Year 2024, this is a pre grant that lets the FAA know that we plan to ask for funding in 2024.

**A motion was made by N. Powell to accept and submit FAA pre grant application for Rehab of Taxiway B, 2<sup>nd</sup> by M. Foster.**

**Roll Call Vote 3 ayes**

<b><u>Category</u></b>	<b><u>November 2023</u></b>	<b><u>November 2022</u></b>	<b><u>2023 Difference</u></b>
<i>IFR Itinerant</i>	280	275	+5
<i>VFR Itinerant</i>	1117	890	+227
<i>Local Operations</i>	<u>888</u>	<u>528</u>	<u>+360</u>
<b>TOTAL ARPT OPS</b>	<b>2285</b>	<b>1693</b>	<b>+592</b>
<i>Over-Flights</i>	<u>510</u>	<u>402</u>	<u>+108</u>
<b>GRAND TOTAL</b>	<b>2795</b>	<b>2095</b>	<b>+700</b>
<b>Virtower</b>	<b>1312</b>	<b>893</b>	<b>+419</b>



**Public comments**

**A motion to adjourn meeting 7:15 pm.**

**The next board meeting of the Delaware County Airport Authority will be December 11, 2023 at 6:30pm.**

  
 Russel Jones, Vice Chair

**Roll Call Vote 3 ayes**  
  
 Witness

**Voting Record**  
 Date: 1/9/2024

Reason: Approval of the November 2023 Meeting Minutes

NAME	TITLE	Yes	No	Abstain
	Board President			
Nora Powell	Board Member	✓		
Mike Foster	Board Member			
Russell Jones	Board Member	✓		
Steve Slavin	Board Member	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:		✓		
Seconded by:				✓

**Delaware County Airport Authority**  
**Appropriation Report**  
November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>100 - General Fund</b>						
<b>Revenues</b>						
4010	Financial Institutions Tax	\$0.00	\$0.00	\$5,165.61	(\$5,165.61)	0.00%
4020	Vehicle License Excise Tax	\$0.00	\$0.00	\$36,901.18	(\$36,901.18)	0.00%
4030	Property Tax	\$0.00	\$105,897.29	\$396,935.88	(\$396,935.88)	0.00%
4040	LIT Revenue	\$0.00	\$6,015.67	\$74,829.00	(\$74,829.00)	0.00%
4070	County Option Income Tax (COIT)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4080	CVET Commercial Vehicle Excise	\$0.00	\$0.00	\$2,214.86	(\$2,214.86)	0.00%
4090	Heavy Equip Excise Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4210	Fuel Flowage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4220	Landing Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4225	Apron Parking Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4227	FBO Agreement	\$0.00	\$1,600.00	\$19,200.00	(\$19,200.00)	0.00%
4228	Tower Agreement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4229	Utility Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4230	ARFF Protection Fee	\$0.00	\$0.00	\$6,503.01	(\$6,503.01)	0.00%
4231	Fire Dept Foam Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4610	Interest on Investments	\$0.00	\$11.03	\$419.92	(\$419.92)	0.00%
4910	Leased Property Commercial	\$0.00	\$200.00	\$1,400.00	(\$1,400.00)	0.00%
4920	Leased Property Non-Commercial	\$0.00	\$0.00	\$171,523.26	(\$171,523.26)	0.00%
4980	Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4985	Misc (Income)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$113,723.99</b>	<b>\$715,092.72</b>	<b>(\$715,092.72)</b>	<b>0.00%</b>
<b>Expenses</b>						
6010	Wages-Manager	\$72,000.00	\$5,538.44	\$71,999.72	\$0.28	0.00%
6015	Vacation Pay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6016	Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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6020	Wages Main Tech 1	\$13,075.04	\$0.00	\$13,075.04	\$0.00	0.00%
6021	Wages Operations Tech 1	\$37,440.00	\$2,880.00	\$38,002.41	(\$562.41)	(1.50%)
6022	Wages-Maint Tech 2	\$22,284.96	\$2,440.01	\$22,636.44	(\$351.48)	(1.58%)
6023	Admin Assistant	\$8,500.00	\$304.14	\$4,344.77	\$4,155.23	48.89%
6024	Wages Part Time 2	\$13,250.00	\$0.00	\$8,958.02	\$4,291.98	32.39%
6025	Wages Part Time 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6026	Wages Part Time 4	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6030	Overtime	\$7,665.55	\$0.00	\$645.19	\$7,020.36	91.58%
6035	Personal Days	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6040	Runway	\$13,000.00	\$875.00	\$11,575.00	\$1,425.00	10.96%
6050	Board Meeting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6060	Airline Standby	\$1,500.00	\$0.00	\$750.00	\$750.00	50.00%
6061	Airline Fire Protection Reimbu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6070	Emergency	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6110	Employer FICA	\$11,000.00	\$746.35	\$10,739.53	\$260.47	2.37%
6120	Employer Medicare	\$3,000.00	\$174.63	\$2,512.60	\$487.40	16.25%
6130	Federal Unemployment	\$600.00	\$7.08	\$313.16	\$286.84	47.81%
6140	State Unemployment	\$1,250.00	\$5.92	\$319.27	\$930.73	74.46%
6150	Health, Dental & Vision Insura	\$60,000.00	\$3,708.77	\$43,888.60	\$16,111.40	26.85%
6160	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6170	Short-Term Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6175	Long-Term Disability	\$2,200.00	\$94.70	\$1,144.60	\$1,055.40	47.97%
6180	Employers PERF	\$21,834.45	\$1,541.84	\$20,909.25	\$925.20	4.24%
6190	Longevity	\$1,900.00	\$0.00	\$900.00	\$1,000.00	52.63%
6210	Office Supplies	\$3,500.00	\$0.00	\$928.79	\$2,571.21	73.46%
6220	Operating Supplies	\$3,250.00	\$0.00	\$2,604.44	\$645.56	19.86%
6225	Bunker Gear & Uniforms	\$2,800.00	\$144.00	\$770.44	\$2,029.56	72.48%
6230	Repairs & Maintenance Supplies	\$14,000.00	\$1,345.82	\$8,339.03	\$5,660.97	40.44%
6240	Fuel	\$16,000.00	\$8,303.29	\$16,000.00	\$0.00	0.00%
6242	Fire Dept. Foam & Supplies	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%
6250	Shop Towels	\$900.00	\$67.09	\$778.73	\$121.27	13.47%



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6260	Janitorial Services	\$1,959.15	\$0.00	\$435.00	\$1,524.15	77.80%
6290	Misc.	\$540.85	\$0.00	\$540.85	\$0.00	0.00%
6310	Tower Fees	\$45,000.00	\$0.00	\$20,222.71	\$24,777.29	55.06%
6320	Consultants	\$20,000.00	\$360.00	\$20,221.25	(\$221.25)	(1.11%)
6330	Contractors	\$9,000.00	\$298.47	\$8,246.86	\$753.14	8.37%
6340	Hardware Maintenance	\$4,500.00	\$0.00	\$1,041.58	\$3,458.42	76.85%
6345	Software Maintenance	\$5,000.00	\$14.99	\$964.95	\$4,035.05	80.70%
6350	Legal Fees	\$12,000.00	\$0.00	\$12,000.00	\$0.00	0.00%
6360	Training	\$5,000.00	\$0.00	\$1,419.17	\$3,580.83	71.62%
6410	Travel & Conferences	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%
6450	Printing	\$125.00	\$0.00	\$0.00	\$125.00	100.00%
6460	Advertising	\$700.00	\$0.00	\$0.00	\$700.00	100.00%
6510	Liability Insurance	\$17,000.00	\$0.00	\$5,425.00	\$11,575.00	68.09%
6515	County Liability Ins.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6520	Workman's Compensation	\$4,000.00	\$0.00	\$3,074.00	\$926.00	23.15%
6610	Utilities - Electric	\$19,500.00	\$1,286.53	\$18,872.77	\$627.23	3.22%
6615	Utilities - Gas	\$12,000.00	\$674.70	\$7,123.98	\$4,876.02	40.63%
6620	Utilities - Phone	\$4,500.00	\$0.00	\$4,500.00	\$0.00	0.00%
6625	Utilities - Cell Phone	\$4,500.00	\$219.78	\$4,500.00	\$0.00	0.00%
6630	Utilities - Water	\$3,200.00	\$0.00	\$3,200.00	\$0.00	0.00%
6635	Utilities - Sewage	\$600.00	\$41.28	\$600.00	\$0.00	0.00%
6640	Utilities - Trash Removal	\$1,200.00	\$111.93	\$1,200.00	\$0.00	0.00%
6690	Rent	\$2,300.00	\$192.50	\$2,300.00	\$0.00	0.00%
6710	Equipment Repair (On Site)	\$10,000.00	\$0.00	\$4,924.62	\$5,075.38	50.75%
6720	Equipment Repair (Off Site)	\$12,000.00	\$0.00	\$9,821.80	\$2,178.20	18.15%
6730	Building Repair & Improvements	\$25,000.00	\$7,032.32	\$18,176.05	\$6,823.95	27.30%
6731	Hanger Construction	\$521,913.00	\$395,178.92	\$479,355.68	\$42,557.32	8.15%
6740	Runway Repair	\$18,000.00	\$1,979.14	\$13,878.89	\$4,121.11	22.90%
6750	Airfield Repair	\$8,000.00	\$1,566.07	\$4,580.78	\$3,419.22	42.74%
6760	Drainage	\$5,000.00	\$4,020.86	\$5,000.00	\$0.00	0.00%
6770	Runway Treatment/Winter	\$10,000.00	\$0.00	\$8,746.80	\$1,253.20	12.53%

## Delaware County Airport Authority Appropriation Report

November 2023

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6810	Dues & Memberships	\$3,000.00	\$0.00	\$1,818.00	\$1,182.00	39.40%
6820	Bond & Others	\$200.00	\$100.00	\$100.00	\$100.00	50.00%
6830	Ditch Assessments	\$3,364.00	\$0.00	\$3,350.30	\$13.70	0.41%
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7210	Local Share of Project Cost	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$1,129,052.00</b>	<b>\$441,254.57</b>	<b>\$947,776.07</b>	<b>\$181,275.93</b>	<b>16.06%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$1,129,052.00)</b>	<b>(\$327,530.58)</b>	<b>(\$232,683.35)</b>	<b>(\$896,368.65)</b>	<b>79.39%</b>

**Delaware County Airport Authority**  
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November 2023

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<b>200 - Cumulative Building Fund</b>						
<b>Revenues</b>						
4010	Financial Institutions Tax	\$0.00	\$0.00	\$1,119.82	(\$1,119.82)	0.00%
4020	Vehicle License Excise Tax	\$0.00	\$0.00	\$7,999.52	(\$7,999.52)	0.00%
4030	Property Tax	\$0.00	\$22,956.78	\$86,049.02	(\$86,049.02)	0.00%
4070	County Option Income Tax (COIT)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4080	CVET Commercial Vehicle Excise	\$0.00	\$0.00	\$480.14	(\$480.14)	0.00%
4090	Heavy Equip Excise Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4610	Interest on Investments	\$0.00	\$676.20	\$3,519.27	(\$3,519.27)	0.00%
4985	Misc (Income)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$23,632.98</b>	<b>\$99,167.77</b>	<b>(\$99,167.77)</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7200	Buildings	\$250,000.00	\$0.00	\$49,232.29	\$200,767.71	80.31%
7201	Hanger Construction (Loan)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7210	Local Share of Project Cost	\$150,000.00	\$0.00	\$65,178.15	\$84,821.85	56.55%
7310	Trailer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7311	4 Wheel Drive Tractor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7312	15' Batwing Mower	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7313	Copy / Printer/ Fax Machine	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7314	Snow Plow & Truck	\$150,000.00	\$0.00	\$0.00	\$150,000.00	100.00%
7315	Heating & Cooling	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7316	2010 Ford F-150 Pickup Truck	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7317	Wheel Loader	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7318	Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7319	Fire Truck Loose Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7320	Electrical Repairs, Pump & Gar	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## Delaware County Airport Authority Appropriation Report

November 2023

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7321	Back Hoe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7340	Signage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7710	Network Server Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7711	Accounting System Software	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
8211	Scag Mowers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$550,000.00</b>	<b>\$0.00</b>	<b>\$114,410.44</b>	<b>\$435,589.56</b>	<b>79.20%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$550,000.00)</b>	<b>\$23,632.98</b>	<b>(\$15,242.67)</b>	<b>(\$534,757.33)</b>	<b>97.23%</b>

## Delaware County Airport Authority Appropriation Report

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<b>300 - Cares Act</b>						
<b>Revenues</b>						
4050	Cares Act	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>						
6010	Wages-Manager	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6021	Wags-Maint Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6022	Wages-Maint Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6023	Admin Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6024	Part Time 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6040	Runway	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6110	Employer FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6120	Employer Medicare	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6130	Federal Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6140	State Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6150	Health, Dental & Vision Insura	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6175	Long-Term Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6180	Employers PERF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6310	Tower Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6330	Contractors	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6740	Runway Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6770	Runway Treatment/Winter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7200	Tower Windows	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## Delaware County Airport Authority Appropriation Report

November 2023

	YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
NET SURPLUS/(DEFICIT)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>400 - Rainy Day Fund</b>						
<b>Revenues</b>						
4070	County Option Income Tax (COIT)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>500 - Federal Projects Fund</b>						
<b>Revenues</b>						
4800	Proj Reimb. - Fed	\$0.00	\$37,320.00	\$143,018.50	(\$143,018.50)	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$37,320.00</b>	<b>\$143,018.50</b>	<b>(\$143,018.50)</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
8210	Project Cost	\$0.00	\$28,100.00	\$143,018.50	(\$143,018.50)	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$28,100.00</b>	<b>\$143,018.50</b>	<b>(\$143,018.50)</b>	<b>0.00%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$9,220.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>



## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>600 - State Projects Fund</b>						
<b>Revenues</b>						
4810	Proj Reimb. State	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
8210	Project Cost	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>700 - Local Projects Fund</b>						
<b>Revenues</b>						
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7210	Local Share of Project Cost	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>800 - Building Construction Loan</b>						
<b>Expenses</b>						
6290	Misc.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6731	Hanger Construction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
7201	Hanger Loan Service	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
 <b>NET SURPLUS/(DEFICIT)</b>		 <b>\$0.00</b>	 <b>\$0.00</b>	 <b>\$0.00</b>	 <b>\$0.00</b>	 <b>0.00%</b>

## Delaware County Airport Authority Appropriation Report

November 2023

		YR Appropriation0	MTD Actual 11/30/2022	YTD Actual 12/31/2022	Unexpended Balance 12/31/2022	Unexpended Balance % 12/31/2022
<b>900 - Excess Levy Fund</b>						
<b>Revenues</b>						
4983	HEA1001-2007 2008 PTRC & HSC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
4990	Transfer (IN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>						
6990	Transfer (Out)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**100 - General Fund**

Cash On Hand

100-0-00-1011-000	Cash - Star Bank	\$582,018.72
100-0-00-1020-000	Petty Cash	\$166.02
100-0-00-1100-000	Investments	\$0.00
100-0-00-1110-000	Star Bank - Savings	\$1,455,974.82
Total Cash On Hand		<u>\$2,038,159.56</u>

# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**200 - Cummulative Building Fund**

Cash On Hand

200-0-00-1011-000	Cash - Star Bank	\$19,450.85
200-0-00-1100-000	Investments	\$523,000.74
200-0-00-1110-000	Star Bank - Savings	\$321,899.80
200-4-20-1020-000	Scag Mower	\$0.00
Total Cash On Hand		<u>\$864,351.39</u>

# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**300 - Cares Act**

Cash On Hand

300-0-00-1011-000

Cash - Star Bank

\$0.00

Total Cash On Hand

\$0.00

# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**400 - Rainy Day Fund**

Cash On Hand

400-0-00-1011-000

Cash - Star Bank

\$36,464.21

400-0-00-1110-000

Star Bank - Savings

\$260,000.00

Total Cash On Hand

\$296,464.21



# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**500 - Federal Projects Fund**

Cash On Hand

500-0-00-1011-000

Cash - Star Bank

(\$0.45)

Total Cash On Hand

(\$0.45)

# Delaware County Airport Authority

## Cash on Hand

November 2023

Actual 11/30/2023

**600 - State Projects Fund**

Cash On Hand

600-0-00-1011-000

Cash - Star Bank

\$0.00

Total Cash On Hand

\$0.00

**Voting Record**

Date: 1/9/2024

Reason: Approval of November 2023 Treasurer Report

NAME	TITLE	Yes	No	Abstain
	Board President			
Nora Powell	Board Member			
Mike Foster	Board Member			
Russell Jones	Board Member			
Steve Slavin	Board Member			

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				
Seconded by:				

**Delaware County Airport Authority**  
**Bank Register Report - Star Bank - Star Bank**  
November 2023 -- AP checks

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
2264	Cash Management	Adjustment-Payment	11/03/2023	PAYROLL -- WAGES 11/3/2023	\$0.00	\$2,854.73	(\$2,854.73)	11/03/2023	Reconciled
2265	Cash Management	Adjustment-Payment	11/03/2023	PAYROLL -- Taxes 11/3/2023 f	\$0.00	\$1,077.60	(\$3,932.33)	11/03/2023	Reconciled
2266	Cash Management	Adjustment-Payment	11/03/2023	PAYROLL -- PERF 11/3/2023 fo	\$0.00	\$582.44	(\$4,514.77)	11/03/2023	Reconciled
2267	Cash Management	Adjustment-Payment	11/03/2023	ACH payment to ADP for payroll	\$0.00	\$49.08	(\$4,563.85)	11/03/2023	Reconciled
2268	Cash Management	Adjustment-Payment	11/02/2023	ACH payment to MSD 501 0128	\$0.00	\$23.28	(\$4,587.13)	11/02/2023	Reconciled
2269	Cash Management	Adjustment-Payment	11/02/2023	ACH payment to MSD 501 0127	\$0.00	\$23.28	(\$4,610.41)	11/02/2023	Reconciled
2270	Cash Management	Adjustment-Payment	11/02/2023	ACH payment to United Healthc	\$0.00	\$5,140.62	(\$9,751.03)	11/02/2023	Reconciled
2278	Cash Management	Adjustment-Payment	11/10/2023	PAYROLL -- WAGES 11/10/202	\$0.00	\$2,795.21	(\$12,546.24)	11/10/2023	Reconciled
2279	Cash Management	Adjustment-Payment	11/10/2023	PAYROLL -- TAXES 11/10/202	\$0.00	\$1,058.21	(\$13,604.45)	11/10/2023	Reconciled
2280	Cash Management	Adjustment-Payment	11/10/2023	PAYROLL -- PERF 11/10/2023	\$0.00	\$580.88	(\$14,185.33)	11/10/2023	Reconciled
2281	Cash Management	Adjustment-Payment	11/10/2023	ACH paymennt to ADP for payro	\$0.00	\$47.29	(\$14,232.62)	11/10/2023	Reconciled
2282	Cash Management	Adjustment-Deposit	11/09/2023	LIT Deposit 11/9/2023	\$6,450.08	\$0.00	(\$7,782.54)	11/09/2023	Reconciled
2283	Cash Management	Adjustment-Payment	11/17/2023	PAYROLL -- WAGES 11/17/202	\$0.00	\$2,817.80	(\$10,600.34)	11/17/2023	Reconciled
2284	Cash Management	Adjustment-Payment	11/17/2023	PAYROLL -- TAXES 11/13/2023	\$0.00	\$1,066.13	(\$11,666.47)	11/17/2023	Reconciled
2285	Cash Management	Adjustment-Payment	11/17/2023	PAYROLL -- PERF 11/17/2023	\$0.00	\$580.88	(\$12,247.35)	11/17/2023	Reconciled
2286	Cash Management	Adjustment-Payment	11/17/2023	ACH payment to ADP for payroll	\$0.00	\$45.51	(\$12,292.86)	11/17/2023	Reconciled
2287	Cash Management	Adjustment-Deposit	11/13/2023	Deposit 11/13/2023 from Munc	\$1,600.00	\$0.00	(\$10,692.86)	11/13/2023	Reconciled
2288	Cash Management	Adjustment-Payment	11/24/2023	PAYROLL -- WAGES 11/24/20:	\$0.00	\$2,844.47	(\$13,537.33)	11/24/2023	Reconciled
2289	Cash Management	Adjustment-Payment	11/24/2023	PAYROLL -- TAXES 11/24/2023	\$0.00	\$1,073.28	(\$14,610.61)	11/24/2023	Reconciled
2290	Cash Management	Adjustment-Payment	11/24/2023	PAYROLL -- PERF 11/24/2023	\$0.00	\$580.88	(\$15,191.49)	11/24/2023	Reconciled
2291	Cash Management	Adjustment-Payment	11/24/2023	ACH payment to ADP for payroll	\$0.00	\$45.51	(\$15,237.00)	11/24/2023	Reconciled
2292	Cash Management	Adjustment-Payment	11/24/2023	ACH payment to ADP for Timecl	\$0.00	\$69.95	(\$15,306.95)	11/24/2023	Reconciled
2293	Cash Management	Adjustment-Deposit	11/21/2023	Property Tax deposits	\$102,656.92	\$0.00	\$87,349.97	11/21/2023	Reconciled
2294	Cash Management	Adjustment-Deposit	11/21/2023	Property Tax deposits	\$23,927.52	\$0.00	\$111,277.49	11/21/2023	Reconciled
2296	Cash Management	Adjustment-Payment	11/27/2023	Transfer Cash to Savings 11/27/2	\$0.00	\$600,000.00	(\$488,722.51)	11/27/2023	Reconciled
2297	Cash Management	Adjustment-Payment	11/27/2023	Transfer Rainy Day Fund--From c	\$0.00	\$75,000.00	(\$563,722.51)	11/27/2023	Reconciled
2298	Cash Management	Adjustment-Payment	11/27/2023	PAYROLL -- TAXES 12/1/2023	\$0.00	\$1,119.33	(\$564,841.84)	11/27/2023	Reconciled
2301	Cash Management	Adjustment-Deposit	11/27/2023	<Reversal>PAYROLL -- TAXES	\$1,119.33	\$0.00	(\$563,722.51)	11/27/2023	Reconciled
2303	Cash Management	Adjustment-Deposit	11/28/2023	Deposit Muncie Aviation (termin	\$200.00	\$0.00	(\$563,522.51)	11/28/2023	Reconciled
2304	Cash Management	Adjustment-Deposit	11/30/2023	Deposit TK Constructors, INC. 1	\$710.79	\$0.00	(\$562,811.72)	11/30/2023	Reconciled
2317	Cash Management	Adjustment-Deposit	11/30/2023	Interest Earned	\$9.40	\$0.00	(\$562,802.32)	11/30/2023	Reconciled
2318	Cash Management	Adjustment-Payment	11/30/2023	ADP withdrawal 12/1/23 ck date	\$0.00	\$4,756.50	(\$567,558.82)	11/30/2023	Reconciled
2319	Cash Management	Adjustment-Deposit	11/30/2023	<Reversal>ADP withdrawal 12/1	\$4,756.50	\$0.00	(\$562,802.32)	11/30/2023	Outstanding
2320	Cash Management	Adjustment-Payment	11/30/2023	PAYROLL -- WAGES 12/1/202:	\$0.00	\$3,056.29	(\$565,858.61)	11/30/2023	Outstanding
2322	Cash Management	Adjustment-Payment	11/30/2023	PAYROLL -- TAXES 12/1/2023	\$0.00	\$1,119.33	(\$566,977.94)	11/30/2023	Outstanding
2324	Cash Management	Adjustment-Payment	11/30/2023	PAYROLL -- PERF 12/1/2023 fo	\$0.00	\$580.88	(\$567,558.82)	11/30/2023	Outstanding

**Delaware County Airport Authority**  
**Bank Register Report - Star Bank - Star Bank**  
November 2023 -- AP checks

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
15749	Accounts Payable	Computer Check	11/02/2023	Agbest LLC	\$0.00	\$6,110.15	(\$573,668.97)	11/02/2023	Reconciled
15750	Accounts Payable	Computer Check	11/02/2023	Eaton Volunteer Fire Departmen	\$0.00	\$212.58	(\$573,881.55)	11/02/2023	Reconciled
15751	Accounts Payable	Computer Check	11/02/2023	Hoosier Technology	\$0.00	\$180.00	(\$574,061.55)	11/02/2023	Reconciled
15752	Accounts Payable	Computer Check	11/02/2023	Reynolds Farm Equipment (2)	\$0.00	\$33,850.00	(\$607,911.55)	11/02/2023	Reconciled
15753	Accounts Payable	Computer Check	11/06/2023	Genesis Lamp Corporation	\$0.00	\$1,373.93	(\$609,285.48)	11/06/2023	Reconciled
15754	Accounts Payable	Computer Check	11/06/2023	James Schafer	\$0.00	\$1,000.00	(\$610,285.48)	11/06/2023	Reconciled
15755	Accounts Payable	Computer Check	11/06/2023	Lumacurve	\$0.00	\$357.07	(\$610,642.55)	11/06/2023	Reconciled
15756	Accounts Payable	Computer Check	11/09/2023	Best Way Disposal	\$0.00	\$118.56	(\$610,761.11)	11/09/2023	Reconciled
15757	Accounts Payable	Computer Check	11/09/2023	Comcast Business	\$0.00	\$221.30	(\$610,982.41)	11/09/2023	Reconciled
15758	Accounts Payable	Computer Check	11/09/2023	Hi-Way 3 Hardware	\$0.00	\$7.51	(\$610,989.92)	11/09/2023	Reconciled
15759	Accounts Payable	Computer Check	11/09/2023	JobWorks Education and Trainin	\$0.00	\$210.00	(\$611,199.92)	11/09/2023	Reconciled
15760	Accounts Payable	Computer Check	11/13/2023	Cintas Corporation	\$0.00	\$63.07	(\$611,262.99)	11/13/2023	Reconciled
15761	Accounts Payable	Computer Check	11/16/2023	Elan Financial Services	\$0.00	\$905.00	(\$612,167.99)	11/16/2023	Reconciled
15762	Accounts Payable	Computer Check	11/16/2023	Indiana Exterminating Co	\$0.00	\$135.00	(\$612,302.99)	11/16/2023	Reconciled
15763	Accounts Payable	Computer Check	11/16/2023	Indiana Michigan Power	\$0.00	\$96.52	(\$612,399.51)	11/16/2023	Reconciled
15764	Accounts Payable	Computer Check	11/16/2023	LEAP Copier Printer	\$0.00	\$130.00	(\$612,529.51)	11/16/2023	Reconciled
15765	Accounts Payable	Computer Check	11/16/2023	Muncie Aviation Company	\$0.00	\$192.50	(\$612,722.01)	11/16/2023	Reconciled
15766	Accounts Payable	Computer Check	11/16/2023	Verizon Wireless	\$0.00	\$48.58	(\$612,770.59)	11/16/2023	Reconciled
15767	Accounts Payable	Computer Check	11/20/2023	NAPA-Muncie	\$0.00	\$78.25	(\$612,848.84)	11/20/2023	Reconciled
15768	Accounts Payable	Computer Check	11/20/2023	Sun Life Financial	\$0.00	\$94.70	(\$612,943.54)	11/20/2023	Reconciled
15769	Accounts Payable	Computer Check	11/27/2023	CenterPoint Energy	\$0.00	\$139.69	(\$613,083.23)	11/27/2023	Outstanding
15770	Accounts Payable	Computer Check	11/27/2023	Indiana American Water Co.	\$0.00	\$212.65	(\$613,295.88)	11/27/2023	Outstanding
15771	Accounts Payable	Computer Check	11/27/2023	Indiana Michigan Power	\$0.00	\$1,406.93	(\$614,702.81)	11/27/2023	Outstanding
15772	Accounts Payable	Computer Check	11/27/2023	Oxley Softwater Co.	\$0.00	\$34.95	(\$614,737.76)	11/27/2023	Outstanding
15773	Accounts Payable	Computer Check	11/27/2023	Verizon Wireless	\$0.00	\$262.27	(\$615,000.03)	11/27/2023	Outstanding
15774	Accounts Payable	Computer Check	11/27/2023	CenterPoint Energy	\$0.00	\$140.71	(\$615,140.74)	11/27/2023	Outstanding
15775	Accounts Payable	Computer Check	11/30/2023	James Schafer	\$0.00	\$1,000.00	(\$616,140.74)	11/30/2023	Outstanding
15776	Accounts Payable	Computer Check	11/30/2023	Lumacurve	\$0.00	\$2,640.35	(\$618,781.09)	11/30/2023	Outstanding

**Summary by Transaction Type**

<b>Total Deposits:</b>	<b>\$0.00</b>
Less Payments by Transaction Type:	
Computer Check	<b>(\$51,222.27)</b>

**Delaware County Airport Authority**  
**Bank Register Report - Star Bank - Star Bank**

November 2023 -- AP checks

<b>Total Payments:</b>	<b>(\$51,222.27)</b>
Adjustments:	
Payment Adjustments	<b>(\$708,989.36)</b>
Deposit Adjustments	<b>\$141,430.54</b>
<b>Total Adjustments:</b>	<b><u>(\$567,558.82)</u></b>
<b>Total Change in Register Balance:</b>	<b>(\$618,781.09)</b>

**Voting Record**

Date: 1/9/2024

Reason: Approval of the November 2023 Vouchers

NAME	TITLE	Yes	No	Abstain
	Board President			
Nora Powell	Board Member	✓		
Mike Foster	Board Member			
Russell Jones	Board Member	✓		
Steve Slavin	Board Member	✓		

	Steve Slavin	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:		✓		✓
Seconded by:		✓		

**DELAWARE COUNTY REGIONAL AIRPORT AUTHORITY BOARD**

**VOUCHER APPROVAL/ FINANCIAL STATEMENT APPROVAL**

January 9, 2024

(for November 2023- Vouchers/Financial Statement)



Steve Slaven



Nora Powell

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Mike Foster



Russell Jones