

DELAWARE COUNTY AIRPORT AUTHORITY

BOARD MEETING

October 16, 2023

6:30pm

REGULAR MEETING

1. Roll Call
2. Minutes—September 2023 minutes
3. Treasurers Report—September 2023
4. Approval of Vouchers for Payment September 2023

OLD BUSINESS

1. FAA Cert Inspection Update

NEW BUSINESS

1. Rapid Flight Training
2. Runway 03/21 Painting- 2024

STANDING REPORTS

1. MANAGEMENT- Hangar Update, Traffic Count Update,
2. ENGINEERING-
3. TOWER REPORT-
4. ATTORNEY-

PUBLIC COMMENTS:

Next Regular meeting on November 13, 2023 at 6:30pm

DELAWARE COUNTY AIRPORT AUTHORITY
September 11, 2023 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Roll Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Virtual
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, Martin Ingram- MAC, John Ferratt-Midwest ATC, and Nick Tokar

MINUTES:

The August 14, 2023 Meeting Minutes presented to the Authority for approval

A motion was made by N. Powell to accept the August 14, 2023 Minutes, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

Treasurers Report

Tim presented the August 2023 Treasurers report to the Authority for Approval.

A motion was made by N. Powell to accept the August 2023 Treasurers Report, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

Voucher

Tim Presented the August 2023 Vouchers to the Authority for approval.

A motion was made by Dr. Alexander to accept the August 2023 Voucher Report, 2nd by N. Powell.

Roll Call Vote 4 ayes

Old Business

Tim presented the 2024 Airport Authority Budget to the Airport Authority for approval, No change from the previous meeting.

A motion was made by M. Foster to accept the Delaware County Airport Authority 2024 Budget, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

New Business

Tim advised the board that on September 6th he met with the Delaware County Council again this year to answer any questions in regards to the Airport Authority Proposed budget, no questions, our funding is outside the General Fund of the County. Delaware County will approve budgets on the 29th of the month.

Tim also advised that Authority that it is the time of year for our Annual FAA Certification inspection. The Paperwork inspection is around the 16th of October and site inspection is expected on October 30th.

Engineering

J. Clearwaters presented the letter of substantial completion to be submitted to Coblentz construction punch list items are completed short of a few which involve caps on fence post and some minor dirt work- Tim advised Jason at the meeting that the contractor had been out to complete dirt work and seeding so that was complete.

A motion was made by M. Foster to approve Submittal of Substantial completion letter to Coblentz Construction, 2nd by N. Powell

Roll Call vote 4 ayes

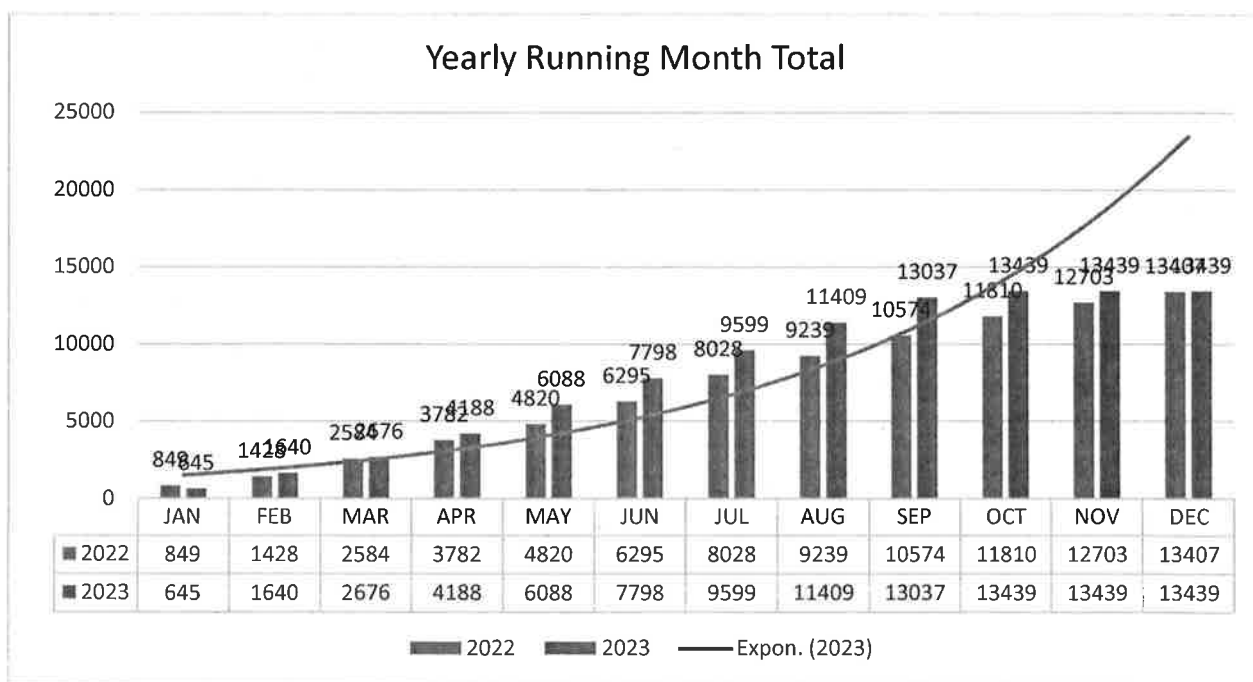
J. Clearwaters presented Progress Estimate #9 to Coblentz Construction in the amount of \$37308.65 the release of retainage for work completed.

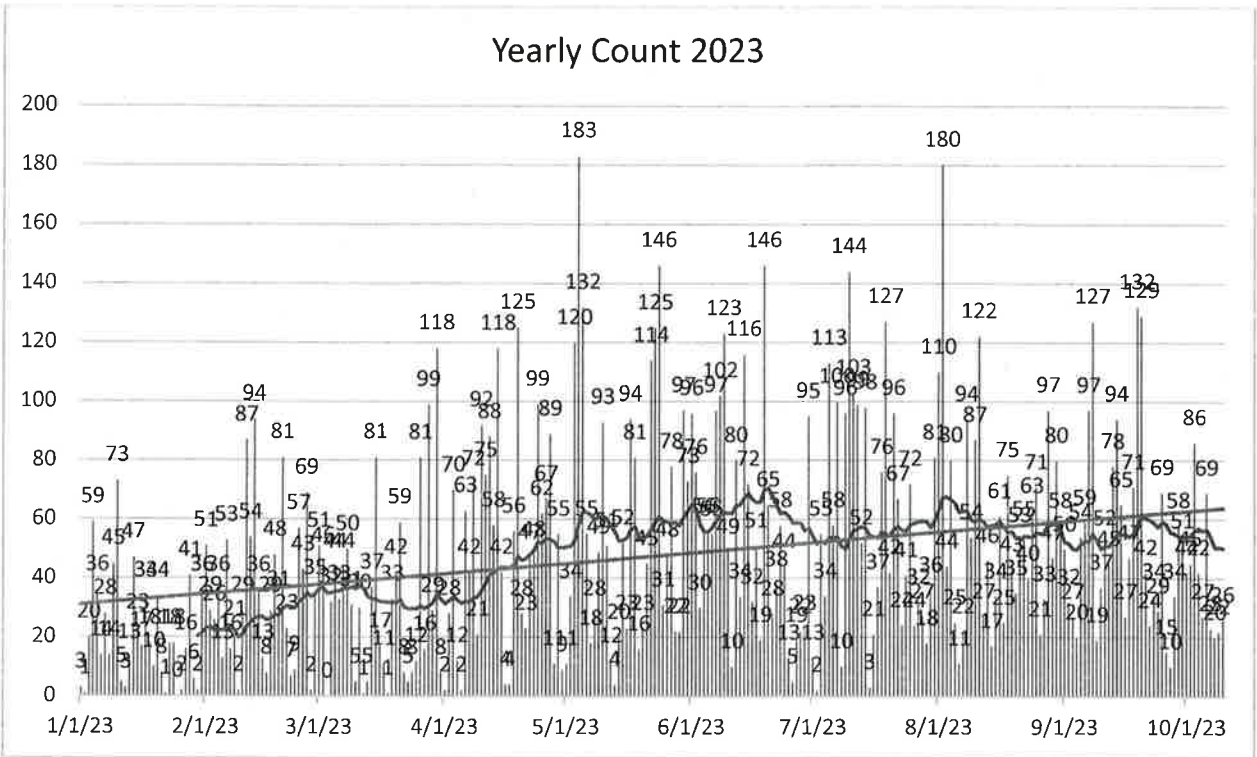
A motion was made by M. Foster to approve Progress Estimate #9 to Coblentz Construction in the amount of \$37,308.65, 2nd by N. Powell

Roll Call vote 4 ayes

Discussion on the Capitol Improvement plan, Jason is going to clean it up and will present it to the authority for action to submit to the FAA and INDOT by December 2023.

<u>Category</u>	<u>September 2023</u>	<u>September 2022</u>	<u>2023 Difference</u>
<i>IFR Itinerant</i>	399	333	+66
<i>VFR Itinerant</i>	1224	1152	+72
<i>Local Operations</i>	<u>1110</u>	<u>766</u>	<u>+344</u>
TOTAL ARPT OPS	2733	2251	+482
<i>Over-Flights</i>	<u>762</u>	<u>440</u>	<u>+322</u>
GRAND TOTAL	3495	2691	+804
Virtower	1628	1335	+293





Public comments

A motion to adjourn meeting 8:15 pm.

Roll Call Vote 4 eyes

The next board meeting of the Delaware County Airport Authority will be October 16, 2023 at 6:30pm.

[Signature]
 Dr. Kurt Alexander, President
 Mike Foster

[Signature]
 Witness
 Nora E. Powell

Voting Record

Date: 10-16-2023

Reason: Approval of September 2023 meeting minutes

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President			
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:		✓		

