

DELAWARE COUNTY AIRPORT AUTHORITY

BOARD MEETING

August 14, 2023

6:30pm

REGULAR MEETING

1. Roll Call
2. Minutes—July 2023 minutes
3. Treasurers Report—July 2023
4. Approval of Vouchers for Payment July 2023

PRESENTATION

1. Rapid Flight Training Co

OLD BUSINESS

1. New Mower Purchase
2. 5201 N Walnut Property Discussion- (White House MAC)

NEW BUSINESS

1. Security Fencing for tower estimates
2. 2024 Budget Discussion

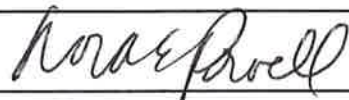



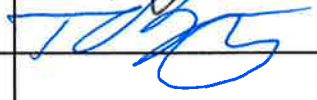
STANDING REPORTS

1. MANAGEMENT-
2. ENGINEERING-
3. TOWER REPORT-
4. ATTORNEY-

PUBLIC COMMENTS

NEXT MEETING: September 11, 2023 at 6:30pm Regular meeting

8/14/23 BOARD MTG

BOARD MEETING SIGN IN SHEET		FOR:		
NAME	COMPANY	Signature	PRESENT	VIRTUAL
Dr. Alexander	Authority President		✓	
Nora Powell	Authority Treasurer		✓	✓
Mike Foster	Authority Member		✓	
Russell Jones	Authority Vice-President		✓	
James Schafer	Authority Lawyer		✓	
Tim Baty	DCAA--Airport Manager		✓	
Jason Clearwaters	BEES			
Martin Ingram	MAC			
Mick Tokar	MAC			
Matt Lehtinen				

DELAWARE COUNTY AIRPORT AUTHORITY
July 10, 2023 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Absent
Russel Jones	Present
Nora Powell	Absent
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, Martin Ingram- MAC, John Ferratt-Midwest ATC, and Nick Tokar

MINUTES:

The June 2023 Executive session Meeting Minutes presented to the Authority for approval

A motion was made by R. Jones to accept the June 2023 Executive Session Minutes, 2nd by Dr. Alexander.

Roll Call Vote 2 ayes

The June 2023 Meeting Minutes presented to the Authority for approval

A motion was made by Dr. Alexander to accept the June 2023 Minutes, 2nd by R. Jones.

Roll Call Vote 2 ayes

Treasurers Report

Tim presented the June 2023 Treasurers report to the Authority for Approval.
A motion was made by R. Jones to accept the June 2023 Treasurers Report, 2nd by Dr. Alexander.

Roll Call Vote 2 ayes

Voucher

Tim Presented the June 2023 Vouchers to the Authority for approval.

A motion was made by Dr. Alexander to accept the June 2023 Voucher Report, 2nd by R. Jones.

Roll Call Vote 2 ayes

Old Business

Tim Discussed with the Authority the parkin lot lighting. The three elevated fixtures seem to have gone out recently, and appears to have some power issues. Tim advised that he is going to investigate further and consider switching to lead fixtures on atleast the two newer poles and report back at a later time.

New Business

Tim brought to the Authority that it will be time for the next construction payment, July 15th.

Tim reported that the Turbo on Tractor 8 has gone out and will need to be repaired, he reported that currently they are using one of the other tractors so it is not a urgent repair and that Maintenance will likely work on it over the winter. Cost of repair is minimal.

Tim reported to the board that current lawn mowers were purchased in 2019 and are getting up in hours and increased maintenance issues, advised the authority that he has contacted Outdoor concepts for new pricing on three and Reynolds Farm Equipment (John Deer) for the same. Tim presented options to the authority and advised that he was still waiting to hear from both of them on trade in value of our current mowers. Tim will report back to the Authority in the August Meeting.

Engineering

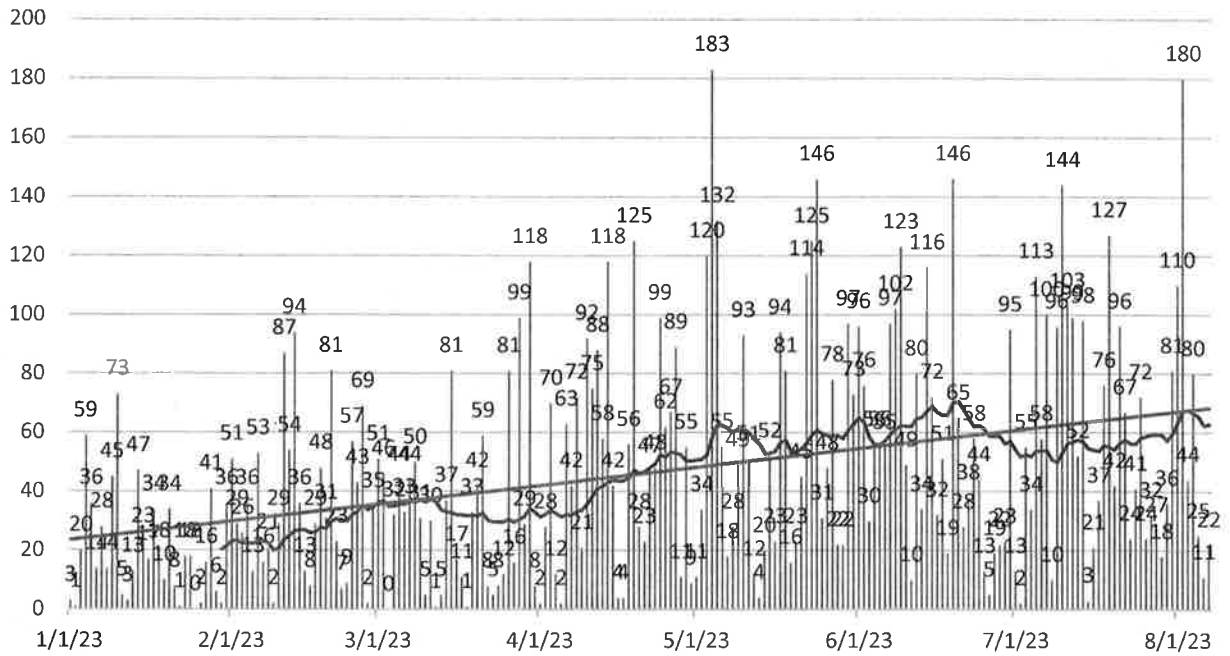
Jason Clearwaters from BF&S reported an updated on the Hangar construction. He updated the schedule for Coblents advised that the Electric was completed finally by AEP on July 3rd, Hangar door will be finished within the next week, Floor work the week of July 24th, and still waiting on parts to complete the meter base for water due to unavailability this will take some time.

Jason reported on AIP Grant #40, snow removal equipment/ broom. Estimated time for delivery from the manufacture is around 450 days from order.

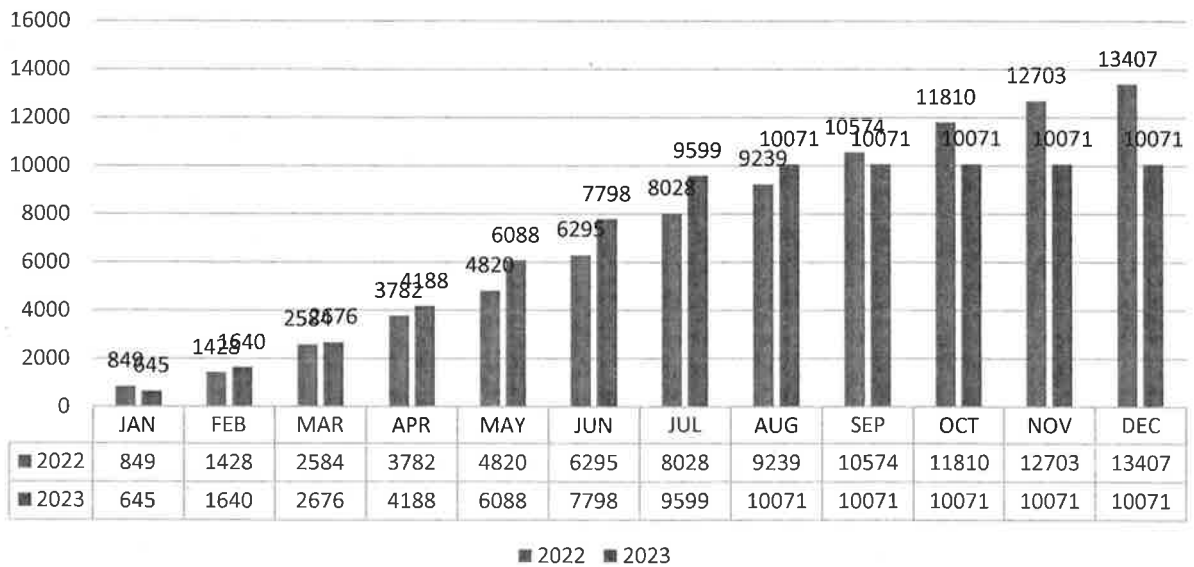
Jason advised no update on the Wildlife and Security Fence Design Tower Report

<u>Category</u>	<u>July 2023</u>	<u>July 2022</u>	<u>2023 Difference</u>
<i>IFR Itinerant</i>	294	254	+40
<i>VFR Itinerant</i>	1143	1150	-7
<i>Local Operations</i>	<u>1050</u>	<u>1354</u>	<u>-304</u>
TOTAL ARPT OPS	2487	2758	-271
<i>Over-Flights</i>	<u>472</u>	<u>493</u>	<u>-21</u>
GRAND TOTAL	2959	3251	-292
Virtower	1801	1784	+17

Yearly Count 2023



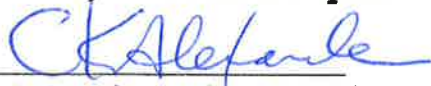
Yearly Running Month Total



Public comments

A motion to adjourn meeting 7:20 pm.

The next board meeting of the Delaware County Airport Authority will be Sept. 11, 2023 at 6:30pm.



Dr. Kurt Alexander, President



Witness

Voting Record

Date: 8-14-2023

Reason: Approval of July 2023 meeting minutes

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

Voting Record

Date: 8-14-2023

Reason: Motion to Approve the Purchase of 3 John Deere Mowers for the total cost of \$33,850.00

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member			
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:	✓			



Quote Summary

Prepared For:
DELAWARE COUNTY AIRPORT AUTHORITY
311 W CARL SIMMONS DR
MUNCIE, IN 47303
Business: 765-747-5690
TBATY@MUNCIE-AIRPORT.COM

Prepared By:
Nick Meeks
Reynolds Farm Equipment
2220 E Mcgalliard Road
Muncie, IN 47303
Phone: 765-289-1833
nmeeks@rfemail.com

Quote Id: 29262922
Created On: 20 July 2023
Last Modified On: 28 July 2023
Expiration Date: 31 July 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z970R ZTrak	\$ 22,883.00	\$ 16,950.00 X	3 =	\$ 50,850.00
Equipment Total				\$ 50,850.00

Trade In Summary	Qty	Each	Extended
2019 SCAG CHEETAH - L7200451	1	\$ 5,000.00	\$ 5,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 5,000.00
2019 SCAG turf tiger II - P2300025	1	\$ 6,500.00	\$ 6,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 6,500.00
2019 SCAG Turf Tiger II - P2300026	1	\$ 5,500.00	\$ 5,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 5,500.00
Trade In Total			\$ 17,000.00

Quote Summary	
Equipment Total	\$ 50,850.00
Trade In	\$ (17,000.00)
SubTotal	\$ 33,850.00
Total	\$ 33,850.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 33,850.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment



Quote Id: 29262922

Customer: DELAWARE COUNTY AIRPORT AUTHORITY

JOHN DEERE Z970R ZTrak				
Hours:				Suggested List
Stock Number:				\$ 22,883.00
				Selling Price
				\$ 16,950.00
Code	Description	Qty	Unit	Extended
2214TC	Z970R ZTrak	3	\$ 20,569.00	\$ 61,707.00
Standard Options - Per Unit				
001A	United States/Canada	3	\$ 0.00	\$ 0.00
1041	24x12N12 Michelin X Tweel Turf for 72 In. Decks	3	\$ 1,149.00	\$ 3,447.00
1506	72 In. Side Discharge Mower Deck	3	\$ 0.00	\$ 0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	3	\$ 0.00	\$ 0.00
Standard Options Total				\$ 3,447.00
Dealer Attachments				
LP40112	Beacon Light Kit	3	\$ 350.00	\$ 1,050.00
jdzg900	Grass flap with no drill mount	3	\$ 400.00	\$ 1,200.00
Dealer Attachments Total				\$ 2,250.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	3	\$ 200.00	\$ 600.00
	EnviroCrate	3	\$ 65.00	\$ 195.00
	Setup	3	\$ 150.00	\$ 450.00
Other Charges Total				\$ 1,245.00
Suggested Price				\$ 68,649.00
Customer Discounts				
Customer Discounts Total			\$ -5,933.00	\$ -17,799.00
Total Selling Price				\$ 50,850.00

Q U O T A T I O N

OCI South
1018 W Centennial Ave.
Muncie, IN 47303
Phone #: (765)587-4841
Fax #:

PHONE #: (765)747-5690
CELL #:
ALT. #:
P.O. #:
TERMS: **Net 15 EOM**
SALES TYPE: **Quote**

DATE: **7/6/2023**
ORDER #: **1296995**
CUSTOMER #: **20505**
CP: **DY**
LOCATION: **2**
STATUS: **Active**

BILL TO 20505

DELAWARE COUNTY AIRPORT AUTHORITY
311 W CARL SIMMONS DR
MUNCIE, IN 47303 US

SHIP TO

DELAWARE COUNTY AIRPORT
AUTHORITY
311 W CARL SIMMONS DR
MUNCIE, IN 47303 US

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	STTII-72V-40BV-EFI	TURF TIGER II 72" 40HP VANGUARD -EFI	1	\$18,799.00	\$18,799.00	\$18,799.00
SCA	DISCOUNT-SCAG	BID ASSISTANCE PROGRAM	-1	\$3,760.00	\$3,760.00	(\$3,760.00)

Bluffton Business Hours
Monday-Friday 7:30am-6pm Saturday 7:30am- 3pm
Muncie Business Hours
Monday-Friday 8am-5pm Saturday 8am - Noon

THANK YOU! WE APPRECIATE YOUR BUSINESS!
Visit our website at www.outdoorconcepts.com

ALL CLEARANCE NURSERY STOCK - NO WARRANTY!!!!
ALL SPECIAL ORDER PARTS SUBJECT TO 25% RESTOCKING FEE.

SUBTOTAL: \$15,039.00
TAX: \$0.00
ORDER TOTAL: \$15,039.00 x3
45117.00

Authorized By: _____

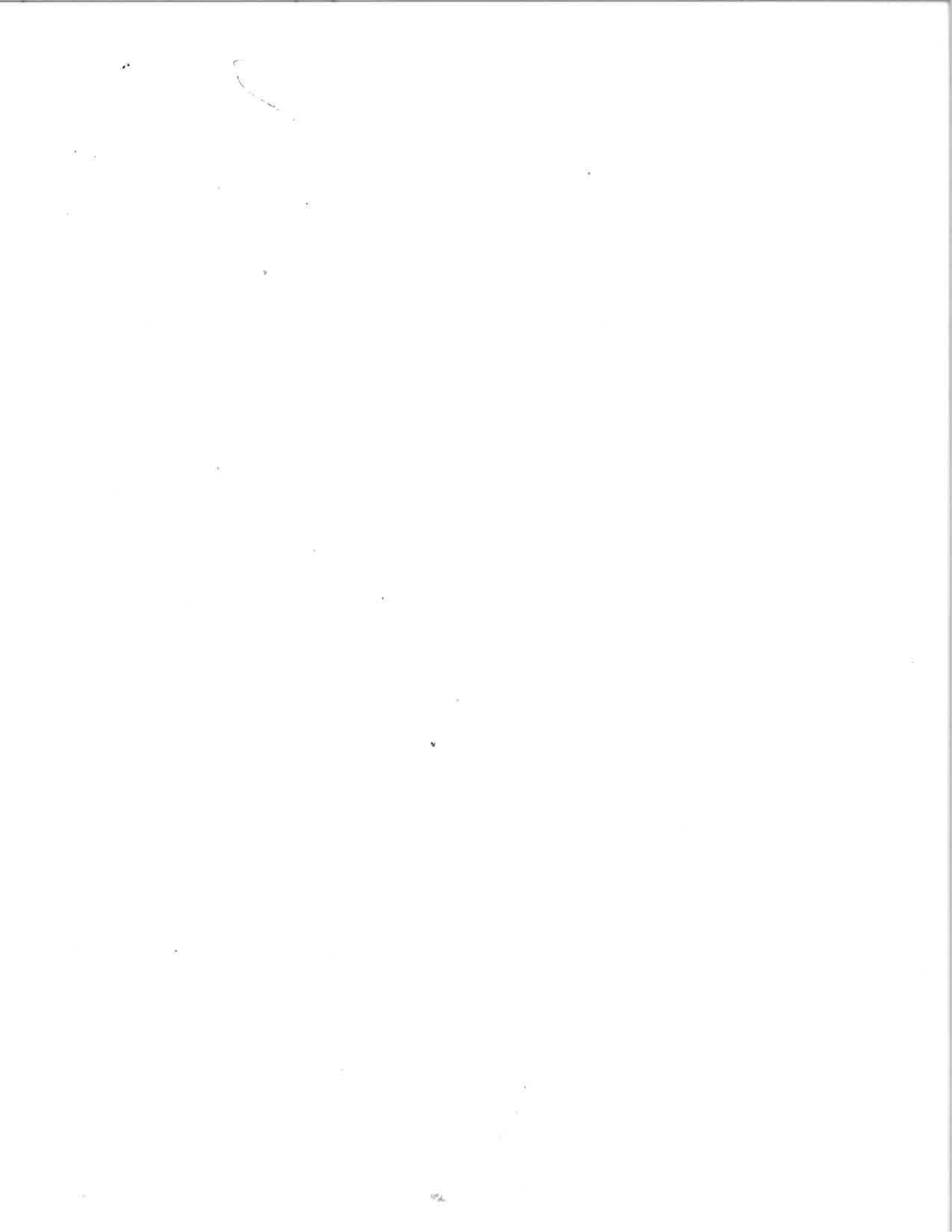
Voting Record

Date: 8-14-2023

Reason: Coblenz Construction Change Order #3

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member			
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				✓
Seconded by:			✓	



Voting Record

Date: 8-14-2023

Reason:

Progress Estimate
Request #8

to Cobkent

(50960.85)

53643.00

2682.15

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:	✓			

Voting Record

Date: 8-14-2023

Reason: Submit PR #1 in the Amount of 15813.83 to the FAA/Indot

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:			✓	
Seconded by:				✓

Voting Record

Date: 8-14-2023

Reason: Project Order #36 B&S self fueling system *Inf. Bill Grant*

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member	✓		
Mike Foster	Board Member	✓		
Russell Jones	Board Member	✓		

	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Motion to Approve:				✓
Seconded by:	✓			