

DELAWARE COUNTY AIRPORT AUTHORITY
June 19, 2023 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Absent
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, Martin Ingram- MAC, John Ferratt- Midwest ATC, and Nick Tokar

MINUTES:

The May 2023 Meeting Minutes presented to the Authority for approval

A motion was made by Dr. Alexander to accept the May 2023 Minutes, 2nd by M. Foster.

Roll Call Vote 4 ayes

Treasurers Report

Tim presented the May 2023 Treasurers report to the Authority for Approval.

A motion was made by M. Foster to accept the March 2023 Treasurers Report, 2nd by N. Powell.

Roll Call Vote 4 ayes

Voucher

Tim Presented the May 2023 Vouchers to the Authority for approval.

A motion was made by Dr. Alexander to accept the May 2023 Voucher Report, 2nd by Nora Powell.

Roll Call Vote 4 ayes

Old Business

Salary Ordinance 2023-001 presented to the Authority as the second reading,

A motion was made by M. Foster to approve Salary Ordinance 2023-001 amending Ordinance 2022-003 in regards to Employee Salary and Pay for the year 2023, 2nd by Russell Jones

Roll Call vote 4 ayes

Constellation Services

Tim advised the authority that he had contacted the Deputy Auditor of Delaware County to cancel constellation services at their request after May Meeting, we will still be billed by Constellation for April and some of May possibly. At the time of the Authority Meeting we have been billed for April.

New Business

Tim advised that we have been having issues with the old parking lot lights in the Terminal Parking lot, Tim is going to do some research with some electricians and explore replacing them with LED light fixtures will report back to the Authority at the next meeting.

Engineering

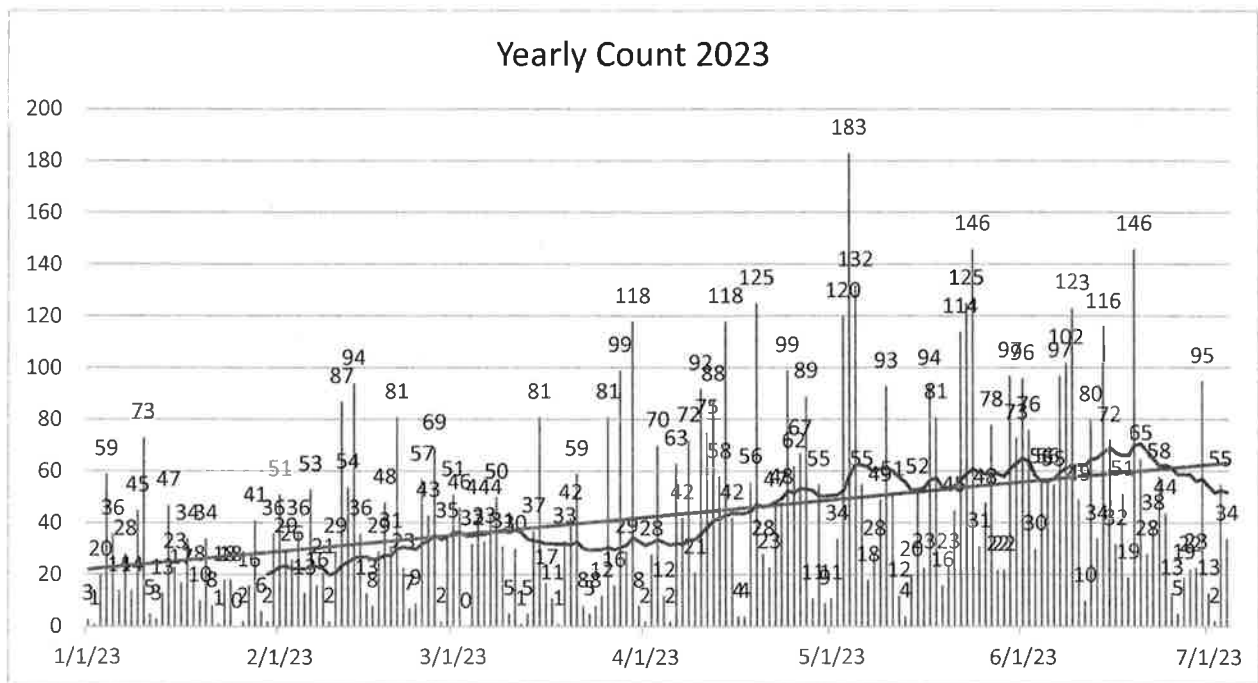
Jason Clearwaters, BF&S presented a brief update on the Snow Removal Broom AIP grant, we are still waiting on the grant to be sent for signing, it was awarded on April 8th.

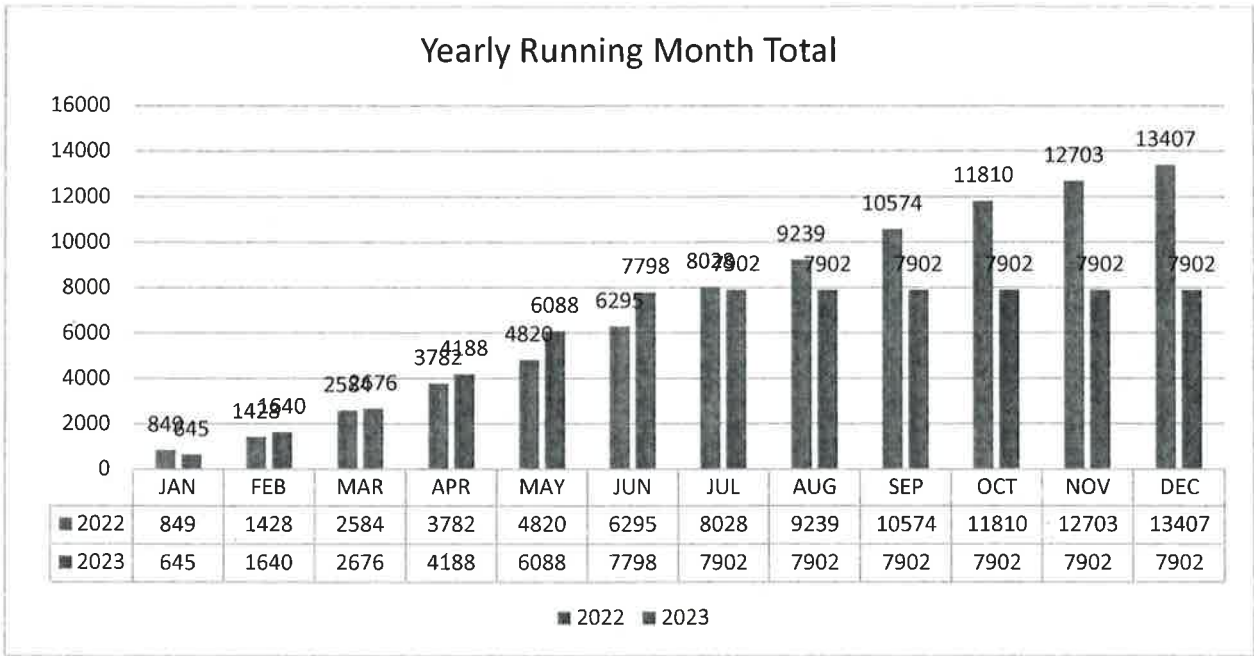
Jason discussed that they are working on the Engineer Work Order for preparation and grant submittal for the Remote fuel system. Jason said that he will be working on it and will be sending via email for authority review prior to the next meeting. Jason advised that this is one of the first airports that he has done this for, that has not already had a fueling system in place. We will

have to do research on permitting and regulations that need to be met by State and IDEM.

Tower Report

Category	June 2023	June 2022	2023 Difference
<i>IFR Itinerant</i>	265	262	+3
<i>VFR Itinerant</i>	962	1105	-143
<i>Local Operations</i>	1118	1200	-82
TOTAL ARPT OPS	2345	2567	-222
<i>Over-Flights</i>	475	495	-20
GRAND TOTAL	2820	3062	-242
Virtower	1710	1475	+235





Public comments

Tim asked Martin if he had any questions or comments in regards to the T-Hangar Purchase, no comment. Tim asked if it would be ok to schedule time with Sherman to walk through the Hangars, Martin agreed that would be acceptable.

A motion to adjourn meeting 7:10 pm.

Roll Call Vote 3 ayes

The next board meeting of the Delaware County Airport Authority will be August 14, 2023 at 6:30pm.


 Dr. Kurt Alexander, President


 Witness

Voting Record





Date: 7-10-2023

Reason: Approval of Regular Meeting Minutes for 6-19-2023

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member			
Mike Foster	Board Member			
Russell Jones	Board Member	✓		

Motion to Approve:	Dr. Alexander ✓	Nora Powell	Mike Foster	Russell Jones
Seconded by:				✓

BOARD MEETING SIGN IN SHEET FOR: July 10th Airport Authority Meeting

NAME	COMPANY	Signature	PRESENT	VIRTUAL
Dr. Alexander	Authority President		✓	
Nora Powell	Authority Treasurer			
Mike Foster	Authority Member			
Russell Jones	Authority Vice-President			
James Schafer	Authority Lawyer		✓	
Tim Baty	DCAA--Airport Manager		✓	

Voting Record

Date: 7-10-2023

Reason: Approval of Fire Treasurers Report

NAME	TITLE	Yes	No	Abstain
Dr. Alexander	Board President	✓		
Nora Powell	Board Member			
Mike Foster	Board Member			
Russell Jones	Board Member	✓		

Motion to Approve:	Dr. Alexander	Nora Powell	Mike Foster	Russell Jones
Seconded by:	✓			✓