

DELAWARE COUNTY AIRPORT AUTHORITY
November 14, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Absent
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt Midwest ATC, Sherman Anthony Jr. MAC, Nick Tokar

MINUTES:

The October 17th, 2022 Meeting Minutes presented to the Authority for approval

A motion was made by N. Powell to accept the October 17, 2022 Minutes, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Due to an Accounting Software issue with vendor, the financial statements will be presented in December meeting for approval.

Old Business

No Old Business discussed

New Business

Tim Presented to the Authority the 2023 Airport Authority Meeting Schedule

A motion was made by N. Powell to accept the 2023 Airport Authority Meeting Schedule, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Tim Presented to the Airport Authority the 2023 Holiday Schedule

A motion was made by N. Powell to accept the 2023 Holiday Schedule, 2nd by R, Jones.

Roll Call Vote 3 ayes

Tim informed the Airport Authority that it was the time of year for the annual FAA Cert Inspection. The electronic document inspection is due November 28th, and site inspection will be December 8th.

Engineering

Jason Clearwaters BF&S reported some minor updates in regards to the projects on going and the hangar construction. Still coordinating utility's. Discussed the initial quote for moving the water main over to the new hangar development in the neighborhood of \$150,000.00. The authority advised that we would research other options, possibly utilizing the water line that is already present off of the terminal.

Jason Clearwaters BF&S presented Pay request #1, Final for the ARFF foam testing equipment to the FAA in the amount of \$29,050.00 for submittal

A motion was made by Powell to approve Pay Request 1/ Final to the FAA for the Foam Testing Equipment and to submit to the FAA , 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Jason Clearwaters BF&S presented Pay Request #3 to Coblenz Construction for the period of October8-Nov10 in the amount of \$395,178.92 for work completed with a retainage of \$20,798.89.

A motion was made by R. Jones to accept the Pay Request #3 to Coblenz Construction in the amount of \$395,178.92 , 2nd by N Powell.

Roll Call Vote 3 ayes

Jason Clearwaters BF&S requested Airport Authority to complete and submit the pre application for the Wildlife and Security fence Phase 1 project to the FAA and INDOT

This is to notify them that we intend to submit and request AIP money for the construction of Phase 1 of Wildlife and Security Fencing.

A motion was made by N. Powell to submit pre application to the FAA and INDOT for the Wildlife and Security Fence Phase 1 , 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Jason Clearwaters BF&S, presented to the board, pay request #6 to the FAA/ INDOT Wildlife-Security Fence Design in the amount of \$8,270.00 100% federal.

A motion was made by N. Powell to submit Pay Request #6 to the FAA and INDOT for the Wildlife and Security Fence Design in the amount of \$8,270.00, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

100LL

Muncie	Anderson	Marion	Indianapolis	Portland
7.64	5.45	5.75	7.45	5.50

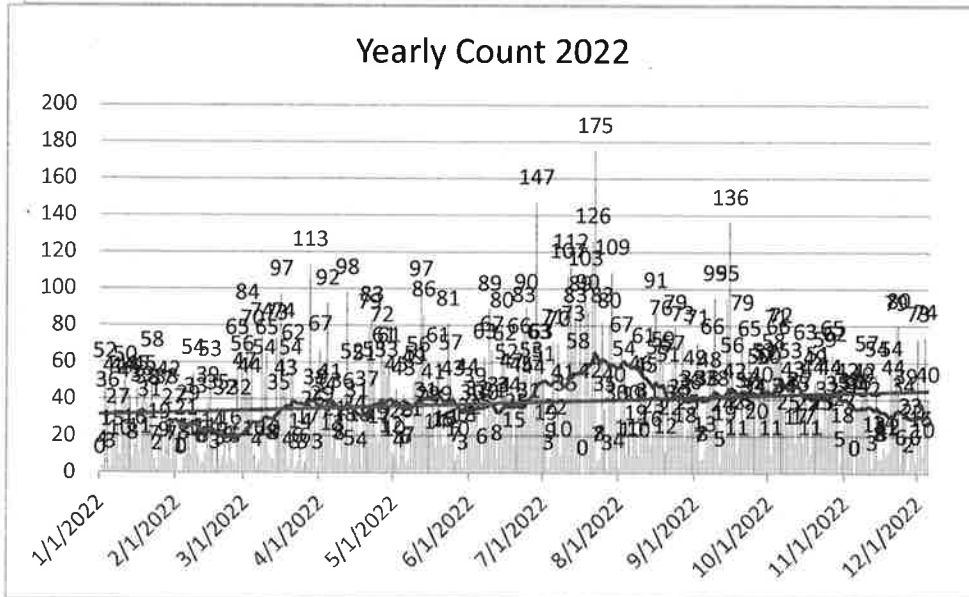
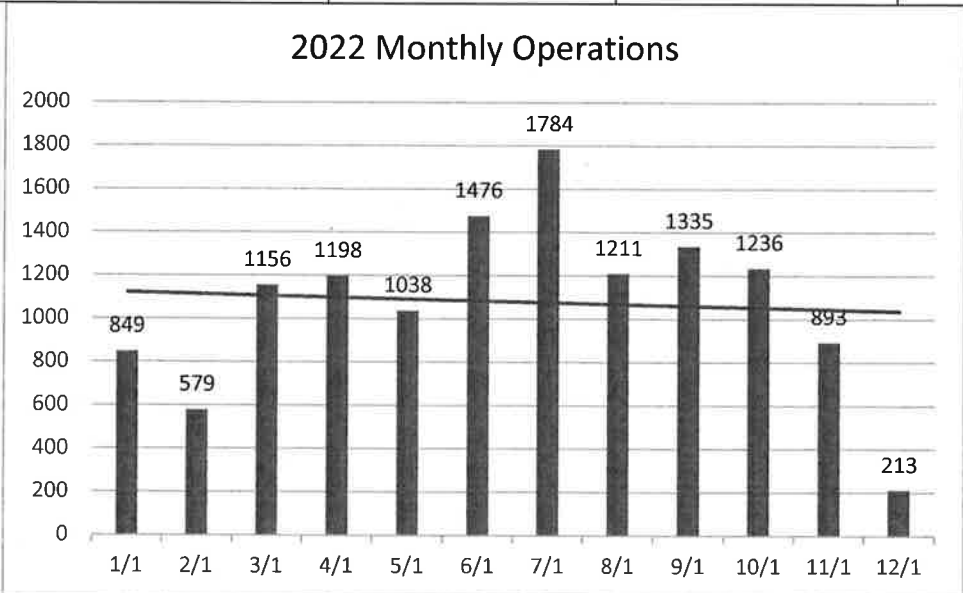
Jet A

6.37	5.41	6.40	7.35	5.50
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Tower Report

No Tower Report

Category	November 2022	November 2021	2022 Difference
IFR Itinerant	275	260	+15
VFR Itinerant	890	1225	-335
Local Operations	528	1058	-530
TOTAL ARPT OPS	1693	2543	-850
Over-Flights	402	408	-6
GRAND TOTAL	2095	2951	-856
Virtower	893		



Public comments

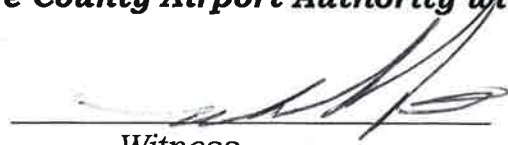
A motion to adjourn meeting 7:10 pm.

**The next board meeting of the Delaware County Airport Authority will be
December 12, 2022 at 6:30pm.**

Roll Call Vote 3 ayes



Dr. Kurt Alexander, President



Witness