

DELAWARE COUNTY AIRPORT AUTHORITY
August 8, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt Midwest ATC, Martin Ingram-MAC, Joseph Retts- MAC Attorney

MINUTES:

The July 11, 2022 Meeting Minutes presented to the Authority for approval

A motion was made by Nora Powell to accept the July 11, 2022 Minutes, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

Tim presented the July 2022 Treasurers Report to the Authority for Approval.

A motion was made by Nora Powell to accept the July 2022 Treasurers Report, 2nd by Dr. Foster.

Roll Call Vote 4 ayes

Tim Presented the July 2022 Vouchers for Payment

A motion was made by Foster to accept the July 2022 Treasurers Report, 2nd by Powell.

Roll Call Vote 4 ayes

Old Business

2023 Budget Discussion- Tim presented the Airport Authority with the Airport Authority General Fund and Cumulative Fund Budget for 2023. Including the 2023 Salary adjustments based on what has been discussed in Delaware County Government.

A motion was made by Foster to accept the 2023 Operating Budget for the Delaware County Airport Authority, 2nd by Powell

Roll Call Vote 4 ayes

New Business

2023 Salary Ordinance 2022-003

Tim Presented the 2023 Salary Ordinance to the Airport Authority for approval to take place January 2023.

A motion was made by Foster to accept the 2023 Salary Ordinance 2022-003 for the Delaware County Airport Authority, 2nd by Dr. Alexander

Roll Call Vote 4 ayes

Engineering

Construction Update

Jason Clearwaters informed the Authority that it was time to issue the notice to proceed authorization to Coblenz construction for September 12, 2022.

A motion was made by Dr. Alexander to issue the Notice to Proceed letter to Coblenz for September 12, 2022, 2nd by Jones.

Roll Call Vote 4 ayes

Pay request #5, for AIP Project #37 Wildlife Security Fence Design is ready for submittal to the FAA for Reimbursement.

A motion was made by M. Foster to submit AIP #37 Wildlife Security Fence Design Pay Request #5 to the FAA in the amount of \$7090.00, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

BF@S presented Project order #34 for work to be performed in Runway Broom procurement with Federal Infrastructure Funding to the Airport Authority for review and approval.

A motion was made by M. Foster to approve BF&S Project order #34 Runway Broom Procurement, 2nd by Powell.

Roll Call Vote 4 ayes

Advertisement period for the Disadvantaged Business Enterprise (DBE) plan has passed with no comments, Jason Clearwaters asked for approval and motion to submit the DBE plan to the FAA.

A motion was made by R. Jones to approve DBE Plan at 5% and to submit to the FAA, 2nd by Powell.

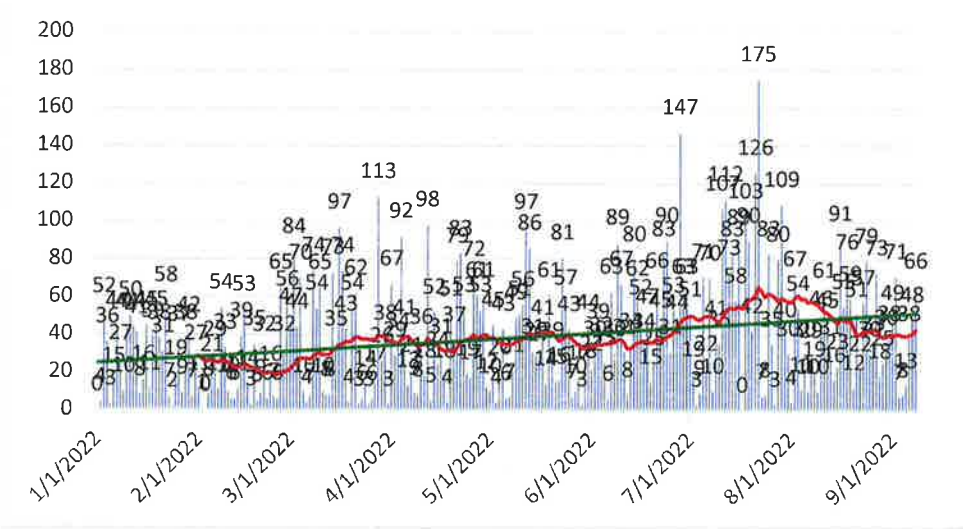
Roll Call Vote 4 ayes

Tower Report

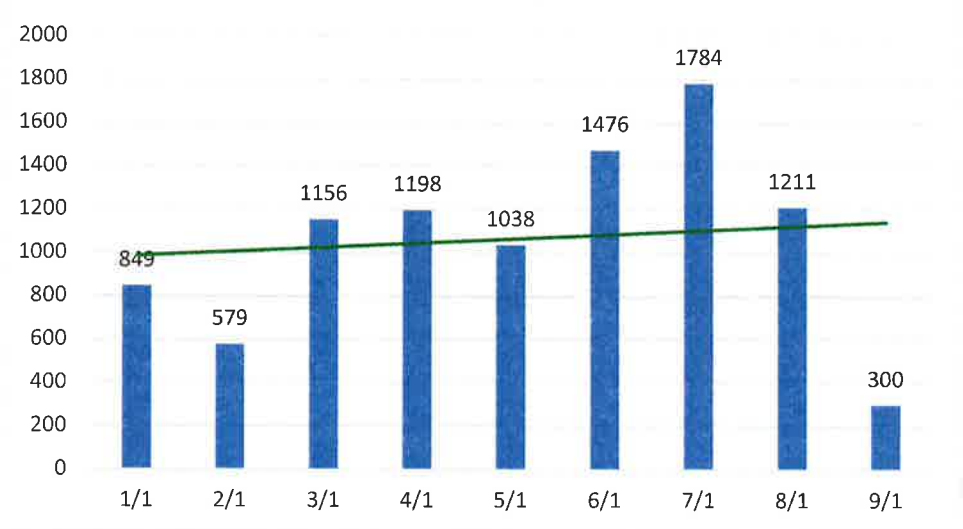
Attorney
Nothing

<u>Category</u>	<u>August 2022</u>	<u>August 2021</u>	<u>2022 Difference</u>
<i>IFR Itinerant</i>	300	324	-24
<i>VFR Itinerant</i>	1065	1417	-352
<i>Local Operations</i>	<u>780</u>	<u>1560</u>	<u>-780</u>
TOTAL ARPT OPS	2145	3301	-1156
<i>Over-Flights</i>	<u>392</u>	<u>577</u>	<u>-185</u>
GRAND TOTAL	2537	3878	-1341
Virtower	1211		

Yearly Count 2022



2022 Monthly Operations



Public comments

A motion to adjourn meeting 7:21 pm.

Roll Call Vote 4 ayes

The next board meeting of the Delaware County Airport Authority will be Sept 12th, 2022 at 6:30pm.

[Signature]
 Dr. Kurt Alexander, President

[Signature]
 Witness