

DELAWARE COUNTY AIRPORT AUTHORITY
July 11, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Absent
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Jason Clearwaters BF&S, John Ferratt Midwest ATC, Sherman Anthony-MAC, Nick Tokar-MAC, Evan Hill

MINUTES:

The June 13, 2022 Meeting Minutes presented to the Authority for approval

A motion was made by Nora Powell to accept the June 13, 2022 Minutes, 2nd by Russel Jones.

Roll Call Vote 3 ayes

Tim presented the June 2022 Treasurers Report to the Authority for Approval.

A motion was made by Nora Powell to accept the June 2022 Treasurers Report, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

Tim Presented the June 2022 Vouchers for Payment

A motion was made by Dr. Alexander to accept the June 2022 Treasurers Report, 2nd by Powell.

Roll Call Vote 3 ayes

Old Business

Hanger Construction update in Engineering Report

New Business

Tim Discussed with the Authority that the first loan payment is due July 15th, the amount of loan is \$30,390.69. Tim asked for a motion and approval to pay the loan payment.

A motion was made by Nora Powell to make loan payment #1 to Star Financial Bank in the amount of \$30,390.69, 2nd by Dr. Alexander.

Roll Call Vote 3 ayes

2023 Budget Discussion

Tim presented the initial draft budget amounts to the Authority for review, nothing much has changed in the budget from 2022 except a few line items. Tim discussed with the Authority what he has been seeing in the county council meetings and commissioners' meetings in regards to employ raises in the county. Tim informed of the discussion on anywhere from a 5-7% raise change for other county employees, and that he has included those numbers in the Airport Authority Budget... Ultimately it is up to the Authority to set those pay rates. Tim advised the Authority he would put together those numbers as options in the budget spread sheet and email to members to review entire budget. Tim also advised that pending on county budget hearings we will need to discuss further in the August Meeting the Salary Ordinance and budget for Authority approval so that we can get things entered into gateway.

Tim also advised the Authority that earlier in the week he received notice of a Tort Claim from a law firm, forwarded it to Jim Schafer, this claim has nothing to do with the airport and nowhere near airport property. Scanned and emailed Jim a copy to handle if needed, Jim advised that the only thing we need to do is let the Insurance Agent know, we do not need to respond to anyone just sit and wait.

Engineering

Construction Update

Coblentz construction preconstruction meeting held today prior to the meeting, excavation site work starting on September 1st, concrete work done 1st of November, steel delivered around same time. Hanger door is going to be in December at some point so they can close in building and finish flooring, with

building being turned over hopefully the first week in February. No major issues discussed in pre-construction meeting. Notice to proceed discussion in August.

Now that we have their plans, we can forward to utility companies for a better idea of infrastructure improvements

Wildlife and Security Fence

Meeting with MAC also this afternoon to discuss fence alignment and gates, still a work in progress to work on easements Time line is to bid in spring 2023, and second half in 2024. 60% done on design and will be ongoing into winter.

ARFF Foam Testing equipment grant awarded by FAA 100% funded. Contacted distributor and had some questions, answers have been returned and equipment is in process.

Bi Partisan Infrastructure Law \$295,000 each year for 5. Discussion on Runway Broom procurement. Discussion on previous equipment that was presented for a Tow Behind broom, outfitted estimate was \$152,000 further discussion will need to be done, a specification would need to be created for FAA funding and for a bid process since over \$150,000.00 once everything is back we can apply for FAA grant. Tim discussed that we can move forward on the broom to save money on Runway Treatment during the winter, and move towards the self-fueling system with some of the left over 2023 bill money and look towards hanger development in the future due to the discussions with MAC about their hanger condition and plans.

DBE Plan for Delaware County Airport Authority

Every 3 years a DBE plan is updated to show the DBE Goal with subs and suppliers, based on the FAA formula the current DBE is 5.0% slightly lower than the last time. The plan will be advertised on the Airport website and anyone with public comment could come to the meeting in August to speak.

A motion was made by Nora Powell to accept the 2023 Draft DBE plan of 5% for the Delaware County Airport Authority, 2nd by Alexander.

Roll Call Vote 3 ayes

Tower Report

John discussed that the FAA took Internet explorer off of all the Tower computers, causing the Voice Recorder to stop being accessible via Microsoft edge, Tim advised for John to talk to the Recorder manufacturer to see what options are available. Tim advised worst case I would get a computer with internet explorer in his office. Traffic was up a bit for June, great deal of student traffic.

Tim Discussed the food truck Mondays, the fist one had nearly 600 people with just a few planes, today’s Food Truck Monday not so many people drove in but more planes so we will think about doing a Saturday Morning Lunch/ Brunch to see what happens.

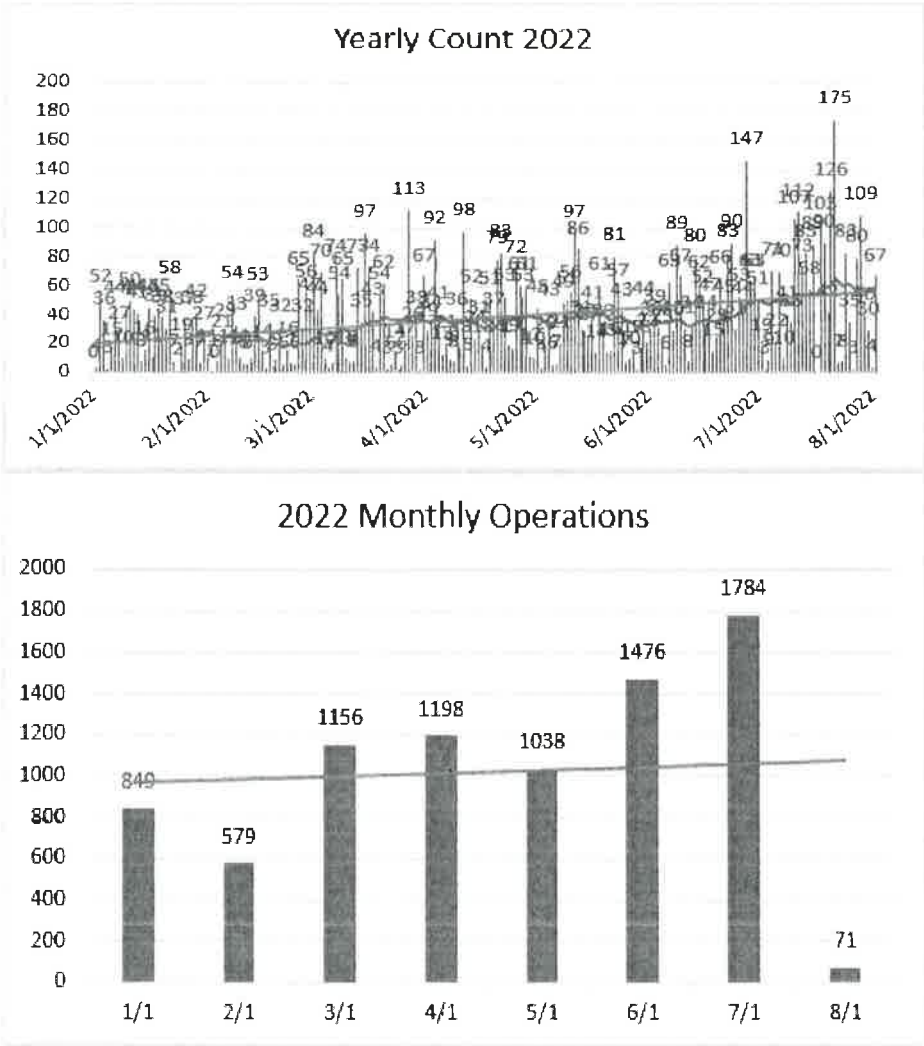
Attorney

Nothing

Motion to adjourn by Powell, at 7:15pm

Roll Call Vote 3 yes

<u>Category</u>	<u>July 2022</u>	<u>July 2021</u>	<u>2022 Difference</u>
<i>IFR Itinerant</i>	254	384	-130
<i>VFR Itinerant</i>	1150	1483	-333
<i>Local Operations</i>	<u>1354</u>	<u>1326</u>	<u>+28</u>
TOTAL ARPT OPS	2758	3193	-435
<i>Over-Flights</i>	<u>493</u>	<u>422</u>	<u>+71</u>
GRAND TOTAL	3251	3615	-364
Virtower	1784		



Public comments

A motion to adjourn meeting by Nora Power at 7:21 pm.

Roll Call Vote 4 ayes

The next board meeting of the Delaware County Airport Authority will be August 8th, 2022 at 6:30pm.

Kurt Alexander
 Dr. Kurt Alexander, President

[Signature]
 Witness