

DELAWARE COUNTY AIRPORT AUTHORITY
June 13, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present, Katie England BF&S, John Ferratt Midwest ATC, Martin Ingram-MAC, Nick Tokar-MAC, Evan Hill

MINUTES:

The April 11, Executive Meeting Minutes presented to the Authority for approval

A motion was made by Mike Foster to accept the April 11, 2022 Executive Minutes, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

The April 11, 2022 Regular Meeting Minutes presented to the Authority for approval

A motion was made by Mike Foster to accept the April 11, 2022 Regular Meeting Minutes, 2nd by Nora Powell.

Roll Call Vote 4 ayes

The April 28, 2022 Special Meeting Minutes presented to the Authority for approval

A motion was made by Mike Foster to accept the April 28, 2022 Special Meeting Minutes, 2nd by Nora Powell

Roll Call Vote 4 ayes

Tim presented the April Treasurers Report to the Authority for Approval.

A motion was made by Mike Foster to accept the April 2022 Treasurers Report, 2nd by Russel Jones.

Roll Call Vote 4 ayes

Tim Presented the May 2022 Treasurers Report to the Authority for Approval.

A motion was made by Mike Foster to accept the April 2022 Treasurers Report, 2nd by Russel Jones.

Roll Call Vote 4 ayes

Tim Presented the April 2022 Vouchers for Payment

A motion was made by Mike Foster to accept the April 2022 Treasurers Report, 2nd by Russel Jones.

Roll Call Vote 4 ayes

Tim Presented the May 2022 Vouchers for Payment

A motion was made by Mike Foster to accept the April 2022 Treasurers Report, 2nd by Russel Jones.

Roll Call Vote 4 ayes

Old Business

Tim met with the contractor Coblenz earlier and picked color of building which will be tan just like the current Airport Authority Buildings. Contractor advised that he had plans and hopes to begin in September and October with site work and building being delivered sometime in November.

New Business

Tim presented a quote from Accurate Striping for work needed on the Taxi Way A2 and Alpha near the FAA owned PAPI. This work is required from the 2021 FAA Cert Inspection that is requiring us to remove some yellow paint that the FAA had placed during there project and Repainting the Hold Numbers at Alpha 2 and Runway 32. The total estimate for the work is \$4680.00. Tim also wanted to make sure the Authority understood that we also lost about 10 acres of farm ground due to this inspection. These corrective actions have never been reported during any inspection since Tim being here in 2007.

A motion was made by Mike Foster to accept the Quote from Accurate Stripping and to award work to Accurate in the amount of \$4680.00, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

Resolution 2022-01

Tim Presented Resolution 1 creating construction project account similar to the Cares Grant Tracking account the new Line number is 800 Construction Building development Improvements and Pay Line Items to track construction.

A motion was made by Mike Foster to accept Resolution / Ordinance 2022-01 To Create Project Account 800 Construction Building Development and Improvements and Line Items, 2nd by Nora Powell

Roll Call Vote 4 ayes

Resolution 2022-02

Tim presented Transfer resolution 2022-02 to transfer loan from Star Bank once received to the 800 Project for tracking from Misc income.

A motion was made by Nora Powell to accept Resolution / Ordinance 2022-02 transfer request, 2nd by Mike Foster

Roll Call Vote 4 ayes

Loan payment 1

Will be discussed at the next meeting for approval.

Engineering

Katie presented the Certificate of substantial completion for the taxilane paving project with 3D company with a date of Feb 16, 2022. Finalizing paperwork.

A motion was made by Mike Foster to accept certificate of substantial completion to 3D construction for taxi lane project dated 2/16/2022, 2nd by Dr. Alexander

Roll Call Vote 4 ayes

Katie presented Change order #1 (Final) with 3D company for balancing and completion with an increase of \$21,027 (5.43%) increase. Discussion by the board and discovered that this was already presented to the board prior to February due to increase need for back fill, Katie explained that this was just to finalize the closeout and completion no money was due on this change order it has was already dealt with during construction this is just the final.

A motion was made by Mike Foster to accept Change order #1 Final, for balancing to 3D, 2nd by Jones

Roll Call Vote 4 ayes

Katie presented Contractors Progress estimate #1 to Coblenz Construction for the new hanger in the amount of \$43,723.75.

A motion was made by Mike Foster to approve Contractors Progress estimate #1 in the amount of \$43,723.75 , 2nd by Dr. Alexander

Roll Call Vote 4 ayes

Katie presented FAA AIP 37 pay request #4 for Fence Design to cover BF&S invoice #96060 for reimbursement in the amount of \$23,720.00. This grant is 100% federally funded.

A motion was made by Mike Foster to approve FAA AIP 37 Pay request #4 in the amount of \$23720.00 for reimbursement, 2nd by Dr. Alexander

Roll Call Vote 4 ayes

Katie presented FAA Grant for AFFF foam testing equipment, request that the board approve a motion to accept the grant when the FAA sends it out. Grant will come to Tim and Jim for signing once FAA starts awarding them.

A motion was made by Mike Foster to accept FAA Foam Testing Equipment Grant when received and authorized it to be signed, 2nd by Dr. Alexander

Roll Call Vote 4 ayes

Katie presented progress updates on other projects see attached BF&S Report

Tower Report

Traffic counts down, likely due to the weather.

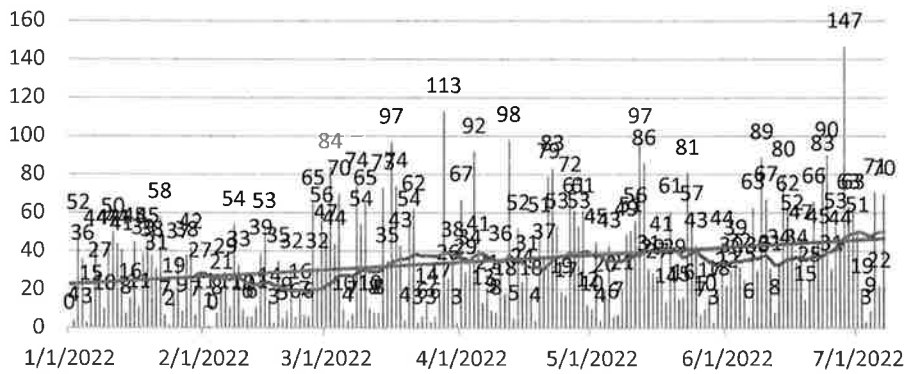
Attorney

Motion to adjourn by Dr. Alexander, 2nd by Mike Foster at 7:25pm

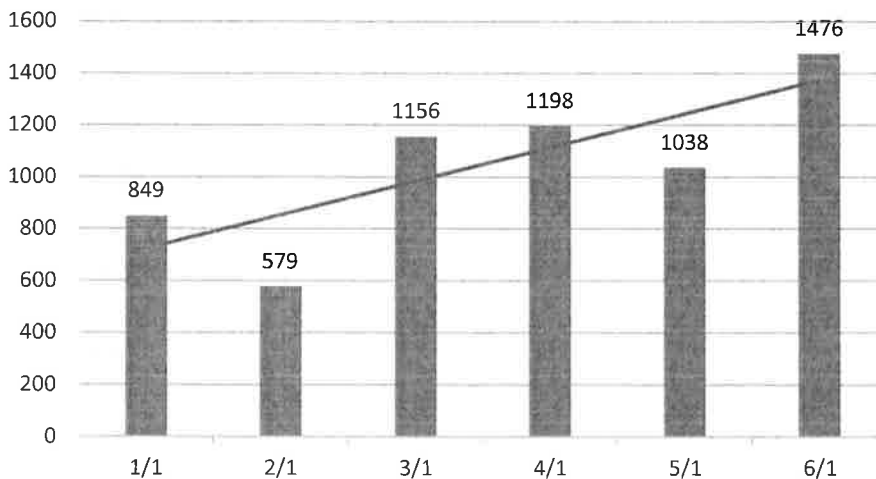
Roll Call Vote 4 yes

Category	May/June 2022	May June 2021	2022 Difference
<i>IFR Itinerant</i>	550	655	-105
<i>VFR Itinerant</i>	2142	2825	-683
<i>Local Operations</i>	1932	2652	-720
TOTAL ARPT OPS	4624	6132	-1508
<i>Over-Flights</i>	975	820	155
GRAND TOTAL	5599	6952	-1353
Virtower	2513		

VT Yearly Count 2022



2022 VT Monthly Operations

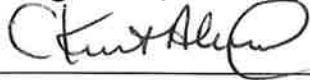


Public comments

A motion to adjourn meeting by Nora Power at 7:21 pm.

Roll Call Vote 4 ayes

The next board meeting of the Delaware County Airport Authority will be July 11th, 2022 at 6:30pm.



Dr. Kurt Alexander, President

Witness