

DELAWARE COUNTY AIRPORT AUTHORITY
March 14, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present-zoom
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present-zoom
Tim Baty- Airport Manager	Present

Also present, Jason Clearwater BF&S, John Ferratt Midwest ATC, Marin Ingram-MAC, Marc Thornburg, Nick Tokar-MAC

MINUTES:

The February Executive Meeting Minutes presented to the Authority for approval

A motion was made by Mike Foster to accept the February 22, 2022 Executive Minutes, 2nd by Nora Powell.

Roll Call Vote 4 ayes

The February Regular Meeting Minutes for February 22, 2022 presented to the Authority for approval

A motion was made by Mike Foster to accept the February 22, 2022 Regular Minutes, 2nd by Nora Powell.

Roll Call Vote 4 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of February 2022 to the Authority.

A motion was made by Foster to accept the February 2022 Treasurers Report as given, 2nd by Nora Powell

Roll Call Vote 4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for February 2022 were presented for payment.

A motion was made by Dr. Alexander to approve the February 2022 vouchers, and 2nd by Mike Foster to approve the Vouchers for payment.

Roll Call Vote 4 ayes

OLD BUSINESS -

Land Lease Agreement

No Discussion on Land Lease this month, document not ready at this time.

New Business

Hanger Construction Bids

Hanger bids were due Friday Last week, bid tabulation was sent out to Members on Friday evening with a summary and bid tabulation to have a feel of the three different sizes.

Received only 1 bid from Thornburgh and Sons

\$690,000 Eng Estimate	\$750,000 Thornburg
\$815,000 Eng Estimate	\$1.13 mil Thornburg
\$1mil Eng Estimate	\$1.7mil Thornburg

Expected to receive more bids, 1 bidder asked for more time, 1 other having trouble getting a performance bond.

BF&S made the recommendation to reject the bid based on being over the Engineering estimate to allow contractors more time to complete bids and to open prior to the April meeting. No Guarantee on getting any more bids back. In the best interest of the Airport to potentially get better pricing.

Obviously the cost of materials are up at this time frame with the economy, Mike, we need the best numbers available to make a decision on the best size to build. BF&S will rebid with no cost to the airport. To open bids prior to meeting in April.

Nora Powell confirmed with Jason Clearwaters that he was going to re-configure the bid documents for the re-bid.

A motion was made by Russel Jones to Reject the Thornburg and Sons bid, 2nd by Mike Foster.

Roll Call Vote 4 ayes

Marc Thornburg from Thornburg and Sons is present in the meeting.

A motion was made by Mike Foster to re-advertise to bid based on new working the construction of a hanger as soon as possible, 2nd by Dr. Alexander .

Roll Call Vote 4 ayes

Management

Tim advised that we had purchased fuel prior to the major change in prices so we should not need fuel for awhile

The runways and taxiways took a big hit this winter due to temperature, Tim wanted to warn the board that we will likely spend much more money this year on crack seal, which may affect our winter solid ice melt purchase this year.

Tim advised that the retiring employee comes off the books at the end of April, Tim advised that he plans on starting the new guy April 1st to begin training him. Three people had expressed interest in the position. We will have the two full time employees and 1 part time for this year.

Engineer Report

Infrastructure bill 259,000 a year for the next 5 years. INDOT had made a request to update the CIP plan to include Bill Funds.

Working with Tim, Tim provided information on a runway broom for snow removal for a place holder. What ever we do not use in one year rolls to the next year until the 5th year. Jason discussed the CIP plan update, just a plan and can be changed. No plans on 2022 grant dates currently.

Tower funds 100 million for General Aviation dollars allotted in 2022 we had in our original CIP in 2027 with traditional funds. BF&S recommends letting 2022 sit and see how GA fairs this year with projects already in design. Put more effort into 2023 after seeing how this year pans out with this program. FAA plans to push out money to towers already in the works.

Discussion would have to be had in the future if the current location of the tower is the best location or if it would have to be moved.

FAA Grant Application for the ARFF Foam Testing equipment talked about in previous month meeting to allow Fire Department to test foam environmentally friendly. FAA contacted the airport to submit a grant application for this equipment. The total amount for the equipment and 29050.00 this is a 90/5/5 funds not coming out of traditional grant funds or Bill Funds. March 4th was the deadline application has been submitted to the FAA and INDOT. This does not commit us to anything, once grant is awarded we would have to

accept it. BF's Work order 32 for \$3,500.00 \$25,050.00 equipment cost for a total of \$29,050.00

A motion was made by Mike Foster to approve Work order #32, and to accept grant upon receipt with the understanding that if the grant isn't received there will be no work order, 2nd Nora Powell.

Roll Call Vote 4 ayes

Survey work on the west side for the object free area, weather has not been cooperating to complete work, the hope is to get up soon to complete

Wildlife fence design is continuing hope to get up soon to finish work on gates To have things done for June to be ready to submit

FAA pay request #3 AIP 37 100 funded by FAA \$36,030.00 takes grant to 49% complete.

A motion was made by Mike Foster to approve pay request #3 for AIP #37 Wildlife Fence Design to the FAA in the amount of \$36,030.00, 2nd Nora Powell.

Roll Call Vote 4 ayes

FAA has reached out on the fence, estimate was 3 million dollars, for some reason if the FAA cannot fund do we have a plan B,

Jason asked the board to approve the plans and specifications and to advertise for bid for the Hanger Development with the intent to have bids ready for March meeting.

A motion was made by Russel Jones to approve the plans and specifications and to allow BF&S to to advertise to bid Hanger project , 2nd Nora Powell.

Roll Call Vote 4 ayes

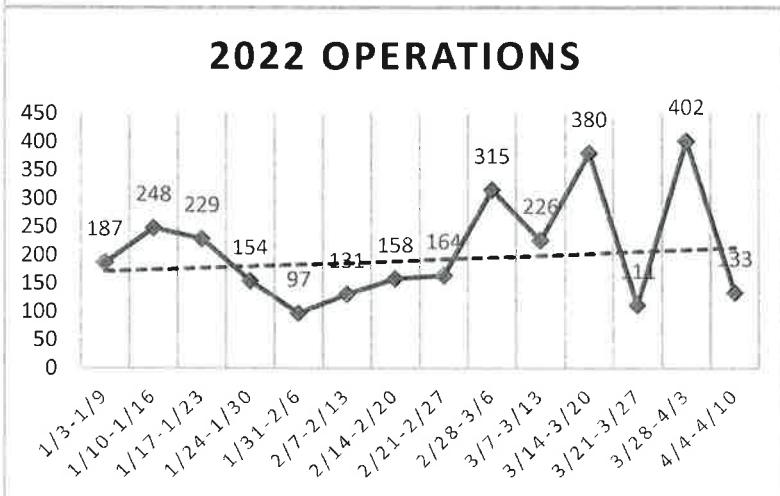
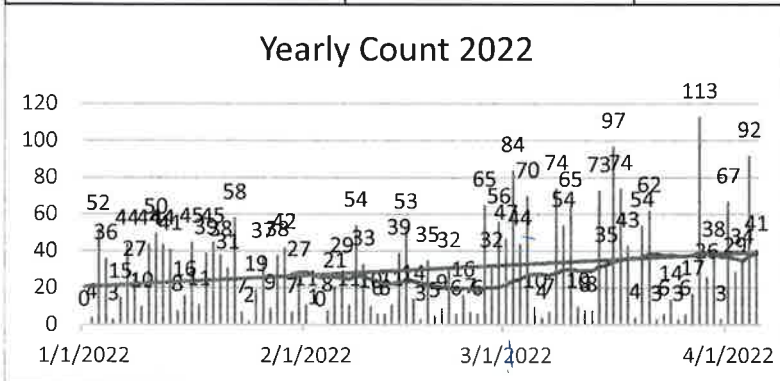
Tower Report

Runway Action Team Meeting will be tomorrow after this meeting, annual meeting to discuss Runway Incidents and training for employees and MAC line department. Meeting will be attended by FAA reps and Midwest ATC Reps.

Tim also advised that in the minutes the Virtower numbers are also going to be included in the operations count to break down traffic numbers.

Attorney

Category	March 2022	March 2021	2022 Difference
IFR Itinerant	204	276	-72
VFR Itinerant	788	1720	-932
Local Operations	<u>830</u>	<u>1680</u>	<u>-850</u>
TOTAL ARPT OPS	1822	3676	-1854
Over-Flights	<u>320</u>	<u>412</u>	<u>-92</u>
GRAND TOTAL	2142	4088	-1946
Virtower	1156		



Public comments

A motion to adjourn meeting by Nora Power at 7:21 pm.

Roll Call Vote 4 ayes

The next board meeting of the Delaware County Airport Authority will be April 11, 2022 at 6:30pm.


 Dr. Kurt Alexander, President


 Witness