

DELAWARE COUNTY AIRPORT AUTHORITY
February 14, 2022 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present-zoom
Mike Foster	Present
Russel Jones	Present
Nora Powell	Present
Other Members	
Jim Schafer- Lawyer	Present-zoom
Tim Baty- Airport Manager	Present

Also present, Jason Clearwater BF&S, Drew Anderson- Interested Pilot

Airport Reorganization Meeting

Nominations for President- Dr. Kurt Alexander Nominated by Mike Foster, 2nd by Nora Powell, no other nominations- Dr.Alexander Elected President.

Nominations for Vice President- Russel Jones nominated by Mike Foster, 2nd by Nora Powell, no other nominations Russel Jones elected Vice President.

Nominations for Secretary/ Treasurer- Nora Powell nominated by Mike Foster, 2nd by Dr. Alexander, no other nominations- Nora Powell Elected Secretary Treasurer.

Re-organization meeting closed. Motion by Foster, 2nd by Powell

Regular Meeting

MINUTES:

The December Meeting Minutes presented to the Authority for approval

A motion was made by Nora Powell to accept the December 13, 2021 Minutes, 2nd by Dr. Alexander.

Roll Call Vote 4 ayes

No Meeting In January- Meeting cancelled due to lack of quorum

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of December 2021 to the Authority.

A motion was made by Foster to accept the December 2021 Treasurers Report as given, 2nd by Nora Powell

Roll Call Vote 4 ayes

Tim Baty Presented the Treasurers Report for the Month of January 2022 to the Authority.

A motion was made by Foster to accept the January 2022 Treasurers Report as given, 2nd by Nora Powell

Roll Call Vote 4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for December 2021 were presented for payment.

A motion was made by Mike Foster to approve the Decemeber 2021 vouchers, and 2nd by Nora Powell to approve the Vouchers for payment.

Roll Call Vote 4 ayes

Tim Presented the vouchers for January 2022 to the Authority

A motion was made by Russel Jones to approve the January 2022 vouchers, and 2nd by Nora Powell to approve the Vouchers for payment.

Roll Call Vote 4 ayes

OLD BUSINESS -

FAA 139 Annual Inspection-

Tim discussed the FAA Cert Inspection was completed in December, Tim Discussed some issues that needed to be corrected. This has been the first site inspection since before COVID. One major issue was some of the Farm Land on the west side of Runway 14, and the north end of Runway 14. The Inspector stated that some of the farm land and crops are in the object free safety area A Future farm contract adjustment will have to happen this spring to adjust and the only correction that is going to cost the airport a loss in revenue. Tim has spoken with BF&S to come out and survey the airport specifically the area west of 14 and north of 14. Jason discussed the cost of survey work and stacking of \$2850.00.

A motion was made by Foster to approve the expense of \$2850.00 to BF&S for survey work in area along Runway 32/14, 2nd Nora Powell.

Roll Call Vote 4 ayes

Land Lease Agreement

Tim confirmed that everyone had received another Land Lease agreement, this current draft came from Dekalb Airport and has been in place for many years. Discussion on coming to an agreement.

Jim gave his opinion on discussing this in an executive session since it has to do with protecting us. Mike discussed can we get a commitment letter from some that are interested... Discussion on interest from the Pilots attending by zoom. Tim discussed the interest from the Pilots attending the meeting via zoom, and other pilots who call on a regular basis to see if they can rent, build etc. The pilots discussed being on a current wait list for Muncie, a local pilot business owner wanting to move his plane from Anderson to Muncie.

Discussion on when to have an executive session meeting Tuesday February 22nd at 7:00pm **Executive Session on February 22nd at 7:00pm.**

New Business

Tim Discussed the retirement of Randy Bost, Tim Discussed the hiring of an employee at the March Meeting.

Engineer Report

Hanger development, bid discussion we are bidding 60x60, 80x80 and 100x100 size. Jason presented 90% plans. What is lacking from the plan is utility information. Discussion on developing a hanger complex, we need to spend more time on utility design and work with utilities to design the whole area and get everything out there in the beginning so that future build out will be easier. Jason discussed that currently that is not in the scope of this project. Discussion on the design and bidding process explained to the newer authority members. Contractors are required to bid all three sizes.

To add Utility coordination to the scope for the amount of estimated at \$5000.00

A motion was made by Dr. Alexander to approve the expense of \$5000.00 to BF&S Project 1 amendment 1 to add the utility coordination scope to the project, 2nd Russel Jones.

Roll Call Vote 4 ayes

Jason asked the board to approve the plans and specifications and to advertise for bid for the Hanger Development with the intent to have bids ready for March meeting.

A motion was made by Russel Jones to approve the plans and specifications and to allow BF&S to to advertise to bid Hanger project , 2nd Nora Powell.

Roll Call Vote 4 ayes

Wildlife control and security design is underway, intended to be granted in 2022. 90% plans in April advertise in May or June. No timeline yet on when applications are due yet from FAA yet. Estimate is around 160,000.00 Local Share.

Jason presented FAA pay request 100 % funded AIP 37 Pay Request #2, \$38,858.50 32% financially complete.

A motion was made by Dr. Alexander to approve AIP 37 Pay request #2 in the amount of \$38,858.50 to the FAA for reimbursement , 2nd Nora Powell.

Roll Call Vote 4 ayes

AFFF testing equipment, this was an issue during the Cert Inspection, \$28,250.00 submitted a pre app with the FAA on this. No update on this grant at this time.

Bipartisan infrastructure law, signed by President. Discussion. 200 million dollars in bill for FAA contract towers. CIP had tower replacement in year 5, once plan is rolled out, BF&S will research these funds. \$295,000 is awarded per year for the next 5 years to the Delaware County Airport. Very little information on bill so far on plans. Will update at later time.

Annual FAA Grant oversight letter, BF&S has already filled out form based on our yearly report.

A motion was made by Nora Powell to approve Fiscal Year 22 Grant Oversight Risk Assessment Agreement , 2nd Mike Foster.

Roll Call Vote 4 ayes

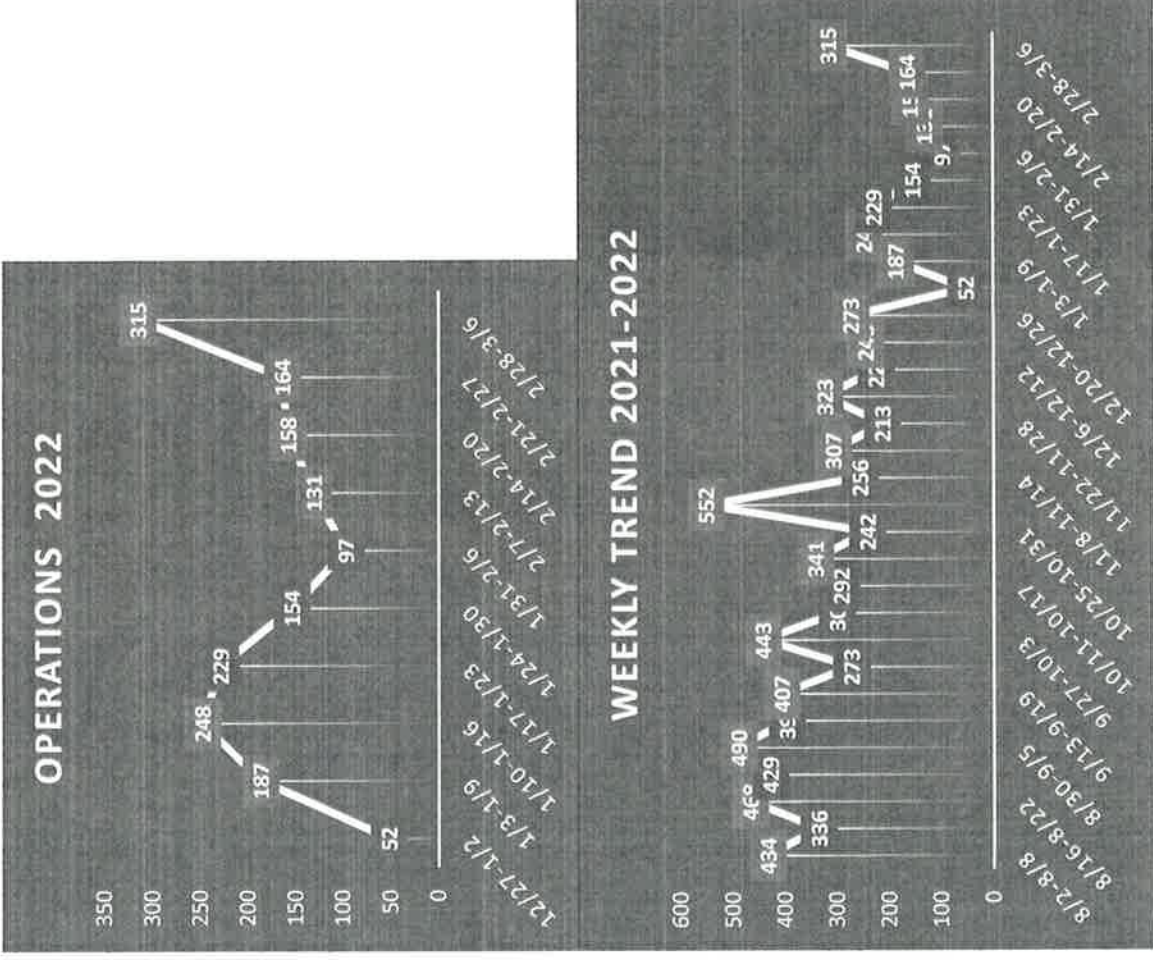
Question asked by Dr. Alexander on a location for a new tower if we could get lucky enough to build another one, Jason said that we would have to update the Airport Layout Plan to place a tower in a new location.

Tower Report

Nothing from the tower

Attorney

<u>Category</u>	<u>February 2022</u>	<u>February 2021</u>	<u>2022 Difference</u>
<i>IFR Itinerant</i>	153	252	-99
<i>VFR Itinerant</i>	401	806	-405
<i>Local Operations</i>	<u>244</u>	<u>672</u>	<u>-428</u>
TOTAL ARPT OPS	798	1730	-932
<i>Over-Flights</i>	<u>175</u>	<u>321</u>	<u>-146</u>
GRAND TOTAL	973	2051	-1078
Virtower	579		



Public comments

2 pilots attended meeting by zoom and discussed their wishes to investigate further options for hangers at the Delaware County Airport.

**A motion to adjourn meeting by Nora Power at 8:30 pm.
Roll Call Vote 4 ayes**

The next board meeting of the Delaware County Airport Authority will be March 14, 2022 at 6:30pm.


Dr. Kurt Alexander, President


Witness