

DELAWARE COUNTY AIRPORT AUTHORITY
May 10th, 2021 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Present
Mike Foster	Absent
Russell Jones	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present , Jason Clearwater BF&S, John Ferratt- Midwest ATC, Nick Tokar-MAC

MINUTES:

The April 12 Meeting minutes presented to the Authority for approval

A motion was made by Russel Jones to accept the April 12, 2021 Minutes, 2nd Dr. Alexander.

3 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of April 2021 to the board.

A motion was made by Dr. Alexander to accept the April 2021 Treasurers Report as given, 2nd by Russel Jones

3 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for April 2021 were presented for payment.

A motion was made by Dr. Alexander to approve the April 2021 vouchers, and 2nd by Rhonda Small to approve the Vouchers for payment.

3 ayes

OLD BUSINESS -

The Drainage work is almost complete that had been discussed in previous meetings. Those areas include the three farm fields where issues have been forming over the last year.

Tim discussed with the board that a new 36 in drain in (Area 7) between Runway 3 and open ditch has opened up, likely the pipe is in the same condition as the 36in pipe we replaced in area 12 on the Rwy 32 end. When other drainage work is complete and the weather permits we will explore this drain and research options.

New Business

New Equipment- Tim is researching buying a drone for airport use, and will work on getting the appropriate authorizations to fly in the Geo Fence. Tim will use this drone for Airfield Maintenance, wildlife and drainage issues.

Part Time Employee- Our Part Time employees are working again this summer, one will work 24 hrs and the other 16. One employee is returning for his third summer and one is a new hire.

Management

Tim discussed that we received notification that the City of Muncie via letter that they were no longer going to participate in the cost share program for the operation of the Control Tower. The city contributed 2500.00 a month toward the 8800.00 bill. Tim repeated to the board that this does cause a slight budget issue for the remainder of the year, but has talked with the FAA and the new cost share agreement goes into effect on January 1 which lowers the Airport Share to roughly 1700.00.

Tim also reported to the Airport Authority that during routine use of CFR2, 1981 Eone Crash Truck, the pump went out. Tim discussed that this is a 40 year old truck and repair options could be costly, if not impossible. Tim advised the Authority that this truck is necessary for us to be able to provide ARFF coverage to Commercial aircraft, Tim has done some research and found trucks that are available for lease and or purchase if needed.

Discussion to the authority on if repairs were to costly about leasing a truck from North Carolina for approximately 6,000.00 a month. This would allow us to keep our ARFF certification and allow us time to research purchase options.

A motion was made by Russel Jones, 2nd by Dr. Alexander to allow a lease to be entered into if repairs were unable to be made, or to costly. Motion passed.

3 ayes

Tim advised that the Truck Service Company was going to come in on Wednesday and that he would report back to the Authority on cost estimates and repair options.

ENGINEER-

Jason asked for a motion to Submit FAA Pay Request 1 for AIP 36, For the 2021 Cares Funds in the amount of \$23,000.00. PR 1 covers cost incurred for payroll since Pandemic Start not previously covered.

A motion was made to Approve and submit AIP 36, PR 1 in the amount of \$23,000.00 to the FAA by Russel Jones, 2nd by Rhonda Small.

3 ayes

A Motion was also made to approve and submit AIP 36, PR 2 in the amount of \$34,162.00 for cost incurred in the Contract Tower Fees by Dr. Alexander, 2nd by Rhonda Small.

3 Ayes

Tower Report

Attorney

Nothing to report

<u>Category</u>	<u>May 2021</u>	<u>May 2020</u>	<u>2021 Difference</u>
<i>IFR Itinerant</i>	316	292	+24
<i>VFR Itinerant</i>	1523	1508	+15
<i>Local Operations</i>	<u>1666</u>	<u>1248</u>	<u>+418</u>
TOTAL ARPT OPS	3505	3048	+457
<i>Over-Flights</i>	<u>441</u>	<u>454</u>	<u>-13</u>
GRAND TOTAL	3946	3502	+444

Category	2021	2020	2021 Difference
	2021	2020	Total
IFR Itinerant	1334	1169	+165
VFR Itinerant	6451	5350	+1101
Local Operations	5770	3916	+1784
Total Airport Ops	13625	10435	+3190
Over Flights	1885	1687	+198
Grand Total	15510	12122	+3388

Public comments

A motion to adjourn meeting at 7:25 pm by Dr. Alexander, 2nd by Russel Jones.

The next board meeting of the Delaware County Airport Authority will be June 14, 2021 at 6:30pm.

Dr. Kurt Alexander, President

Witness

Prepared by Tim Baty