

DELAWARE COUNTY AIRPORT AUTHORITY
March 08, 2021 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Present
Mike Foster	Present
Russell Jones	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present , Katie England, Jason Clearwater BF&S Nick Tokar Muncie Aviation, Gary Bowden Muncie Aviation. John Ferratt- Midwest ATC

MINUTES:

The February 8 Meeting minutes presented to the Authority for approval

A motion was made by Dr. Alexander to accept the February 8, 2021 Minutes, 2nd Russel Jones.

4 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of February 2021 to the board.

A motion was made by Rhonda Small to accept the February 2021 Treasurers Report as given, 2nd by Russel Jones

4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for February 2021 were presented for payment.

A motion was made by Dr. Alexander to approve the February 2021 vouchers, and 2nd by Rhonda Small to approve the Vouchers for payment.
4 ayes

OLD BUSINESS -
No Old Business

New Business

Runway Paint- Tim advised the Authority that he would be purchasing some pain, white and yellow to touch up some paint on the runway due to winter operations.

Tim discussed the letter received from the Delaware County Commissioners that they were no longer able to contribute to the Cost Share for the Contract Tower Fees. Tim discussed that they had contacted Member Foster in regards to this and explained that they were under the impression that this was a budget issues years ago and were helping out. They were contributing 2517.00 or initially a 1/3 cost share, the city contributes a 1/3 piece and the Authority covers the rest. That rate has been the same since 2011. Obviously, the rate has increased over the years, but the Authority has just paid the increase. Tim was asked if this would pose a budget issue, at this time Tim advised no, especially with anticipated 16% rate decrease expected due to the cost share study. If that rate decrease does not happen, there may be issues down the road with being able to keep the tower operational. Also, this year we expect to receive cares money that will offset the loss from the County Commissioners. Katie and Jason will discuss the Covid grant for 2021. There is no announced date on the new rate for the tower fees. There is a great need for the Tower to remain in operation for the Airport to continue to receive the funding that we are used to.

Management

Dr. Alexander asked about the jet ramp joint seals. Asked if they held up during the winter. Tim advised that they held up fine and requires nothing further this year.

Tim reported on the ARFF coverage and the status of the old ARFF Truck CFR-2. It has failed its foam test. The FAA Standards have changed also, in regards to the testing, Semi- Annual testing is still required of all extinguishing agents on Crash Trucks but the EPA and environmental agencies do not advise of testing agents by spraying on the ground and recommend an inline testing unit at a cost of \$30,000 to purchase and have installed on one truck. We have two trucks Tim is going to research more, but in the mean time Tim is

going to rotate foam on trucks and retest. The Foam on the truck tested stronger than required, so a notam will be issued to take ARFF Coverage out of service until testing can be done.

ENGINEER-

March 8, 2021 Report

Board Action:

- Motion to apply for and accept the Airport Coronavirus Response Grant Program (ACRGP) grant for \$57,162 (\$23,000 for airport operations and \$34,162 for contract tower expenses) and for Tim to sign the grant to submit

A motion was made by Mike Foster to apply and accept the FAA Cares Grant and for Tim to be able to sign it as explained above as given, 2nd by Dr. Alexander

4 ayes

- Motion to submit application for FY 2021 grant for Wildlife Fence & Security Fence Design, in the amount of \$217,100. 90/5/5

This is all NPE money 2019 and 2020 NPE money- \$159,390.00 Federal

\$ 10,855.00 State

\$10,855.00 Local

A motion was made by Mike Foster to submit application for AIP 37 to the FAA Wildlife Fence and Security Fence Design as explained above and to authorize Tim to sign, as given, 2nd by Dr. Alexander

4 ayes

Project Updates:

- Taxilane Construction
 - Grading & Drainage – on hold until the spring, expected to take approximately 45 days.
 - Paving & Lighting – will begin after grading & drainage is completed, expected to take approximately 95 days.
 - Both projects should be completed before fall, depending on the weather.
- Wildlife Control & Security Fence
 - Independent Fee Estimate (IFE) – completed by Foth for \$2,000 which will be reimbursed by FAA
 - No response from FAA yet on environmental document.
- Legislative Update

Tower Report

John advised that the annual runway safety meeting is going to be held on the 17th of March.

Attorney

Jim Discussed the Farmer, and discussed a request to add a clause for act of god due to heavy rain that may affect planting crops in fields that are flooded.

Tim advised Farmer was ok with it and has executed the contract all parties have signed.


<u>Category</u>	<u>March 2021</u>	<u>March 2020</u>	<u>2021 Difference</u>
<i>IFR Itinerant</i>	<i>276</i>	<i>233</i>	<i>+43</i>
<i>VFR Itinerant</i>	<i>1720</i>	<i>877</i>	<i>+843</i>
<i>Local Operations</i>	<i><u>1680</u></i>	<i><u>634</u></i>	<i><u>+1046</u></i>
TOTAL ARPT OPS	3676	1744	+1932
<i>Over-Flights</i>	<i><u>412</u></i>	<i><u>276</u></i>	<i><u>+136</u></i>
GRAND TOTAL	4088	2020	+2068

Category	2021	2020	2021 Difference
IFR Itinerant	775	706	+69
VFR Itinerant	3425	2760	+665
Local Operations	3030	1918	+1112.
Total Airport Ops	7300	5384	1916
Over Flights	1043	845	198
Grand Total	8343	6229	2114

Public comments

A motion to adjourn meeting at 7:05 pm by Mike Foster, 2nd by Dr. Alexander.

The next board meeting of the Delaware County Airport Authority will be April 12, 2021 at 6:30pm.



 Dr. Kurt Alexander, President



 Witness

Prepared by Tim Baty