

DELAWARE COUNTY AIRPORT AUTHORITY
01/11/2021 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Present
Mike Foster	Present
Russell Jones	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present , Jason Clearwater Nick Tokar Muncie Aviation, Brian Nixon (Farmer). John Ferratt- Midwest ATC

Airport Authority Re-organization

Nominations for President of the Delaware County Airport Authority

Mike Foster nominated Dr. Kurt Alexander for President of the Delaware County Airport Authority, 2nd by Rhonda Small. No Further Nominations

Motion to close nominations by Russell Jones, 2nd by Mike Foster.

Dr. Alexander elected as President of the Airport Authority

Nominations taken for the Vice President of the Delaware County Airport Authority.

Mike Foster nominated Russell Jones as Vice President, 2nd by Rhonda Small. Dr. Alexander motioned to close nominations, 2nd by Mike Foster.

Russell Jones elected as Vice President

Nominations for Secretary/ Treasurer by Dr. Alexander, 2nd by Mike Foster. No further nominations, Motion to close nominations by Dr. Alexander, 2nd Mike Foster

Rhonda Small elected as Secretary.

Motion to close re-organization meeting of the Delaware County Airport Authority be adjourned.

Regular Meeting called to order at 6:35pm

MINUTES:

The December 20 minutes presented to the Authority for Approval

A motion was made by Dr. Alexander to accept the December 20, 2020 Minutes, 2nd Rhonda Small

4 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of December to the board.

A motion was made by Rhonda Small to accept the December 2020 Treasurers Report as given, 2nd by Russell Jones

4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for December 2020 were presented for payment.

Tim discussed one check that included the purchase of the Solid De-icer for the runway.

Tim discussed that there was no significant deficit in our recent tax income

A motion was made by Dr. Alexander to approve the December 2020 vouchers, and 2nd by Russell Jones to approve the Vouchers for payment.

4 ayes

OLD BUSINESS -

Employee Job Description was presented to the Airport Authority for the Operations Technician, discussion was had on if there was a County Hiring Freeze and if we could hire anyone. This is a job description to differentiate from the Maintenance Tech duties from the Operations Side.

A motion by Mike Foster that upon Jim's Recommendation and approval to hire, that Tim look for a new employee, 2nd by Dr. Alexander

4 ayes

New Business

2021-2023 Farm Bids
Received 5 total bids

Schoeler Farms	\$180,500.00	333.33 per acre
Shroyer Farms	\$176,000.00	325.92 per acre
Spiegel Farms	\$162,000.00	300.00 per acre
Hawk Farms	\$164,700.00	305.00 per acre
Nixon Farms	\$182,500.00	337.96 per acre

Motion to accept the highest bidder, Nixon Farm in the amount of \$182,500 by Russell Jones, 2nd by Mike Foster

4 ayes

Management

Tim discussed that we have been placing Solid De-icer on the runway and it has been working well, Tim informed the Authority that the first few times we used the larger plow truck to place the material, but was using too much, so the new Salt Boss on the pick up is doing much better and using less.

Tim advised that there was a 1 hr closure of the Airport on Jan 1, due to the fact the weather was horrible with no good sunlight to help melt the runway. We are only treating 32/14.

FAA Cert inspection was a virtual inspection, submitted information to the FAA electronically, two corrective actions were noted, 1 was a training issue for Muncie Aviation in regards to the fueling supervisor training. There was a 12 CCM issue. The other issue was with one of the ARFF vehicles, the foam concentration on CFR 2 has a foam issue. The Foam Concentration is two Rich it was above 3%. We will need to call the manufacture to come in and retest the foam with a new technique who can do it without discharging the foam into the environment. There will have to be a discussion in the future of starting to replace the Eone in the future.

ENGINEER-

Board Action:

- No items this month.

Project Updates:

- Taxilane Construction
○Grading & Drainage – on hold until the spring, expected to take approximately 45 days
Paving & Lighting – will begin soon after grading & drainage is completed, expected to take approximately 95 days
Both projects should be completed before fall, depending on the Weather

- Wildlife Control & Security Fence – no update from FAA at this time

- Capital Improvement Plan (CIP) for 2022-2026 was submitted to INDOT & FAA last month

- Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) (H.R. 133) Signed into law on December 27, 2020 Includes \$45M for General Aviation airports - \$5M of which will be shared equally by contract towers More information expected later this month

Rhonda asked when the Wildlife fence will be begin, grant this year will be design, bid it and start by the end of 2022.

Tim asked if the Cares money could be used for equipment? Jason did not see that language yet.

Tim discussed with the Authority, the renovations and modernization of the tower over the last few years.

Tower Report

End of the year numbers were up for 2020 over 2019. John discussed that there was a GPS signal on short final of Runway 32, somewhere around the mall and the approach lights. MAC is concerned that it is with some of the equipment they are using the Garmen GPS units.

Tim discussed to the Authority that he made contact with Midwest to see when our new B/C rate will take effect. Midwest said they would check on it and get back to me.

Attorney

Nothing to report.

<u>Category</u>	<u>January 2021</u>	<u>January 2020</u>	<u>2021 Difference</u>
<i>IFR Itinerant</i>	247	240	+7
<i>VFR Itinerant</i>	899	802	+97
<i>Local Operations</i>	<u>748</u>	<u>584</u>	<u>+164</u>
TOTAL ARPT OPS	1894	1626	+268
<i>Over-Flights</i>	<u>310</u>	<u>215</u>	<u>+95</u>
GRAND TOTAL	2204	1841	+363

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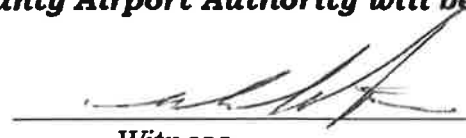
Public comments

A motion to adjourn meeting at 7:25 pm by Rhonda Small, 2nd by Dr. Alexander.

The next board meeting of the Delaware County Airport Authority will be February 11, 2021 at 6:30pm.

C. Kurt Alexander
C. Kurt Alexander (Feb 9, 2021 2:03:55 PM)

Dr. Kurt Alexander, President



Witness

Prepared by Tim Baty






minutes alexander_20210209112848

Final Audit Report

2021-02-10

Created:	2021-02-09
By:	Timothy Baty (tbaty@muncie-airport.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGPPiacmXij__xbP1ksYMcnrATYTty4A

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