

DELAWARE COUNTY AIRPORT AUTHORITY
September 14, 2020 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Via Phone-electronically
Mike Concannon	Present
William Frazier	Present
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present , Katie England-BF&S, Jason Clearwater Nick Tokar Muncie Aviation, Martin Ingram- Muncie Aviation, John Ferratt- Midwest ATC

MINUTES:

The September 14 , 2020 minutes were reviewed and accepted.

A motion was made by William Frazier to accept the minutes of the minutes as read, 2nd by Dr. Alexander

4 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of September 2020 to the board.

A motion was made by Dr. Kurt Alexander to accept the September 2020 Treasurers Report as given, 2nd by William Frazier

4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for September 2020 were presented for payment.

A motion was made by Mike Concannon to approve the September 2020 vouchers, and 2nd Rhonda Small to approve the Vouchers for payment.

4 ayes

OLD BUSINESS -

Hanger Development- discussed in engineering

New Business

Tim advised the board that we have been notified that the State Board of Accounts will be starting an audit of the 2019 Financials, Tim advised that this is a virtual audit and is triggered by expenditures on Federal Projects in the 2019 year.

Tim advised that this is the third audit in the last year and a half. An entrance meeting was held on August 27th. That meeting was an outline of what to expect.

Drainage Issues

Tim reported a serious drainage issue in Area 12, this is in the Runway Safety Area of Runway 32. There are several large sink holes that require immediate attention. Tim requested quotes for the project and presented a quote from Goth and Sons Excavating that can begin work immediately for \$35,360.00. This will replace the existing 24 inch piping (metal) with 36 plastic pipe 540 ft. And replace the Safety area back to original condition.

A motion was made by Mike Concannon to approve the expense of \$35,360.00 to Goth and Sons Excavating to replace the drainage pipe in area 12, 2nd by William Frazier

4 ayes

Generator Repair

Tim discussed issues that have been reported by the Annual Generator repair service, The engine ECU is having a warning light, Hoosier Power Electrical recommends a new engine control unit, John Deere came out to diagnose it and also recommends replacing the ECU for \$3325.00.

A motion was made by William Frazier to approve the replacement of the Generator ECU unit for \$3,325.00 by Hoosier Power , 2nd by Dr. Kurt Alexander

4 ayes

Paint Equipment

Tim recommended the purchase of a new paint stripper for the airfield total purchase for the dual nozzle machine is \$8,752.00

A motion was made by Rhonda Small to approve the purchases of a new paint machine unit for \$8,752.00 by Michael Todd Company , 2nd by Dr. Kurt Alexander

4 ayes

ENGINEER-

Report from BF@S Attached

Taxi Lane project has been broken down into drainage and grading and paving The pre bid meeting for both is scheduled, and bids will be due on the 8th prior to the meeting.

Mike Concannon asked about the estimates from the engineering office, Jason will email them to the board. Mike made sure that there was an option to bid asphalt and concrete. Jason assured the board that was listed as an option.

Jason asked for a motion to approve the Taxi lane Grading and Drainage and paving to advertise to bid

A motion was made by Dr. Kurt Alexander to approve the plans for Taxi Lane Grading and Drainage and Paving to advertise for bid, 2nd by Mike Concannon

4 ayes

Jason presented some quotes from another project on hanger builds at other airports. Will compile them for easy viewing.
 Discussion was had on hanger size but will be followed up in the next meeting.

Wildlife Control and Security they are still working on it, will be discussed in the October Meeting.

Tower

FAA has been replacing the Glide Slope antenna over the last few weeks, will be flight checked and back in service.

Legal

Jim asked if he needed to discuss the drainage issue near the mall with anyone, Kurt wants him to. The airport has expended \$1,400 on this so far.

<u>Category</u>	<u>September 2020</u>	<u>September 2019</u>	<u>2020 Difference</u>
<i>IFR Itinerant</i>	346	288	+58
<i>VFR Itinerant</i>	1776	1655	+121
<i>Local Operations</i>	<u>1174</u>	<u>1128</u>	<u>+46</u>
TOTAL ARPT OPS	3296	3071	+225
<i>OverFlights</i>	<u>439</u>	<u>599</u>	<u>-160</u>
GRAND TOTAL	3735	3670	+65


Public comments

Martin advised that he will likely be bringing Will Wallace, Ricks replacement will likely be coming to meetings soon.

A motion to adjourn meeting at 7:10 pm by Mike Concannon, 2nd by Dr. Kurt Alexander

3 ayes

The next board meeting of the Delaware County Airport Authority will be October 12, 2020 at 6:30pm.



 Dr. Kurt Alexander, President



 Witness

Prepared by Tim Baty