

DELAWARE COUNTY AIRPORT AUTHORITY
August 12, 2020 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Via Phone-electronically
Mike Concannon	Present
William Frazier	Absent
Other Members	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

Also present , Katie England-BF&S, Jason Clearwater Nick Tokar Muncie Aviation, Martin Ingram- Muncie Aviation, Rick Manes- Muncie Aviation John Ferratt- Midwest ATC

MINUTES:

The July , 2020 minutes were reviewed and accepted.

A motion was made by Mike Concannon to accept the minutes of the minutes as read, 2nd by Dr. Alexander

3 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report Financial Report for the Month of July 2020 to the board.

A motion was made by Mike Concannon to accept the July 2020 Treasurers Report as given, 2nd by Rhonda Small

3 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for July 2020 were presented for payment.

A motion was made by Dr. Alexander to approve the July 2020 vouchers, and 2nd Rhonda Small to approve the Vouchers for payment.

3 ayes

OLD BUSINESS -

Minimum Standards, Tim discussed that he and Mike met to talk about the minimum development standards for the airport for building projects. There have never been any created. We will meet and discuss with Jim after reviewing the other samples that we have and will work on presenting something to the board.

Tim Requested permission from Rhonda attending the meeting electronically to attach her signature electronically. Rhonda Answered in the affirmative.

2021 Budget Proposal

Tim discussed the proposed budget, there is a savings of about 4 thousand this year. There are no proposed wage increases. Tim discussed that if we receive bids for the taxi way project and award it we will need to submit a reduction to the SBOA for the 2021 budget year since the operating money will not be in the account.

A motion was made by Dr. Kurt Alexander to approve the proposed 2021 Budget to submit to the County for there review, 2nd Mike Concannon to approve .

3 ayes

Tim requested permission from Rhonda Small to attach her signature electronically to the approved 2021 budget proposal. She answered in the affirmative.

Tim advised the board that the County Department Head Budget hearing will be September 1st.

New Business-

2021 Salary Ordinance

Tim presented the 2021 Salary Ordinance to the Authority matching the 2021 proposed budget, no raises proposed in the 2021 Ordinance at this time.

A motion was made by Dr. Kurt Alexander to approve the 2021 Salary Ordinance 2020-02, 2nd Mike Concannon .

3 ayes

Tim advised the Authority that Tim and Jim would be having a teleconference with the County Brad Bookout and a potentially interested Solar Developer to discuss possible solar interest.

ENGINEER-

Cares Act grant for up to 69,000 for operating expenses. BF&S will be submitting for reimbursement for payroll May 7th to July of this year. Pay request 1 final closeout for AIP Project 35 in the amount of \$69,000 this is Federal only.

A motion was made by to submit pay request 1 final for AIP 35 CARES ACT in the amount of 69000 federal by Mike Concannon, 2nd by Dr. Kurt Alexander

3 ayes

Wildlife Control and Security they are still working on it,

Taxi Lane Project update- discussed the previous meeting on making the changes needed after the meeting. And discussed the changes on the drawing. Repackaging the plan into two projects, grading and drainage, and stone and concrete (asphalt). Minimizing some storm drainage from the original project planning on 5 future hangers at this point in regards to drainage. Final plans at next months meeting for release to bid. Bids due on October 8th. For meeting on October 12th.

Discussion on Hangers, Jason presented a bid sheet from a neighboring airport. Discussed the bidding options for multiple size hangers.

Discussion on Hanger Lease options.

Tower

Nothing from the tower, just advised that numbers are up and good and comparable to last year.

Legal

No report

<u>Category</u>	<u>August 2020</u>	<u>August 2019</u>	<u>2020 Difference</u>
<i>IFR Itinerant</i>	322	338	-16
<i>VFR Itinerant</i>	2062	1826	+236
<i>Local Operations</i>	<u>1310</u>	<u>1294</u>	<u>+16</u>
TOTAL ARPT OPS	3694	3458	+236
<i>OverFlights</i>	<u>490</u>	<u>474</u>	<u>+16</u>
GRAND TOTAL	4184	3932	+252

Public comments

None.

A motion to adjourn meeting at 7:35 pm by Mike Concannon, 2nd by Dr. Kurt Alexander

3 ayes

The next board meeting of the Delaware County Airport Authority will be September 10, 2020 at 6:30pm.

Dr. Kurt Alexander, President

Witness

Prepared by Tim Baty