

DELAWARE COUNTY AIRPORT AUTHORITY

**June 8, 2020 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303**

*****Meeting Held by Zoom Meetings Electronically*****

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Present
Mike Concannon	Present
William Frazier	Present
Other Members	
Jim Schafer- Lawyer	Absent
Tim Baty- Airport Manager	Present

Also present , Katie England-BF&S, Nick Tokar Muncie Aviation, John Ferratt-Midwest ATC

MINUTES:

The May 11th, 2020 minutes were reviewed and accepted.

A motion was made by Mike Concannon to accept the minutes of the April 13, 2020 minutes as read, 2nd by Rhonda Small

4 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report for the Month of May 2020 to the board.

A motion was made by Dr. Kurt Alexander to accept the May 2020 Treasurers Report as given, 2nd by William Frazier

4 ayes

APPROVAL OF VOUCHERS:

Tim presented the Vouchers for May 2020 were presented for payment.

A motion was made by William Frazier to approve the May 2020 vouchers, and 2nd Rhonda Small to approve the Vouchers for payment.

4 ayes

OLD BUSINESS -

New Business-

T- Hanger Discussion- Mike Concannon would like to discuss the previous bids, and the thought that this project should be bid out more separately to see if we have more interest. Mike states that he has talked to several contractors who were interested, but would have liked to see the bid broke out more into individual projects.

Dr. Alexander made a motion to create a Building/ Development committee and to appoint Mike Concannon as the Chair of that committee. 2nd by Rhonda Small

4 ayes

Tim presented Resolution 2020-001 to allow for electronic signatures to be placed on board approved documents as stated in the Resolution due to the Covid 19 Pandemic and the Governor of Indiana Executive Order.

A motion was made by Dr. Kurt Alexander to approve Resolution 2020-001, 2nd by Rhonda Small

4 ayes.

Tim wanted to discuss winter operations. Previously this year we discussed researching Runway De- Icing (Ice Melting), Tim discussed the RCAM Index and Condition Reporting of the Airport and how that dictates on how and when the airport is closed due to ice conditions. Previously we have used Sand to keep the Airport Open but Sand is usually good initially but eventually blows off the ice. Ice Melt would cost us approximately \$10,000.00 Each time we applied it to the full Length and Width of the Runway, and it is not sure if you would have to do it again during the same snow or ice event. Further discussion will be had with some of the tenants and Muncie Aviation if any are willing to help with the cost.

Discussion on the potential loss of revenue due to the Covid Emergency this year. We have not heard any hard numbers from the Treasurer of Delaware County as of this meeting. But as reported in a County Council Meeting in May, a potential of 12-15 % loss is possible. Tim discussed some options that would save the Airport some of that loss including a possible RIF. Will wait for more hard core numbers or estimates and report back in July.

ENGINEER-

No action Items this month, Katie did advised that BF&S will be more than glad to sit down and discuss what options there are in breaking out the bid package to maybe solicit more bids, she did mention that there is a concern with some contractors that may be effected by the Covid Emergency this year causing issues in 2021. And also stated that they believe that the timing of the Bid and projected completion in 2020 may have limited our bids this time.

Katie advised that the Wildlife Fence Review is in the works, and will have more to report at a later date on whether any updated surveys are required.

Tower

John Reported that the traffic numbers are up considerably, much better than the previous months during the pandemic. John reported no issues with radios currently.

Tim also advised the board that he hoped to have the quote for the Voice Switch for consideration at the next meeting this will be the last phase of the tower remodel at this time.

Legal

No report

<u>Category</u>	<u>June 2020</u>	<u>June 2019</u>	<u>2020 Difference</u>
<i>IFR Itinerant</i>	<u>269</u>	<u>329</u>	<u>-60</u>
<i>VFR Itinerant</i>	<u>1920</u>	<u>1434</u>	<u>+486</u>
<i>Local Operations</i>	<u>1720</u>	<u>820</u>	<u>+900</u>
TOTAL ARPT OPS	3909	2583	+1326
<i>OverFlights</i>	<u>405</u>	<u>386</u>	<u>+19</u>
GRAND TOTAL	4314	2969	+1345

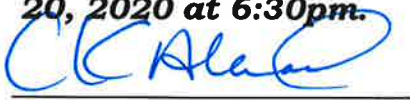
Public comments

None.

A motion to adjourn meeting at 7:14 pm by Mike Concannon, 2nd by Dr. Kurt Alexander

3 ayes

The next board meeting of the Delaware County Airport Authority will be July 20, 2020 at 6:30pm.



Dr. Kurt Alexander, President



Witness

Prepared by Tim Baty