

DELAWARE COUNTY AIRPORT AUTHORITY
February 10,2020 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

<i>Board Member</i>	<i>Present/ Absent</i>
Dr. Alexander	Present
Rhonda Small	Absent
Mike Concannon	Present
William Frazier	Present
<i>Other Members</i>	
Jim Schafer- Lawyer	Absent-Vacation
Tim Baty- Airport Manager	Present

Also present Jason Clearwater-BF&S, Nick Tokar Muncie Aviation, Rick Manes-Muncie Aviation,

MINUTES:

The January 13, 2020 minutes were reviewed and accepted.

***A motion was made by Mike Concannon to accept the minutes as read
2nd by Dr. Kurt Alexander 3 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report for the Month of January 2020 to the board.

***A motion was made by Dr. Kurt Alexander to accept the January 2020 Treasurers Report as given, 2nd William Frazier
3 ayes***

APPROVAL OF VOUCHERS:

The Vouchers for January 2020 were presented for payment.

***A motion was made by Dr. Kurt Alexander to approve the January 2020 vouchers, and 2nd William Frazier to approve the Vouchers for payment.
3 ayes***

OLD BUSINESS -

Farm Lease

Jim Shafer has done some research on financial matters of the farmer, nothing has been found. Jim has reached out to a second attorney to do further research and stated that he will talk to Brian to come up with how we are going to move forward. There will need to be an adjustment to the farm lease based on loss of tillable land due to the construction and adjust the fall payment to reflect the loss of land.

Tower Construction

Tim reported to the board that remodel is coming along, John's office level flooring is in poor shape. The sub floor is cement and is crumbling in spots. The floor will have to be leveled and a small change order for the labor is expected. Left over laminate flooring will be placed in the conference room in terminal and over in the admin building pending on quantity.

Radio Install

Previous appropriation for the new radios that was appropriated in August of 2019 has died. The original appropriation was for \$116,000.00, Muncie Aviation just submitted the bill, this will need to be appropriated for 2020.

A motion to appropriate \$116,000.00 to Muncie Aviation Company by Dr. Kurt Alexander 2nd by William Frazier.

3 ayes

New Business

March Meeting needs to be moved due to Tim having surgery if possible. Bid opening on the Taxilane project is March 9. Meeting will be moved to March 23rd.

Management

Discussion on Winter operations and how snow is minimal and that we have the equipment to remove snow, but our ability to remove ice is impossible. With the new RCAM any time we have ice it places me and the airport in a position of keeping it open or closing it. With ice the runway codes go to 1/1/1 which essentially says don't land here. Based Aircraft especially the Citation is unable to land here when ice is present. Discussion on researching Runway De- Icing needs to be done maybe for the next season. Potassium Isotate is a possibility. Tim will attempt to research prior to the next meeting.

ENGINEER-

Runway 03/21 Taxiway Bravo Lighting Rehab project #32 Presented the final findings report and has been sent to the FAA this morning. Payment was also approved today as well.

Wildlife and Security Fence ongoing still have a year, year and a half out.

Taxi lane and T-Hanger Project, last month Jason had 90% plans, tonight he has 100% plans, ready to advertise for the grading paving and some electrical work. The plan is to be advertised on Friday Feb 14th, bid opening for March 9th at 4 pm, pre bid meeting on February 24th at 9:30am here at the terminal, bids in a few weeks to do that work. The building will be bid separate to get better bids, building plans are almost done. No bid dates for the building project yet but Jason is going to try to coordinate to have them in by the next meeting.

Jason asks for a motion to advertise the Taxi lane project and the T- Hanger project.

A motion was made by Dr. Alexander advertise the above two projects for bid 2nd by Mike Concannon to approve.

3 ayes

Drainage plan has been submitted to the county for approval.

Tower

Legal

Nothing from legal

<u>Category</u>	<u>February 2020</u>	<u>February 2019</u>	<u>2020 Difference</u>
<i>IFR Itinerant</i>	233	235	-02
<i>VFR Itinerant</i>	1081	956	+125
<i>Local Operations</i>	700	810	-110
<i>TOTAL ARPT OPS</i>	2014	2001	+13
<i>OverFlights</i>	354	328	+26
<i>GRAND TOTAL</i>	2368	2329	+39

Public comments

None.

A motion to adjourn meeting at 7:03 pm by Mike Concannon, 2nd by Dr. Kurt Alexander

3 ayes

The next board meeting of the Delaware County Airport Authority will be March 23rd, 2020 at 6:30pm.

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Dr. Kurt Alexander, President

Tim Baty

Witness

Prepared by Tim Baty