

**DELAWARE COUNTY AIRPORT AUTHORITY**  
**January 13, 2020 – 6:30 pm**  
**401 W. Carl Simmons Drive**  
**Muncie, IN 47303**

Dr. Alexander called the meeting to order at 6:30 pm,

**Role Call**

<b>Board Member</b>	<b>Present/ Absent</b>
Dr. Alexander	Present
Rhonda Small	Present
Mike Concannon	Present
William Frazier	Absent- excused medical
<b>Other Members</b>	
Jim Schafer- Lawyer	Present
Tim Baty- Airport Manager	Present

*Also present Jason Clearwater- BF&S, Katie Ingrand BF&S, Nick Tokar Muncie Aviation, Martin Ingram- Muncie Aviation,*

**Reorganization Election of Officers**

A motion was made for President- Dr. Kurt Alexander no other nominations received; Dr. Kurt Alexander will serve as President of the Airport Authority for 2020

A motion was made for Mike Concannon as Vice President, no other nominations received Mike Concannon will serve as the Vice President for the 2020 year.

A motion was made to nominate Rhonda Small as Secretary Treasurer with no other nominations received Rhonda Small will serve as the Secretary Treasurer in 2020.

**MINUTES:**

*The December 09, 2019 minutes were reviewed and accepted.*

**A motion was made by Dr. Alexander to accept the minutes as read  
 2<sup>nd</sup> by Rhonda Small 3 ayes**

**TREASURERS REPORT:**

*Tim Baty presented the Treasurers Report for the Month of December 2019 to the board.*

***A motion was made by Rhonda Small to accept the December 2019 Treasurers Report as given, 2<sup>nd</sup> Mike Concannon***

***3 ayes***

**APPROVAL OF VOUCHERS:**

*The Vouchers for December 2019 were presented for payment.*

***A motion was made by Dr. Kurt Alexander to approve the December 2019 vouchers, and 2<sup>nd</sup> Mike Concannon to approve the Vouchers for payment.***

***3 ayes***

**OLD BUSINESS -**

Discussion on Farm Lease- Tim asked permission to send invoice to Farmer with a due date of March 15<sup>th</sup> board wanted to change the date to the 1<sup>st</sup> so that we could have further discussion on his default status.

Tower Construction- update on the tower construction tower is cab is done 95% wraps around poles need done, new radios are installed just flooring work needs done and will be worked on.

**New Business**

End of 2019 Fund Transfers.

First Resolution 2019-04 General Fund Transfer to Rainy Day fund \$15,364.00

***A motion was made by Dr. Kurt Alexander to transfer \$15,364.00 from the General Fund excess to the Rainy Day fund as allowed by the State of Indiana 2<sup>nd</sup> by Mike Concannon***

***3 ayes***

Resolution 2019-05 a transfer of funds from Accounts to Negative balance accounts at the end of 2019 in the amount of \$2530.91

***A motion was made by Dr. Kurt Alexander to transfer \$2,530.91 from the General Fund to correct other general fund balances for the year 2019 2<sup>nd</sup> by Mike Concannon***

***3 ayes***

## **Management**

Tim discussed that the Authority was going to be painting the tower cab all the way down .

## **ENGINEER-**

Runway 03/21 Taxiway Bravo Lighting project #32 still finishing closeout documents looking to have reimbursement ready for next meeting.

Wildlife and Security Fence project Pre application sent

Taxi lane and T-Hanger Project, Jason has 90% plans, will have it ready for next month to discussion putting out for bid, anyone wanting to do a page turn after the meeting Jason will stick around.

CIP, Katie presented to the board the final CIP due February 1<sup>st</sup> no changes in plan since last discussion

***A motion was made by Dr. Alexander to accept the CIP Plan as presented for submission to the FAA and INDOT , a 2<sup>nd</sup> by Mike Concannon to approve.***

***3 ayes***

## **Tower**

John discussed the remodel and stated that he is impressed on how it has turned out but was not sure of the vision initially, and is impressed with the way it has turned out.

## **Legal**

Jim advised that he needs to have a day to look into things before the invoice is sent will let Tim Know

<b><u>Category</u></b>	<b><u>January 2020</u></b>	<b><u>January 2020</u></b>	<b><u>2020 Difference</u></b>
<i>IFR Itinerant</i>	240	167	+72
<i>VFR Itinerant</i>	802	777	+25
<i>Local Operations</i>	<u>584</u>	<u>506</u>	<u>+78</u>
<b>TOTAL ARPT OPS</b>	<b>1626</b>	<b>1450</b>	<b>+176</b>
<i>OverFlights</i>	<u>215</u>	<u>335</u>	<u>-120</u>
<b>GRAND TOTAL</b>	<b>1841</b>	<b>1785</b>	<b>+56</b>

**Public comments**

None.

**A motion to adjourn meeting at 7:25 pm by Mike Concannon, 2<sup>nd</sup> by Dr. Kurt Alexander**

**3 ayes**

**The next board meeting of the Delaware County Airport Authority will be February 10<sup>th</sup>, 2020 at 6:30pm.**

CK Alexander  
 Dr. Kurt Alexander, President  
 2/10/2020

Michael J. Concannon  
 Witness  
 2-10-2020

**Prepared by Tim Baty**