

DELAWARE COUNTY AIRPORT AUTHORITY
December 9 , 2019 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 pm,

Role Call

Board Member	Present/ Absent
Dr. Alexander	Present
Rhonda Small	Present
Mike Concannon	Present
William Frazier	Present
Jim Schafer	Present
Tim Baty	Present

Also present Jason Clearwaters- BF&S, Nick Tokar Muncie Aviation, Martin Ingram- Muncie Aviation,

MINUTES:

The November 11, 2019 minutes were reviewed and accepted.

**A motion was made by William Frazier to accept the minutes as read
2nd by Rhonda Small 4 ayes**

TREASURERS REPORT:

Tim Baty presented the Treasurers Report for the Month of November 2019 to the board.

**A motion was made by Rhonda Small to accept the November 2019
Treasurers Report as given, 2nd Mike Concannon 4 ayes**

APPROVAL OF VOUCHERS:

The Vouchers for November 2019 were presented for payment.

**A motion was made by William Frazier to approve the November 2019
vouchers, and 2nd Mike Concannon to approve the Vouchers for
payment. 4 ayes**

OLD BUSINESS –

Discussion with the Authority on the presentation from last month on a request for land lease from the property owner at Riggin and Walnut, Kreidel the Authority agreed at this time, the land is already under lease and would discuss if presented again next year after harvest. Lots of discussion on long term leases and the legality of it and how the FAA would feel about leasing land in the approach of 32.

New Business

Tim asked to place the old 18 in back hoe bucket into surplus and to get rid of it.

A motion was made by Dr. Kurt Alexander to surplus the back hoe bucket and to attempt to sell 2nd by Mike Concannon

4 ayes

Tim asked the board for permission to complete the FAA contract tower agreement and submit back to the FAA

A motion was made by Dr. Kurt Alexander for Tim to Complete the FAA Contract Tower Program agreement and submit back to the FAA 2nd by Rhonda Small

4 ayes

Tim asked the board for permission to complete the Midwest ATC Contract tower agreement and submit back to the Midwest

A motion was made by Dr. Kurt Alexander for Tim to Complete the Midwest Contract Tower Program agreement and submit back to the FAA 2nd by Mike Concannon

4 ayes

Tim presented to the Authority for approval the 2020 Airport Authority Meeting Schedule .

A motion was made by Rhonda Small to approve the 2020 Authority Meeting Schedule 2nd by Mike Concannon

4 ayes

Management

Tower Remodel started today, cabinets and electronics have been removed and the new console will be installed behind us.

Discussion on Current Farm Lease and informing farmer of moving payment date up for the current 2020 season to March 1, 2020 to allow for new farm lease to be researched and secured.

ENGINEER-

Runway 03/21 Taxiway Bravo Lighting project #32 Final Documents Presented for this grant closeout, Final Re-imbursement to Appalachian Foot Hill Contractors and BF&S Final Invoice, PR #8 Final for AIP #32
\$47,718.00 Federal \$1,480.74 State \$3,821.23 Local Total \$53,019.97 amount request.

A motion was made by Dr. Alexander to Submit Pay Request #8 AIP 32 Final to the FAA and INDOT for reimbursement in the amount of \$53,019.97 , a 2nd by William Frazier to approve.

4 ayes

Runway 14/32 Drainage Improvements AIP 30 final documents for the final invoice with 3D Company and BF&S PR #10 Final \$66,946.00 Federal \$2,975.36 State \$4,604.46 Local for a total amount requested \$74,385.00.

A motion was made by Mike Concannon to Submit Pay Request #10 AIP 30 Final to the FAA and INDOT for reimbursement in the amount of \$74358.00, a 2nd by William Frazier to approve.

4 ayes

Security Wildlife fence discussion kick off meeting working on environmental study, Pre App was sent

CIP Capital Improvement plan update Jason took the comments and discussion to update a summary sheet and presented to the Authority. Snow Removal Equipment and ARFF Storage Building design and study in 2025, nothing else has changed. The final plan due February 1st. will bring the whole CIP in January Meeting.

T-Hanger Taxi Lane Project Jason presented and exhibit to discuss the hanger portion with discussions with Muncie Aviation on needed Hanger Size based on certain plains. This plan provides for 6 T- Hangers with 2 Jet Pods on the end of this unit which has wider and taller doors. Which would allow to TBM 900 to be parked on the ends and smaller GA Aircraft in the middle.

Discussion on heat options in the Hanger Design, Jason discussed that none of the clients BFS has utilize heated T-hangers. The intent was not to heat it but could be changed, Frazier discussed insulation at the minimum, Jason discussed bidding insulation as an option that way it could be utilized. Taxi Lane 60% plans presented to the Authority, Involves enough pavement

Tower

Legal

<u>Category</u>	<u>December 2019</u>	<u>December 2018</u>	<u>2019 Difference</u>
<i>IFR Itinerant</i>	278	268	+10
<i>VFR Itinerant</i>	1149	1240	-91
<i>Local Operations</i>	<u>578</u>	<u>998</u>	<u>-420</u>
TOTAL ARPT OPS	2005	2506	-501
<i>OverFlights</i>	<u>297</u>	<u>370</u>	<u>-73</u>
GRAND TOTAL	2302	2876	-574

Public comments

None.

A motion to adjourn meeting at 7:14 pm by Dr. Kurt Alexander, 2nd by Mike Concannon

3 ayes

The next board meeting of the Delaware County Airport Authority will be January 13, 2020 at 6:30pm.


 Dr. Kurt Alexander, President


 Witness

Prepared by Tim Baty