

DELAWARE COUNTY AIRPORT AUTHORITY
January 8, 2018 - 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Airport Authority Board Re-organization

*Nomination made by Ron Chambers to retain Dr. Kurt Alexander as President,
Seconded by Rhonda Small*

3 ayes

*Nomination made by Ron Chambers to Elect Rhonda Small as Vice President and
Secretary, Seconded by Dr. Kurt Alexander.*

3 ayes

Regular Meeting

*Dr. Kurt Alexander called the meeting to order at 6:35 P.M The following board
members were present Dr. Kurt Alexander, Rhonda Small, Ron Chambers. Also
present Tim Baty, Jason Clearwaters BF&S, Toby Stefin BF&S, Rick Manes
Muncie Aviation, John Ferratt-Tower, Nick Tokar- Muncie Aviation, and Jim
Schafer.*

MINUTES:

The December 11, 2017 minutes were reviewed and accepted.

A motion was made by Rhonda Small to accept the minutes as read

2nd by Ron Chambers

3 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

A motion was made by Dr. Kurt Alexancer to accept the Treasurers

Report as given, 2nd by Ron Chambers

3 ayes

APPROVAL OF VOUCHERS:

The Vouchers for December 2017 were presented for payment.

***A motion was made by Dr. Kurt Alexander, and 2nd by Ron Chambers to
approve the Vouchers for payment.***

3 ayes

OLD BUSINESS -

Tim Presented to the board the quote from Frequentes (RVA) in regards to the remodel and equipment prices to upgrade control tower. This is a budgetary quote. The project will have to be put out to bid in future if board decides to move forward with upgrade. Tim and John discussed the options, the board took a tour (Mike and Ron) last month after the meeting of the Tower. Tim and John are going to go to some airports in the future that have been completed by RVA- Frequentis to see work and equipment. Will discuss further in upcoming meetings.

New Business

Management Report- Tim discussed that him and maintenance workers have been busy with snow plowing the last few weekends.

ENGINEER-

Jason [presented to the board the 2019-2023 CIP plan for approval and submittal.

A motion to accept The CIP for submittal to the FAA and INDOT made by Dr. Kurt Alexander, 2nd by Rhonda Small

3 ayes

Jason and Tim will begin working on the scope of the drainage work that needs to be done in the area of RWY 14 with the excess money from AIP grant from 14 paving. Jason will have Brett Campbell also work with us.

Attorney

Nothing to Report

Tower

<u>Category</u>	<u>January 2018</u>	<u>January 2017</u>	<u>2018 Difference</u>
<i>IFR Itinerant</i>	239	278	-39
<i>VFR Itinerant</i>	1079	957	122
<i>Local Operations</i>	<u>768</u>	<u>646</u>	<u>122</u>
TOTAL ARPT OPS	2086	1881	205
<i>OverFlights</i>	<u>426</u>	<u>518</u>	<u>-92</u>
GRAND TOTAL	2512	2399	113

A motion to adjourn meeting at 7:05 pm by Rhonda Small seconded by Ron Chambers 3 ayes

The board congratulated Rhonda Small on her Re-appointment to the board.
Rhonda will serve 4 years on the Airport Authority Board

The next board meeting of the Delaware County Airport Authority will be February 12 , 2018 at 6:30pm.



Kurt Alexander, President



Witness

Prepared by Tim Baty