

DELAWARE COUNTY AIRPORT AUTHORITY
September 18, 2017 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Kurt Alexander called the meeting to order at 6:35 P.M The following board members were present Dr. Kurt Alexancer, Rhonda Small, Ron Chambers and Mike Concannon. Also present Tim Baty, Toby Steffin, Rick Manes, Martin Ingram.

Meeting called to order at 6:35 pm

MINUTES:

The August 14, 2017 minutes were reviewed and accepted.

***A motion was made by Ron Chambers to accept the minutes as read
2nd by Rhonda Small 4 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

***A motion was made by to accept the Treasurers Report as given by
Rhonda Small 2nd by Ron Chambers 4 ayes***

APPROVAL OF VOUCHERS:

The Vouchers for August 2017 were presented for payment.

***A motion was made by Ron Chambers, and 2nd by Mike Concannon to
approve the Vouchers for payment. 4 ayes***

OLD BUSINESS –

Back Hoe

Brought to the board a request to sell the back hoe for \$5,000.00

***A motion was made by Dr. Alexander, to sell the back hoe for 5,000.00,
2nd by Ron Chambers.***

4 ayes

New Business

A request to purchase a broom for the Kaboda 4x4 vehicle to assist in FOD removal and snow removal. 60 inch broom. For the price of \$5300.00.

A motion was made by Dr. Alexander, to purchase a broom for the Kaboda for Snow equipment , 2nd by Ron Chambers.

4 ayes

Management

Reminder to the board that Jim and Tim are going to the Basics of Airport Law Conference in Chicago October 15th through the 17th.

Tim discussed his request to go the Aviation conference on the 10th-12.

A discussion or question was asked by Ron about Muncie Aviation and if they paid rent and how things worked. Martin gave a basic history lesson on the agreement between MAC and Airport Authority.

The Muncie Visitors Bureau had sent a request for advertising, at this time the board was not interested.

ENGINEER- Toby Steffin

Toby gave the engineering report for the month.
Toby discussed the savings for the paving so far of

Toby asked the board for approval for pay request #2

Total \$618,142.15

Retainage \$30,907.11

Amount due \$58,7235.04

FAA \$561,580.00 90%

INDOT \$249,59.11 (4%)

Local \$374,38.76 (6%)

A motion was made by Dr. Alexander, to purchase approve pay request 2, 2nd by Ron Chambers.

4 ayes

A request for Submittal of pay request 2 in the amount of \$587,235.04 to the FAA and INDOT for reimbursement. Motion made by, Dr. Alexander and 2nd by Ron Chambers to approve for submittal.

4 ayes

A motion was made by Dr. Alexander to allow Tim to sign the Change order in the engineering fees due to increased time and work due to paving project to not exceed the amount of \$69,000 and increase of \$20,000 seconded by Rhonda Small

4 ayes

Runway 14/32 South End discussion on grant award, Grant was received last week and returned, a pre construction meeting will be scheduled at a later date to discuss work time line in the Spring of 2018.

The last bit of Warranty work on 03/21 will be conducted in October, this is the last year of warranty work.

Kurt asked Toby if there was any chance of getting paving work on South End done this year. Toby advised that he would talk to Jason about it and report back.

**Attorney
Nothing to Report**

Tower

Tim gave the board the numbers for the Month of August

<u>Category</u>	<u>September 2016</u>	<u>September 2017</u>	<u>2017 Difference</u>
<i>IFR Itinerant</i>	297	288	-9
<i>VFR Itinerant</i>	1949	1741	-208
<i>Local Operations</i>	<u>1260</u>	<u>1180</u>	<u>-80</u>
TOTAL ARPT OPS	3506	3209	-297
<i>OverFlights</i>	<u>595</u>	<u>560</u>	<u>-35</u>
GRAND TOTAL	4101	3769	-332

The next board meeting of the Delaware County Airport Authority will be October 9th , 2017 at 6:30pm.



Kurt Alexander, President



Witness

Prepared by Tim Baty