

**DELAWARE COUNTY AIRPORT AUTHORITY**

**June 12, 2017 – 6:30 pm**

**401 W. Carl Simmons Drive**

**Muncie, IN 47303**

*Dr. Kurt Alexander called the meeting to order at 6:30 P.M. The following board members were present Dr. Kurt Alexander, Rhonda Small, Ron Chambers. Also present Tim Baty, James Schafer, Toby Steffin, John Ferrat, and Nick Trokar.*

Meeting called to order at 6:30 pm, a brief moment of silence was held in remembrance of Andy Munson for his service to the board and aviation community.

**MINUTES:**

*The May 8, 2017 minutes were reviewed and accepted.*

***A motion was made by Ron Chambers to accept the minutes as read***

***2<sup>nd</sup> by Dr. Alexander***

***3 ayes***

**TREASURERS REPORT:**

*Tim Baty presented the Treasurers Report to the board.*

***A motion was made by to accept the Treasurers Report as given by Dr.***

***Kurt Alexander 2<sup>nd</sup> by Ron Chambers***

***3 ayes***

**APPROVAL OF VOUCHERS:**

*The Vouchers for April 2017 Total \$29,238.00 were presented for payment.*

***A motion was made by Rhonda Small, and 2<sup>nd</sup> by Ron Chambers to approve the Vouchers for payment.***

***3 ayes***

**OLD BUSINESS –**

***Muncie Aviation/ Merks Entrance***

No one from Muncie Aviation Present, Project is expected to start during the month of June

***Short Term Disability Insurance***

The Short Term Disability policy with Sun Life, was denied.

A discussion was held on providing a self-funded Short Term Disability, Tim talked about providing short term and how and when we would provide it. If the board would decide to do it, it would be up to the board and Jim to create a policy.

Discussion was had on why or why not to provide Self Funded Short Term Disability, Tim will explore other options.

**A motion was made by Kurt Alexander that Airport Authority no longer provide Short Term Disability to the Employees of the Airport Authority, Seconded by Ron Chambers 2 ayes 1 Opposed**

### **E-one Crash Truck**

Tim informed the Authority that the corrosion on the aluminum pipe caused by the Foam and corrosive matter. It has been sealed again, no welders can weld it. Discussion on sending it to a repair shop in Tipton, but the road trip or transportation cost would be cost prohibitive. The truck has been repaired again and the Notam restricting ARFF Index B has been cancelled. It is time to look at replacing the truck to maintain the availability of ARFF Index B. Board requested that Jason Start looking at possible grants for replacing the truck. The truck is a 1991. Ron discussed a Website Iron planet that liquidates equipment.

### **Tower Phone System**

Tower phone system, went out, probably due to lightning Strike, Phone system is being replaced.

### **Management**

Tim advised the board that the back hoe is continuing to be a problem, seals, hoses and cylinders need work or replaced, Tim presented the board with the estimate on what all needs replaced. Tim advised that it is leaking more than we can keep filled, and we are losing much of it on the runway, and in the waterways. Tim recommends replacing the back hoe with a 2012 John Deere 310 SK, Tim advised that we have money in the cumulative project fund for Snow Removal Equipment still has a balance of \$119,600.77 Back Hoe from West Side Tractor Sails in Fishers.

***A motion was made by Ron Chambers that we purchase a 2012 John Deere 310SK for \$63500.00 seconded by Rhonda Small  
3 Ayes***

### **ENGINEER- Jason Clearwater**

Jason advised that he did some looking while we were talking the last fire truck was purchased in 2013, 275,000.00 Federal, Bid opening was held on June 7, 2017. Received three bids, E& B Paving was low bidder \$930,890.00 Milestone \$1,224,830, and Brooks Construction \$1,053,414. Jason advised based on his review he recommends awarding the contract to low bidder E & B Paving for

the base bid amount of 930,890.00. and submit to Grant Application to the FAA for that project.

Last month Jason gave board a construction and inspection agreement, asked if there was any questions, Ron asked about if we had any issues with E& B paving. Jason advised that E&B did the last project completed at the Airport. Jason advised that E&B is a friend of the airport. Discussion was held about Brooks 1<sup>st</sup> and there asphalt plant in Ft. Wayne, and how it was overheated.

BFS Agreement Project order 19 for Runway 14/32 Pavement Rehabilitation Phase 3 Construction Inspection agreement discussion

***A motion was made by Dr. Kurt Alexander, Seconded by Ron Chambers to approve the Construction Inspection agreement for Project 19 Runway 14/32 Phase 3.***  
***3 ayes***

Federal-\$953,451.00  
State- \$52,969.50  
Local-\$ 52,969.50  
Total-\$1,059,390.00

***A Motion was made to submit Grant Application for AIP Project 31, Runway 14/32 Pavement Rehab, Phase 3 to both the FAA and INDOT requesting the above amounts, by Dr. Kurt Alexander, Seconded by Ron Chambers.***

***3 ayes***

Phase 2 pre-construction meeting was last month, going through submittals, once the asphalt submittal is approved then they will be able to proceed with test strip looking to start after July 4<sup>th</sup> Holiday.

### **Lawyer**

Discussion about access agreements on Riggin Road, Jim and Nick need to get together and discuss further. Jim advised of a Seminar In Chicago opportunity that Tim had sent him October 15-17, 2017.

### **TOWER REPORT –**

*John discussed a lot of interest in the Trump Administration in privatizing the FAA Tower and Contract Tower Association. Traffic count is down and he isn't sure why, Kathy is flying a lot lately, and the concern about the closure of the runways during July and August.*

| <u>Category</u>       | <u>June 2016</u> | <u>June 2017</u> | <u>2017 Difference</u> |
|-----------------------|------------------|------------------|------------------------|
| IFR Itinerant         | 266              | 230              | -36                    |
| VFR Itinerant         | 1737             | 1905             | 168                    |
| Local Operations      | <u>1590</u>      | <u>1216</u>      | <u>-374</u>            |
| <b>TOTAL ARPT OPS</b> | <b>3593</b>      | <b>3351</b>      | <b>-242</b>            |
| OverFlights           | <u>628</u>       | <u>642</u>       | <u>14</u>              |
| <b>GRAND TOTAL</b>    | <b>4221</b>      | <b>3993</b>      | <b>-228</b>            |
|                       |                  |                  |                        |

**PUBLIC COMMENTS-**

Discussion about the access agreements, Kurt advised that he talked with Jerry Cook, he advised that the past president was working on the agreements, and the board at the time never approved any agreements.

**Motion was made to adjourn at 7:35 pm by Ron Chambers**

**3 ayes**

**The next board meeting of the Delaware County Airport Authority will be July 10, 2017 at 6:30pm.**



*Kurt Alexander, President*



*Witness*

**Prepared by Tim Baty**