

**DELAWARE COUNTY AIRPORT AUTHORITY**  
**January 23, 2017 – 6:30 pm**  
**401 W. Carl Simmons Drive**  
**Muncie, IN 47303**

*Kurt Alexander, President called the meeting to order at 6:30 P.M for the purpose of reorganization of the Delaware County Regional Airport Authority Board. The following board members were present Kurt Alexander, Andy Munson, Rhonda Small and Ron Chambers. Also present Tim Baty, John Ferrat, Toby Stephens, Jason Clearwater, Rick Manes, Nick Trokar.*

Reorganization as Follows  
President: Dr. Kurt Alexander  
Secretary: Andy Munson  
Treasurer: Rhonda Small

***A motion was made by Kurt Alexander to appoint James Schafer as the new Authority Attorney, 2<sup>nd</sup> by Andy Munson 4 ayes***

Lawyer: James Schafer

Reorganization meeting closed and regular meeting started

**MINUTES:**

*The December 12, 2016 minutes were reviewed and accepted.*

***A motion was made by Dr. Alexander to accept the minutes as read by 2<sup>nd</sup> Andy Munson 4 ayes***

**TREASURERS REPORT:**

*Tim Baty presented the Treasurers Report for December 12,2016.*

***A motion was made by to accept the Treasurers Report as given by Dr. Alexander 2<sup>nd</sup> by Rhonda Small 4 ayes***

**APPROVAL OF VOUCHERS:**

*The Vouchers for December 12, 2016 were presented for payment.*

***A motion was made by Andy Munson, and 2<sup>nd</sup> by Dr. Alexander to approve the Vouchers for payment. 4 ayes***

**OLD BUSINESS -**

*Barn Lot- Brief Discussion, they are working on it at this time. Nothing has been paid as of this point on this project.*

generator failure. Hoosier Power LLC responded and fixed generator and transfer switch at nearly a 10<sup>th</sup> of the McCallister quote.

***A motion was made by Andy Munson, and 2<sup>nd</sup> by Dr. Alexander to approve switch to Hoosier Power LLC, motion made by Dr. Alexander, 2<sup>nd</sup> by Andy Munson to approve purchase.***

***4 ayes***

#### **Midwest Cost Share Agreement Contract**

A small price increase in the monthly bill +\$46.00. This is a periodic cost change based on FAA changes and agreements.

***A motion was made by Andy Munson, and 2<sup>nd</sup> by Dr. Alexander to approve new cost share contract with Midwest, motion made by Andy Munson, 2<sup>nd</sup> by Rhonda Small to approve new agreement .***

***4 ayes***

#### **Brian Nixon- Crop Discussion Fertilization Issues**

Brian Nixon has requested to speak with me and attorney in regards to crop fertilization and cost. Tim advised the board that he will coordinate with the attorney and get something scheduled.

#### **Management-**

##### **Advertising-**

Tim was contacted by company who advertises by making maps of Delaware County and Muncie. Wanted to know if board was interested in 2 spots on map for \$199.00. Board at this time feels money could be better spent.

Discussion with board to update Ron Chambers new board member on activity at airport and use by local business. And MAC impact .

**Fire Truck-** CFR 2 had another water leak, this leak is caused by corrosion and will continue to be an ongoing problem with the galvanized pipe. We will be able to fix some as the pop up, but truck is definitely aged.

##### **Tower Security-**

The tower has been informed over time that they are lacking security on the tower front door, John reports that every six months they have to report that it is an ongoing project. Tim spoke with John earlier and they feel that installing camera's that cover the front tower door and window will comply with this ongoing issue. Tim is going to purchase camera for front door

(wifi/internet) and John will report back to FAA The other option would be to install alarms on the door.

**ENGINEER-** Jason Clearwater

*CIP plan straight forward update, due Feb 1<sup>st</sup>. Will email copies to everyone. South End Runway 32/14 this spring will be out for bid. Pavement maintenance management report presented.*

**A motion was made to submit the CIP 2018-2022 plan to FAA/ INDOT by Andy Munson, 2<sup>nd</sup> by Kurt Alexander 4 ayes**

Legislature lunch in this week.

Went over 90% plan set for 14/32 South End phase 3. North end construction begins this year when weather improves. Discussed location of Brooks plant and previous issues with asphalt on these projects. There will be a test strip prior to construction start. It is a 21 day project. Questions were asked about penalty after 21 days. Jason will report back on actual penalty. Jason discussed some pavement marking changes. Due to changes in standards some of the touchdown markings are going to have to be moved back about 10 feet there will be one day that the intersection will have to be closed. Grant application for June meeting.

**TOWER REPORT** –*John reports that traffic was up, comparison was emailed to everyone. Operations were up. John reported that the ATIS is out. It is being worked on, will let us know when it is back in service.*

<b><u>Category</u></b>	<b><u>December 2015</u></b>	<b><u>December 2016</u></b>	<b><u>2016 Difference</u></b>
<i>IFR Itinerant</i>			
<i>VFR Itinerant</i>			
<i>Local Operations</i>			
<b>TOTAL ARPT OPS</b>			
<i>OverFlights</i>			
<b>GRAND TOTAL</b>			

**ATTORNEY REPORT** – *Kurt wanted to thank Ray for his service over the years as the Airport Authority Attorney.*

**PUBLIC COMMENTS-**

***Motion was made to adjourn at 7:46pm***

***4 ayes***

  
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*Kurt Alexander, President*

  
\_\_\_\_\_  
*Witness*

**Next Board Meeting February 13, 2017 at 6:30pm**