

DELAWARE COUNTY AIRPORT AUTHORITY

**July 8, 2019 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303**

Dr. Alexander called the meeting to order at 6:30 P.M The following board members were present Mike Concannon, Dr. Kurt Alexander, Rhonda Small Also present Tim Baty, Paul Schafer-BF&S, Martin Ingram, Nick Tokar Muncie Aviation, John Ferratt Midwest Tower Absent William Frazier

Public Hearing on DBE 2020-2022 floor was opened for any public comment at the beginning of the meeting, hearing no public comment the public hearing was closed and the document will be submitted to the FAA for approval.

MINUTES:

The June 10th, 2019 minutes were reviewed and accepted.
***A motion was made by Dr. Kurt Alexander to accept the minutes as read
2nd by Mike Concannon 3 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report for the Month of June Presented to the board.

***A motion was made by Dr. Kurt Alexander to accept the June 19
Treasurers Report as given, 2nd Mike Concannon
3 ayes***

APPROVAL OF VOUCHERS:

The Vouchers for June 2019 were presented for payment.
***A motion was made by Rhonda Small to approve the June 19 vouchers,
and 2nd Dr. Kurt Alexander to approve the Vouchers for payment.
3 ayes***

OLD BUSINESS -

2019-2020 Salary Ordinance was present to the Delaware County Airport Authority for review and approval. There was long discussion on the salary amount for the airport manager. At the request of the board at earlier meetings the engineering firm researched jobs at other similar size airports. Reporting back salary ranges of those managers.

Below are the findings prepared by BF&S

| Airport | Manager 2018 Income |
|------------------|---------------------|
| Delaware County | \$55,521.00 |
| Crawfordsville | \$61,500.00 |
| Auburn Dekalb Co | \$65,000.00 |
| Anderson | \$66,986.00 |
| Terre Haute | \$113,530.00 |
| Valparaiso | \$93,622.00 |
| Columbus | \$76,111.00 |
| Elkhart | \$74,965.00 |

Tim asked the board to consider the median of these at \$75,000.00 the board discussed and voted to approve a rate of \$68,000.00 for the salary of the Airport Manager.

A motion was made by Dr. Kurt Alexander to approve the Salary Ordinance for the 2019-2020 year Ordinance Number 2019-01, seconded by Mike Concannon

3 ayes

Tim discussed the 2020 budget now that we have a salary ordinance he will finalize the budget for the next meeting to be approved and signed.

New Business

Tim will discuss in the management section

Management

Tim advised the board that the farmer has not maintained any of the unplanted fields. The weeds are getting taller and will potentially pose a wildlife hazard. Per the farm Lease he is responsible for spraying and controlling the weeds. Tim asked the attorney to prepare and submit a letter declaring him in default of the contract on weed and payment.

Tim discussed with the board that he has received some interest in developing some of the land for solar use. Tim asked if this was something that the board was interested in pursuing and the board agreed that if someone was

interested that they would entertain a proposal of the project. Tim will forward this back to Brad Bookout at the County for further investigation of interest.

ENGINEER-

Runway 03/21 and TwY B Lighting Rehab

Project pre final inspection held on June 27 with Indot and AFC and punch list was issued Work remaining was primarily clean up, grading touch up and seeding. They were on site 7/1 to begin this effort.

As mentioned in earlier meeting, AFC found some existing electrical duct banks that after a day's effort to re-use, could not. A new duct bank was installed. Change order #1- Final Balancing has been prepared. The total of the additions and under-runs results in a net increase of \$27, 435.75 or 3.4% of the total contract Paul requested for a motion to approve Change Order #1- Final with AFC for the above amount.

A motion was made by Mike Concannon to approve Change order #1 in the above amount , and 2nd Rhonda Small .

3 ayes

Paul presented Appalachian Foot Hills Contracting Progress estimate #6- Final for work completed in June in the amount of \$28,500.00.

A motion was made by Dr. Kurt Alexander to approve contractors progress estimate #6 to AFC in the above amount \$28,500.00 , and 2nd Rhonda Small .

3 ayes

Runway 14/32 Rehab Phase 2 Drainage Improvements project is expected to begin on July 22nd with a completion date on or before August 8th. A preconstruction meeting was held with 3D construction on June 27th. All materials have been submitted and reviewed.

Jet Ramp- Concrete Pavement Joint Sealing- Huff sealing was planning on starting later in July, However they contacted airport last week and had an opening to start today. They hope for a duration of 5-6 days.

FY 2019 Project- The FAA grant application was submitted. The FAA has had some questions and revisions we have worked through. Still working through questions regarding the environmental component.

Airport Layout plan discussion prior to the meeting about some future hanger development.

Tower

John discussed the Vice Presidential Visit and how pleased the tower is with the new lighting consol. Traffic count down a little due to Visit, and construction finishing up.

Legal

Nothing further from the attorney

| <u>Category</u> | <u>July 2019</u> | <u>July 2018</u> | <u>2019 Difference</u> |
|-------------------------|-------------------------|-------------------------|-------------------------------|
| <i>IFR Itinerant</i> | <u>286</u> | <u>258</u> | <u>+28</u> |
| <i>VFR Itinerant</i> | <u>1912</u> | <u>1850</u> | <u>+62</u> |
| <i>Local Operations</i> | <u>1660</u> | <u>1686</u> | <u>-26</u> |
| TOTAL ARPT OPS | 3858 | 3794 | +64 |
| <i>OverFlights</i> | <u>395</u> | <u>395</u> | <u>0</u> |
| GRAND TOTAL | 4253 | 4189 | +64 |
| | | | |

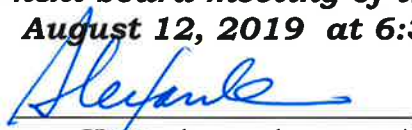
Public comments

None.

A motion to adjourn meeting at 7:27 pm by Dr. Kurt Alexander, 2nd by Mike Concannon

3 ayes

The next board meeting of the Delaware County Airport Authority will be August 12, 2019 at 6:30pm.



Dr. Kurt Alexander, President



Witness

Prepared by Tim Baty