

DELAWARE COUNTY AIRPORT AUTHORITY
January 14, 2019 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 P.M. The following board members were present Rhonda Small and Mike Concannon, and Dr. Kurt Alexander. Also present Tim Baty, Toby Stefen- BF&S Jim Shafer, Nick Tokar Muncie Aviation, John Ferratt-Tower.

Airport Authority Re-organization

President- Dr. C. Kurt Alexander

Vice President- Mike Concannon

Secretary- Rhonda Small

MINUTES:

The December 10, 2018 minutes were reviewed and accepted.

A motion was made by Dr. Alexander to accept the minutes as read

2nd by Rhonda Small

3 ayes

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

A motion was made by Rhonda Small to accept the Treasurers Report as

given, 2nd by Mike Concannon

3 ayes

APPROVAL OF VOUCHERS:

The Vouchers for December 2018 were presented for payment.

A motion was made by Dr. Kurt Alexander, and 2nd Rhonda Small to

approve the Vouchers for payment.

3 ayes

OLD BUSINESS –

Audit Status- Nothing New From Auditor

New Business

Farm Lease- Brian Nixon delivered a letter requesting to exercise his right to the two year extension to his farm lease, letter was delivered on December 28, 2018 and accepted by Tim. Brian will farm the ground in 2019, and 2020 with lease ending on December 31, 2020

Tower upgrades and remodel- Tim advised the board that he was going to be working with Jason and Jim and a RFP for Tower equipment upgrades and Renovations, in the upcoming month.

Management

Tim advised the board that him and the guys spent approximately 23 hrs plowing snow this past weekend from snow storm, and that they would be working this week to remove as much snow from airfield before this upcoming weekend storm..

The 1981 Snow blower has had some mechanical problems and may need some significant repairs. We are going to baby it through this next storm to attempt to keep airport open.

Truck 4 snow plow broke also during this storm a caster wheel assembly fractured, a new one is ordered at a cost of approximately \$1600.

ENGINEER-

The CIP was presented as discussed in earlier meetings, engineering is requesting a motion to approve CIP as presented so that it can be submitted by the 2/1/2019 deadline to FAA/ and INDOT. The Terminal ramp rehab is listed on plan, but Tim discussed it may be cheaper to bid that with airport funds and do in phases.

A motion to submit CIP plan to FAA and INDOT as presented by Dr. Alexander and a 2nd by Mike Concannon

3 ayes

A request to the board from engineering to submit Pay Request 1&2 to INDOT only in the amount of \$5,629.93, this is the INDOT portion of the earlier request last month to the FAA, we had to wait for a State PO number.

A motion to submit pay request 1 & 2 to Indot only in the in the above amounts by Dr. Alexander and a 2nd by Mike Concannon

3 ayes

Runway 14-32 Rehab - South End - The project was awarded an asphalt pavement award by the Asphalt Pavement Association of Indiana last month at their annual conference for the aviation division. This is one of many pavement awards that the Delaware County Regional Airport & BF&S have won over the years

Runway 3-21/Taxiway B Lighting Rehabilitation - Construction Update - additional materials have been delivered to the site. We are going to push the contractor to get started as soon as the weather allows in the spring.

Aviation Indiana will hold the annual legislative luncheon downtown at the Marriott on February 6th. If you want to attend, please let us know and invite your legislators. Jason can provide additional information via email

Tower

John present the number for the year to the board, overall numbers up for the 2018 year from 2017

Legal

Nothing

<u>Category</u>	<u>January 2019</u>	<u>January 2018</u>	<u>2019 Difference</u>
<i>IFR Itinerant</i>	167	239	-72
<i>VFR Itinerant</i>	777	1079	-302
<i>Local Operations</i>	<u>506</u>	<u>768</u>	<u>-262</u>
TOTAL ARPT OPS	1450	2086	-636
<i>OverFlights</i>	<u>335</u>	<u>426</u>	<u>-91</u>
GRAND TOTAL	1785	2512	-727

Public comments
none

A motion to adjourn meeting at 7:30 pm by Dr. Kurt Alexander, 2nd by Mike Concannon

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ayes

The next board meeting of the Delaware County Airport Authority will be February 11 , 2019 at 6:30pm.



Dr. Kurt Alexander, President



Witness

Prepared by Tim Baty