

DELAWARE COUNTY AIRPORT AUTHORITY
July 9, 2018 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Alexander called the meeting to order at 6:30 P.M. The following board members were present Rhonda Small and Mike Concannon, Ron Chambers and Dr. Kurt Alexander. Also present Tim Baty, Jason Clearwater, Jim Shafer, Martin Ingram, Nick Tokar and John Ferratt-Tower.

MINUTES:

The June 11, 2018 minutes were reviewed and accepted.

***A motion was made by Dr. Kurt Alexander to accept the minutes as read
2nd by Mike Concannon 4 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

A motion was made by Ron Chambers to accept the Treasurers Report as given, 2nd by Dr. Kurt Alexander 4 ayes

APPROVAL OF VOUCHERS:

The Vouchers for June 2018 were presented for payment. .

A motion was made by Dr. Kurt Alexander , and 2nd By Rhonda Small to approve the Vouchers for payment.

4 ayes

OLD BUSINESS –

Tim discussed that after Runway 32/14 opens this week, Airmarking is scheduled to come and paint Runway 03/21. This will happen on Monday July 16th. if weather permits.

New Business

Land Acquisition- Tim discussed that the Randall Property is being sold in a Sheriff Sale on July 11th. Tim has been working on getting information on the past attempts to acquire this property. Jim was asked to research the property and to see what attachments may be involved with this property. There were

several liens on the property. State and Federal Tax liens are in place, Jim has a title search being done on the Walnut Address. Jim recommends waiting for the sale rather than attempting to deal with beforehand. After sale liens should be cleared. Discussion from the board members on amount of land, 7 acres. Nick from Muncie Aviation, advised after the sale, the Feds usually clear the liens after the sale and returns it back to County Auditor.

Discussed the benefit of acquiring the land- the land is in our Airport Lay out plan to be acquired, it is in the runway protection zone, and it is in the approach of runway 32. The Airport owns all the land around the Randall Property, minus the 7 acres.

There is a house and barn on the property that would have to be removed.

Discussion on how to go about purchasing this property.

Dr. Alexander explained that this is a land acquisition to protect the approach of Runway 32, if there is any chance of expansion, and hopes of expansion, we need to protect the approach and prevent any chances of noise and complaints of air traffic. This is not a purchase to make this an investment property.

The board discussed waiting till after the sale and see what the title report comes back to.

Management-

— Tim discussed that the Firemen went to Grissom this past week, and completed the Annual FAA 139 Training.

Tim discussed the paving of Runway 32, painting is going to happen tomorrow then the runway should open.

Ron discussed banking and investments, and the possibility of using a different bank, Thrive Credit Union is offering a 2% rate on checking. There are stipulations on using credit unions and more research needs to be done.

ENGINEER-

Paving Runway 14/32 Phase 3 is complete, paving started 23 days ago, liquidated damages start after 21 days, they began Liquidated damages on Sunday so they are looking at 4 days over or \$8,000.00 in damages. BF&S discussed their usual policy on damages, if the contractor is actually working on a daily basis, usually not a huge issue. E&B has had a few days they could have worked but did not. Temp painting (30%) will happen tomorrow, then a month later they will return to groove and permanent paint. (70%) application

of paint. Ron discussed waiting to see if any change orders or other requests come in before making a decision to enforce liquidated damages.

Mike Concannon asked what normally happens. Jason discussed since the runway is closed and no one is working it is a bigger issue versus a project not involving a runway closure; Jason's recommendation is to press them on it. Tim discussed that there is a lot of work still to be done before the painting can be done, and lot of work that needs to be done in the RSA before we can open the runway.

Jason presented Progress estimate 1 for work completed during the time frame of June 1 to July 1. Amount is \$660,221.88 were holding 5% \$33,011.09 for total amount due to E& B Paving in the amount of \$627,210.79
Federal Share

A motion was made by Ron Chambers, and 2nd Dr. Alexander to approve Progress Estimate 1 to E&B Paving in the above amount.

4 ayes

Jason Presented Pay Request 2 on AIP Grant 31 Rehabilitate Runway 32 South end Federal Share at 90% \$568,853.00 State Share at 5% \$31,602.94 and Local Share \$31,602.85 for a total \$632,058.79. Jason asks for motion

A motion was made to approve Pay Request 2 to the FAA and INDOT on Grant 31, in the above amounts for re-imbursement by Rhonda Small , 2nd by Mike Concannon

4 ayes

Jason advised that we had a bid opening on Friday afternoon Runway 03/21 and Taxi Way B lighting. We had 4 bidders Jason presented engineering estimate of \$985,908.00 three of the bids were below his estimate and 1 above. Discussion on bids. Original bids were given to Tim for files. Based on the bids Jason recommends Appalachian Foot Hills Contracting \$811,101.20. Low Bidder. Upon the receipt of the FAA grant. Jason recommends submitting the grant based on the above bid. Jason has worked with them at the Cincinnati airport and has no issues with working with them. This project is a 60 day project.

Grant will be submitted in the morning to Chicago

FAA Grant Application titled Rehabilitate 03/21 Lighting Taxiway B lighting Design and Construction Phase AIP 32 Federal Share Requested \$925,561.00 State Share \$ 51,420.06 Local Share \$51420.14 for a total Grant Request of \$1,028,401.20 includes BF&S Design- Inspection services and Appalachian Foot Hills Contruction approximately \$97,000 less then what was in the CIP.

A motion was made to Submit AIP Grant #32 to the FAA and INDOT to Rehabilitate runway 03/21 and Bravo Lighting, by Ron Chambers , 2nd by Mike Concannon

4 ayes

Drainage Project Runway 14/32 Phase 2 we had 246,000 left from the construction grant. Jason had hoped to have plans done for approval but has been delayed. Jason hopes to have them ready for the next meeting to bid as soon as possible. This is a full blown project with a runway closure.

Tower

| <u>Category</u> | <u>July 2018</u> | <u>July 2017</u> | <u>2018 Difference</u> |
|-----------------------|------------------|------------------|------------------------|
| IFR Itinerant | 258 | 292 | -34 |
| VFR Itinerant | 1850 | 1778 | +72 |
| Local Operations | <u>1686</u> | <u>1176</u> | <u>+510</u> |
| TOTAL ARPT OPS | 1686 | 1176 | +548 |
| OverFlights | <u>395</u> | <u>531</u> | <u>-136</u> |
| GRAND TOTAL | 4189 | 3777 | +412 |
| | | | |

John discussed that the numbers were down a little last month, due to the runway closure, lots of student training last month. Kathy has a full load of students.

Public comments

The Vintage Aircraft Group will be here on August 4th to fly in and spend the day 10am-4pm

A motion to adjourn meeting at 7:30 pm by Dr. Alexander

4 ayes

The next board meeting of the Delaware County Airport Authority will be August 13th at 6:30pm.

Prepared by Tim Baty

[Handwritten signature: Rhonda Small]

 Witness
[Handwritten signature: Krista Alexa]
[Handwritten signature: Michael J. Concannon]