

DELAWARE COUNTY AIRPORT AUTHORITY

**April 9 ,2018 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303**

Dr. Kurt Alexander called the meeting to order at 6:30 P.M The following board members were present Dr. Kurt Alexander, Ron Chambers, Rhonda Small and Mike Concannon, Jim Schafer. Also present Tim Baty, Andrew from BF&S, Rick Manes Muncie Aviation, John Ferratt-Tower, Nick Tokar- Muncie Aviation.

MINUTES:

The March 12 ,2018 minutes were reviewed and accepted.

***A motion was made by Dr. Alexander to accept the minutes as read
2nd by Rhonda Small 4 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

***A motion was made by Dr. Kurt Alexander to accept the Treasurers
Report as given, 2nd by Mike Concannon 4 ayes***

APPROVAL OF VOUCHERS:

The Vouchers for March 2018 were presented for payment.

***A motion was made by Dr.Alexander, and 2nd By Ron Chambers to
approve the Vouchers for payment.***

4 ayes

OLD BUSINESS –

1. 139 Inspection Software- IT staff is working on finishing base map for airport, will set up a meeting soon to roll out software.
2. Replacement regulator for 03/21. Discussion on bravo regulator issues from previous month. After last month board meeting, the regulator for 03/21 failed, the electrician came in and we were able to bypass regulator and disable pilot control. The regulator for both 03/21 and Bravo are almost 20 years old and have been failing for years. Tim asked the board to approve 10,900.00 for a new ADB regulator to replace the aging regulator in the vault. The purchase of this regulator will be able to power the new LED lighting when installed. Andrew discussed the possibility of funding for the lighting, Jason has had a few discussions with the FAA and INDOT about funding availability this year to begin replacing the lights as soon as

possible to LED. This Runway is direct buried and wiring issues are difficulty to trouble shoot and difficult to repair.

A motion to approve the purchase of the new ADB regulator for \$10,900.00 was made by Dr.Alexander, and 2nd By Mike Concannon to approve the Purchase of the Regulator for 03/21

4 ayes

Vintage Air Craft Group- will be here on August 4th.

3. Rickenbaucher tour- John and Tim went on the tour of the tower at Rickenbaucher, very nice tower and nice equipment. Tim and John are going to research more, look into some options and work with Jason on coming up with a bid process.
4. Tim Discussed the FAA cost share analysis B/C ration, this is what determines what we currently pay to have the tower staffed. The Authority pays a 2/3 and the City and County Split 1/3. This will lower the obligations from all.

New Business

Jeff Huff From Star Bank was here tonight to discuss financials, and future investments. Discussion on the restrictions on investing municipal funds. Jeff Discussed the investment policy and Indiana Codes. Asked the board about what the plan or vision was. Ron asked questions about criteria. Jeff discussed percent of investible assets, up to 2 years no more than 75% (0-24months), 25% can be extended (25-60 months). The board will have to discuss how much they want to invest and then research the best option. Tim cautioned about investing long term with the need for cash flow for upcoming projects, based on reimbursement from FAA and INDOT. At some point Jeff would bring Doug from Star to discuss investment options. Tim will work with Cathy the Accountant to research previous years investments. Ron discussed rates that he has seen and would like to investigate more.

Management

See old business

ENGINEER-

AIP grant, the surplus \$246,000.00 from the grant for the drainage on the 14 end, Andrew presented the drawings of issues that we hope to get approved from the FAA and INDOT. Proposal to find the old and install new in the general area. This is the proposal that we will later speak with the FAA and INDOT in the near future for approval.

New Grant Phase 3, 32 end. Pre construction meeting will be soon,

03-21 and Taxi B Painting, he will have quotes at May 14th meeting.

New Maintenance building, Tim, Cory and Jason need to meet to discuss site plan.

Andrew- reported that for this grant, advised that we already have July 1st for the application date, Authority to approve advertising at May 14th meeting, bid May 15, June 6th for bids, and grant approval in the June Meeting.

A motion was made by Dr. Alexander to authorize project for lighting on Runway 03/21 to bid second by Rhonda Small

Attorney

Jim is working on a letter for Dr. Alexander to sign to the SBOA for a audit, this is the second request in 2 years.

Tower

<u>Category</u>	<u>April 2018</u>	<u>April 2017</u>	<u>2018 Difference</u>
<i>IFR Itinerant</i>	253	262	-09
<i>VFR Itinerant</i>	1446	1276	+170
<i>Local Operations</i>	<u>1054</u>	<u>764</u>	<u>+290</u>
TOTAL ARPT OPS	2753	2302	+451
<i>OverFlights</i>	<u>378</u>	<u>449</u>	<u>-71</u>
GRAND TOTAL	3131	2751	+380

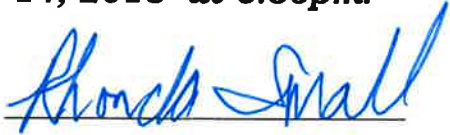
Public comments

Rick Discussed that Muncie Aviation is expecting delivery of a new fuel truck.

A motion to adjourn meeting at 7:25 pm by Ron Chambers

4 eyes

The next board meeting of the Delaware County Airport Authority will be May 14, 2018 at 6:30pm.





Witness

Prepared by Tim Baty