

DELAWARE COUNTY AIRPORT AUTHORITY
February 19 ,2018 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Dr. Kurt Alexander called the meeting to order at 6:35 P.M The following board members were present Dr. Kurt Alexander, Ron Chambers and Mike Concannon. Also present Tim Baty, Jason Clearwaters BF&S, Toby Stefin BF&S, Martin Ingram Muncie Aviation, John Ferratt-Tower, Nick Tokar- Muncie Aviation.

MINUTES:

The January 8,2018 minutes were reviewed and accepted.

***A motion was made by Dr. Alexander to accept the minutes as read
2nd by Ron Chambers 3 ayes***

TREASURERS REPORT:

Tim Baty presented the Treasurers Report to the board.

***A motion was made by Dr. Kurt Alexancer to accept the Treasurers
Report as given, 2nd by Ron Chambers 3 ayes***

APPROVAL OF VOUCHERS:

The Vouchers for January 2018 were presented for payment.

***A motion was made by Ron Chambers, and 2nd Mike Concannon to
approve the Vouchers for payment. 3 ayes***

OLD BUSINESS -

New Business

1. FAA Contract Tower Agreement removed from agenda, FAA has listened to the Contract Tower Association and has taken agreement back under review to better serve the Tower Sponsors. Will be brought forward again when a new draft is completed by FAA.
2. FAA Part 139 fire coverage contract renewal- Jim has looked at contract and has no issues.

A motion was made by Mike Concannon, and 2nd Ron Chambers to approve the Contract as presented for Fire Coverage Renewal.

3 ayes

Management

1. Tim reported that after the last board meeting that the Taxiway B lighting began having issues, Doug Ludwig our electrician came out and discovered that the primary regulator that controls Taxiway B lighting had failed. We were able to install a back up regulator that had been previously taken out of service and repair it. Lighting was working. Bravo 2 Taxiway sign has been repaired and replaced with LED sign. The Taxiway Sign for "FBO" shattered during the extreme cold, it is going to be replaced with a new LED sign also when it arrives from manufacturer.
2. Tim discussed with the board his wishes for a new Maintenance Building due to lack of storage for equipment, Tim asked the board for permission to start working with Jason and BF&S to research specs and make changes or additions to the Airport Layout Plan to allow development in area next to Terminal along Bravo.
3. Tim reported that Tim and John are going to be going to Rickenbacker Airport in Ohio to tour the control tower there. This tower was just updated and equipment updated by Frequentis, the company that we had contacted for budgetary quoting on remodeling MIE tower. Board Members are invited to attend with us, Tour is March 5th at 1pm.
4. The Academy for Model Aeronautics contacted Tim about a possible interest in allowing them to Host a Model "Jet" Airshow contest in late summer. Tim reported that they had just contacted him late last week so very little info is available this meeting, but reported that he was meeting with them on Tuesday Feb 20th and would report back at next meeting. Tim also reported that late last week the Vintage Aircraft Group also would like to possibly do something at the Airport late summer, Tim is meeting again with them on Wednesday Feb 21st. It would be great to have both of them here to bring more people out to the airport and to see a little bit about what goes on out here. Will report back in March Meeting on both.

ENGINEER-

Jason reported that the Capital Improvement Plan had been submitted to the FAA and INDOT.

Jason presented Pay request 6 for AIP Project 30 which will bring project to 87% complete.

Federal	7190.00
State	391.56
Local	479.44

Jason asked for a motion to submit pay request 6 to the FAA and Indot for payment.

A motion to submit Pay Request 6 to the FAA and INDOT made by Dr. Kurt Alexander, 2nd by Ron Chambers

3 ayes

Jason discussed the funds available from AIP project 30, in the amount of \$246,000.00 for drainage.

In the next week, Tim and Bret Campbell will meet to begin designing a plan for drainage in the area of Runway 14, Jason believes that our best chances for approval will be if we do work on drainage in the area of the original project. Jason also asks that we approve a expense of \$3,000 change to The BFS General Service Contract to cover this work and will be submitted for Payment through the AIP money once complete or approved.

A motion to allow expense of no more than \$3,000.00 for the planning of drainage project by Ron Chambers and 2nd by Mike Concannon.

Jason and Tim will begin working on the lighting plan and project from Runway 03/21 and Taxiway B. Jason and Tim will meet within the next month to look at aging equipment in vault and what all is needing replaced.

Jason reported that the FAA 139 Airfield Inspection software should be near completion in the next week or two. Once completed Tim will have a chance to demo for any changes and we will present to board at the next appropriate meeting.

**Attorney
Nothing to Report**

Tower

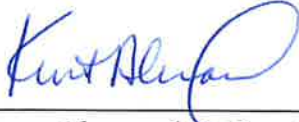
Numbers were up for the month of January overall.

<u>Category</u>	<u>February 2018</u>	<u>February 2017</u>	<u>2018 Difference</u>
<i>IFR Itinerant</i>	224	244	-20
<i>VFR Itinerant</i>	1194	1290	-96
<i>Local Operations</i>	692	812	-120
TOTAL ARPT OPS	2110	2346	-236
<i>OverFlights</i>	400	443	-43
GRAND TOTAL	2510	2789	-279

A motion to adjourn meeting at 7:05 pm by Mike Concannon seconded by Ron Chambers

3 ayes

**The next board meeting of the Delaware County Airport Authority will be
March 12, 2018 at 6:30pm.**



Kurt Alexander, President



Witness

Prepared by Tim Baty