

DELAWARE COUNTY AIRPORT AUTHORITY
February 13, 2017 – 6:30 pm
401 W. Carl Simmons Drive
Muncie, IN 47303

Kurt Alexander, President called the meeting to order at 6:30 P.M The following board members were present Kurt Alexander, Andy Munson, Rhonda Small, Also present Tim Baty, John Ferrat, Martin Ingram, Cathy Cross and Nick Trokar. Absent Ron Chambers

MINUTES:

The January 23, 2017 minutes were reviewed and accepted.

A motion was made by Andy Munson to accept the minutes as read

2nd Dr. Kurt Alexander

3 ayes

TREASURERS REPORT:

Tim Baty and Cathy Cross presented the Treasurers Report for January 23, 2017. Cathy discussed findings over the last few months and corrections that were made for year end.

A motion was made by to accept the Treasurers Report as given by Dr. Alexander 2nd by Rhonda Small

3 ayes

APPROVAL OF VOUCHERS:

The Vouchers for January 23, 2017 were presented for payment.

A motion was made by Andy Munson, and 2nd by Dr. Alexander to approve the Vouchers for payment.

4 ayes

OLD BUSINESS –

Pick Up Truck Qoutes

Tim Presented the board with three quotes from local auto dealerships for the purchase of 2500 Pick up Truck. American Chevy \$26,24826, Dellen Ford \$33,293.08, Gaddis Chrysler \$17919.

A motion was made by Dr. Kurt Alexander to purchase new pickup truck from Gaddis for a price of \$17919, and 2nd by Rhonda Small.

3 ayes

Tower Blind Replacement-

To replace the blinds in tower the quote was for \$7721.00. Discussion was had, Tim and John. No other companies locally responded to request for information, FAA contacts had used and recommended Plastic View. The Delaware County Regional Airport has used them before.

A motion was made by Dr. Alexander, and 2nd by Andy Munson to approve the replacement of tower window blinds per FAA order

3 ayes

Farmer Crop Condition

Tim, Kurt and Jim Schafer met with Brian Nixon last week to discuss soil conditions. Brian Nixon requested the meeting. Brian discussed the desire to continue to farm at the airport and also discussed the cost of Soil Testing and expenses that he will incur down the road. The idea was tossed around that maybe that airport could help with some of the costs. The total costs listed on Brians papers were \$11300.00. Discussion by the board and Tim questioned if the board was required to pay for the testing, and how the contract layed this out. The board later determined that they were unwilling to pay the 11300. Jim Schafer will make contact with Brian Nixon and inform him of this.

A motion was made by Andy Munson, and 2nd by Rhonda Small to NOT pay for fertilization and soil testing.

3 ayes

Barn Lot Update

Tim gave a brief update on barn lot, majority of trees minus fence row have been removed and piled to be burnt. Contractor has had some difficulty removing some of the foundation of barn due to thickness. He has broken two of his excavator buckets. They plan on having the cement and metal taken care of soon. As soon as we get a nice calm day, most of wood will be burnt.

New Business-

Muncie Aviation/ MERKS Entrance-

This has been an agenda Item several years ago, spoke with Jason Clearwater and he is going to look into options for the entry way to MAC and MERKS. The current entrance is small and is difficult for Muncie Aviation to receive deliveries. Also guardrails have been hit by incoming deliveries and is a potential risk. Once Jason has a chance to look at we will set meeting with Martin to discuss further.

Star Bank CD's

The Delaware County Airport Authority has one remaining CD, it will mature in May of 2017, The CD that Matured in February was moved to the Preferred Savings, which currently has a higher interest rate then the CD, Tim advised the board that come may we will need to discuss if we are going to purchase any new CD's. Tim also presented the board with new signature card from bank. Will get with Ron Chambers to have him sign. And return to bank.

Management- All included above

Tim welcomed Jim Schafer to the Authority.

ENGINEER- Jason Clearwater

Jason was not present at meeting sent a brief update which is copied below.

1. Runway 14-32 Rehabilitation – Phase III (South End): After your review last month at 90% complete, I have sent the plans, specifications and engineer's report to the FAA and INDOT for their review. I have also pushed excerpts of the plans out to local contractors that can perform the work (E&B, Brooks and Milestone) to give them a heads-up. We are planning on advertising the project to bid in early May, with a bid opening prior to your June meeting. At the June meeting the FAA grant application will be executed.
2. Runway 14-32 Rehabilitation – Phase II (North End): Expect a pre-construction meeting to be scheduled with the contractor in the next few months, at this meeting the construction start date will be discussed.
3. Aviation Indiana Quarterly Meeting: The annual legislative luncheon was held on January 25th. Attendance by the state legislators was a little low due to active committee meetings in the statehouse. We didn't see any of your legislators attend. It doesn't look like HB1280 to secure additional funding for aviation is getting traction. Hope is to raise amount in state budget bill from \$2mil/year to closer to \$4mil/year to provide 5% state grant match on FAA grants.
4. 2018-2022 Capital Improvement Plan: The annual update of the capital improvement plan was submitted to INDOT prior to the 2/1/17 deadline.

TOWER REPORT –

| <u>Category</u> | <u>January 2016</u> | <u>January 2017</u> | <u>2017 Difference</u> |
|-------------------------|----------------------------|----------------------------|-------------------------------|
| <i>IFR Itinerant</i> | 219 | 278 | +59 |
| <i>VFR Itinerant</i> | 1012 | 957 | -55 |
| <i>Local Operations</i> | <u>644</u> | <u>646</u> | <u>+02</u> |
| TOTAL ARPT OPS | 1875 | 1881 | +06 |
| <i>OverFlights</i> | <u>422</u> | <u>518</u> | <u>+96</u> |
| GRAND TOTAL | 2297 | 2399 | +102 |


ATTORNEY REPORT – *As listed above.*

PUBLIC COMMENTS- None

Motion was made to adjourn at 7:35pm

3ayes

***The next board meeting of the Delaware County Airport Authority will be
March 13th at 6:30pm.***



Kurt Alexander, President



Witness

Next Board Meeting February 13, 2017 at 6:30pm